

**CITY OF HAWARDEN
REGULAR CITY COUNCIL MEETING AGENDA**

**Hawarden City Hall – Council Chambers Room
Wednesday, June 22, 2022, at 5:30 p.m.**

Standard Agenda Items

- 1a. Approval of June 8, 2022, Regular City Council Meeting Minutes**
- 1b. Approval of June 22, 2022, Claims for Payment**
- 1c. Open business from the Community (limited to a maximum of 5 minutes per item)**
Items brought to the Council during Open Business cannot be commented on by Council or Staff. If you would like the item brought before the Council for discussion, please contact the City Administrator to be placed on a future Council Agenda.
- 2a. Mayor's Report.**
- 2b. Staff Reports/Discussion**
- 2c. Council Comments**

Other Agenda Items

- 3. a. Public Hearing for FY2022 Second Budget Amendment**
b. Resolution 2022-23 Approval of FY2022 Second budget Amendment
- 4. a. Public Hearing on Proposed Changes to the Hawarden Zoning Ordinance**
b. First Reading of Ordinance 741, An Ordinance Amending Zoning Ordinances of the City of Hawarden, Iowa, by Removing and Replacing Chapter 170 Flood Plain Regulations.
- 5. a. Public Hearing for Final Disposition of Hawarden Industrial Park Tracts 17 and 22**
b. Resolution 2022-25 Authorizing the Final Disposition of Hawarden Industrial Park Tracts 17 and 22 Real Estate to B&P Construction
- 6. Resolution 2022-27, A Resolution Adopting the City of Hawarden Employee Personnel Policy.**
- 7. Resolution 2022-24, A Resolution Setting the Salaries for Appointed Officers and Employees for FY23.**
- 8. Resolution 2022-26 A Resolution Amending the Schedule of Fees**
- 9. a. Public Hearing on Proposed Plans and Specifications, Proposed Form of Contract, and Estimated Cost for Furnishing Two (2) Electrical Power Transformers for the City of Hawarden, Iowa and taking bids for such Construction.**

- b. Resolution 2022-28, A Resolution Approving Proposed Drawings and Specifications Proposed, Form of Contract, and Estimated Cost for the Furnishing Two (2) Electrical Power Transformers for the City of Hawarden, Iowa.**

10. Authorization of Reserve Officer to Carry Weapons

11. Consent Agenda:

- a. Request from Brian Engleman, dba Sportsmans Lane & Lounge, for a liquor license transfer to the Hawarden Community Center on Saturday, June 25, 2022.

12. Adjournment

Next regular Council Meeting July 13, 2022

City of Hawarden

Public Meeting Procedures

These Procedural rules are to provide for the orderly conduct of City business by the City Council, with the objective of providing for full, open and comprehensive debate of issues brought before the body for action in a forum open to the public, and which encourages citizens' awareness of City Council activities. These procedures do not increase or diminish the existing powers or authority of the Mayor or City Council members, but is intended merely to serve as a general set of guidelines to assist the governmental body in conducting City business.

House Rules:

- No food or drink other than bottled water may be brought into the Council Chambers.
- Cell phones and pagers should be silenced in the Council Chambers.
- Signs and placards are not permitted in the Council Chambers.

Citizens' Right To Be Heard:

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to City Council on matters of concern. Accordingly, City Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing.
- Speakers must stand at the dais and speak into the microphone, unless unable to do so, and state your name and address for the record.
- Any citizen requesting to speak shall limit himself or herself to matters of fact regarding the issue of concern.
- Comments should be limited to five (5) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- Personal attacks made publicly toward any citizen or city employee are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command in accordance with the City's Personnel policies.
- Any member of the public interrupting City Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing the City Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the Council Chambers by Police Department personnel or other agent designated by the City Council or City Administrator.

**UNAPPROVED MINUTES REGULAR CITY COUNCIL MEETING
HAWARDEN CITY HALL – COUNCIL CHAMBERS
Wednesday, June 8, 2022, at 5:30 p.m.**

The Council Meeting was called to order at 5:30 p.m.

Present: Mayor Porter; Council Members: Klocke, Olson, Feldhacker, Anderson, Harvey

Absent: None

Staff Present: Wanda Woodley, City Administrator/City Clerk; Travis Waterman, Public Works Director; Jacob Stoner, Finance Officer; Carol Hoogestraat, Economic Development; Corey Utech, Chief of Police; Jenny Winterfeld, City Attorney

Absent: None

Standard Agenda Items

1a. Approval of May 25, 2022, Regular City Council Meeting Minutes

Moved by Feldhacker / Olson to approve.

Motion carried 5-0.

1b. Approval of June 8, 2022, Claims for Payment.

Moved by Feldhacker / Klocke to approve.

Motion carried 5-0.

1c. No Open Business from the Community was held.

2a. Mayor's Report was given.

2b. Staff Reports were given.

2c. No Council Comments were given.

Agenda Items

Item 3. Discussion and Approval of Building Permit Central Café, Jenn McVay.

Moved by Harvey / Anderson to approve.

Aye: Olson, Klocke, Harvey, Feldhacker, Anderson

Nay: none

Motion carried 5-0.

Item 4. a. Public Hearing for Final Disposition of Hawarden Industrial Park Tract 4

b. Resolution 2022-20 Authorizing the Final Disposition of Hawarden Industrial Park Tract 4 Real Estate to Ad-Bar LLC.

Moved by Olson / Feldhacker to approve with changing to Out lot 3.

Aye: Harvey, Anderson, Feldhacker, Olson, Klocke

Nay: none

Motion carried 5-0.

Item 5. Resolution 2022-21 Proposing to Dispose of Real Property and Publishing Notice of Public Hearing for Hawarden Industrial Park Tract 17 and 22 to B&P Construction.

Moved by Olson / Anderson to approve.

Aye: Klocke, Feldhacker, Anderson, Harvey, Olson

Nay: none

Motion carried 5-0.

Item 6. Discussion of 2022 City of Hawarden Personnel and Policy Manual.

Discussion was held.

Item 7. Presentation of FY2022 Second Budget Amendment and Set Public Hearing on Budget Amendment for June 22nd, 2022 and Publish Public Hearing Notice.

Moved by Harvey / Klocke to approve.

Aye: Olson, Harvey, Feldhacker, Anderson, Klocke

Nay: none

Motion carried 5-0.

Item 8. Resolution 2022-22 Setting a Public Hearing and Ordering a Notice of Publication to Consider Changes to the Hawarden Zoning Ordinance.

Moved by Olson / Feldhacker to approve.

Aye: Feldhacker, Harvey, Anderson, Klocke, Olson

Nay: none

Motion carried 5-0.

Item 9. Approval of a Special Events Application and Hold Harmless Agreement with Kyle Hoffman and Hawarden Truck & Tractor Pull for OTTPA on Friday, June 24, 2022.

Moved by Klocke / Olson to approve.

Motion carried 5-0.

Item 10. Consent Agenda:

a. Request from Brian Engleman, dba Sportsman's Lanes & Lounge, for a liquor license transfer to the Hawarden Community Center on Saturday, June 18th, 2022.

b. Approval of Cigarette/Tobacco Permits for FY 22/23 for:

a. Quick Corner, Inc.

b. Casey's General Store #2687

c. Dollar General #8034

d. Sunshine Foods

Moved by Olson / Feldhacker to approve.

Motion carried 5-0.

Moved by Klocke / Feldhacker to adjourn. Motion carried 5-0. Meeting adjourned at 6:20 p.m.

The next regular City Council Meeting will be Wednesday, June 22, 2022 @ 5:30 p.m.

ATTEST:

Ricard R. Porter, Mayor

Wanda M. Woodley, City Administrator/City Clerk

**CITY OF HAWARDEN
COUNCIL MEETING
JUNE 22, 2022**

DATE	CHECK NO	VENDOR	REFERENCE	AMOUNT
6/9/2022	59562	VISA	VOID	\$ -
6/9/2022	59563	VISA	LIB SUPPLIES	\$ 1,105.95
6/10/2022	59564 Thru 59568	PAYROLL CHECKS		
6/10/2022	59569	FLEX PLAN	URM/FLEX PLAN	\$ 1,247.16
6/10/2022	59570	CITY OF HAWARDEN	VOID	\$ -
6/10/2022	59571	CITY OF HAWARDEN	SELF-INS-FAM	\$ 660.00
6/10/2022	59572	LINN COUNTY SHERIFF	GARNISHMENTS	\$ 300.00
6/22/2022	59573	ACCO	CLARIFIER POOL	\$ 128.53
6/22/2022	59574	AGENCY TWO TWELVE	HITEC ASSISTANCE AD	\$ 49.94
6/22/2022	59575	AIRGAS USA LLC	SUPPLIES	\$ 75.86
6/22/2022	59576	ANCERLY HOSTING	WEB HOSTING	\$ 100.00
6/22/2022	59577	AUREON NETWORK SERVICES	CALEA	\$ 105.67
6/22/2022	59578	BATTERIES PLUS #129	SUPPLIES	\$ 85.18
6/22/2022	59579	BTN	TV PROGRAMMING COST	\$ 1,197.82
6/22/2022	59580	BORCHERS SUPPLY INC	CHEMICALS	\$ 310.00
6/22/2022	59581	BOYER SAND & ROCK INC	BLACK DIRT	\$ 215.60
6/22/2022	59582	CATALYST IT	TECH SERVICES	\$ 2,815.47
6/22/2022	59583	CENTURY BUSINESS PRODUCTS INC	SVC AGREEMENT	\$ 134.14
6/22/2022	59584	CITY OF HAWARDEN	HITEC REFUND TO UTIL	\$ 141.01
6/22/2022	59585	COMMERCIAL PRO CLEAN LLC	CARPET CLEANING	\$ 625.00
6/22/2022	59586	D.A. DAVIDSON & CO	ANNUAL CONT DISC EMMA	\$ 1,000.00
6/22/2022	59587	DIGI-KEY ELECTRONICS	SUPPLIES	\$ 189.77
6/22/2022	59588	ERICSON OIL LC	FUEL	\$ 2,541.88
6/22/2022	59589	EVORA CONSULTING	LANDFILL ANNUAL SVCS	\$ 6,362.50
6/22/2022	59590	GRAINGER INC	SOAP	\$ 68.20
6/22/2022	59591	GROEBNER	SUPPLIES	\$ 3,105.28
6/22/2022	59592	HAWARDEN REGIONAL HEALTHCARE	SVCS/GOLF	\$ 384.00
6/22/2022	59593	HAWARDEN CHAMBER	GOLF SPONSORSHIP	\$ 350.00
6/22/2022	59594	HAWKEYE ADJUSTMENTS	COLLECTIONS FEES	\$ 90.88
6/22/2022	59595	HAWKINS INC	CHEMICALS	\$ 1,658.67
6/22/2022	59596	HITEC	PHONE SVC	\$ 892.88
6/22/2022	59597	BARB HOEKSTRA	CC REFUND	\$ 250.00
6/22/2022	59598	MARY HULLEMAN	PD RETIREMENT BENEFIT	\$ 520.09
6/22/2022	59699	IOWA INFORMATION INC	VOID	\$ -
6/22/2022	59600	IOWA INFORMATION INC	SPRING CLEANUP	\$ 1,444.51
6/22/2022	59601	JEFFS RADIATOR & REPAIRS	VEHICLE MAINTENANCE	\$ 1,820.71
6/22/2022	59602	JOHN R. ANDERSON TRUCKING	HAULING COLD MIX	\$ 546.26
6/22/2022	59603	KIRBSIDE CAR WASH	VEHICLE MAINTENANCE	\$ 28.00
6/22/2022	59604	KSOU-AM/FM KHK	MARKETING ADS	\$ 1,260.00
6/22/2022	59605	LONG LINES	SERVICES	\$ 15,193.40
6/22/2022	59606	MARICK REFRIGERATION	REPAIRS	\$ 1,382.11
6/22/2022	59607	MIDWEST ALARM COMPANY INC	FIRE & SECURITY ALARM	\$ 105.00

DATE	CHECK NO	VENDOR	REFERENCE	AMOUNT
6/22/2022	59608	MISSOURI RIVER ENERGY SVC	AMI FEE/SURVEY	\$ 732.60
6/22/2022	59610	MUNICIPAL UTILITIES	VOID	\$ -
6/22/2022	59610	MUNICIPAL UTILITIES	UTILITIES	\$ 16,789.57
6/22/2022	59611	NEXSTAR BROADCASTING INC	RETRANSMISSION	\$ 6,806.10
6/22/2022	59612	NWIA SOLID WASTE AGENCY	SPRING CLEANUP/HHM	\$ 5,063.50
6/22/2022	59613	O.C. SANITATION INC	GARBAGE COLLECTION	\$ 21,924.05
6/22/2022	59614	ONE OFFICE SOLUTION	SUPPLIES	\$ 15.44
6/22/2022	59615	PHYSICIANS CLAIMS COMPANY	BILLING MARCH	\$ 1,602.20
6/22/2022	59616	PLUMBING & HEATING WHSL	SUPPLIES GOLF COURSE	\$ 522.27
6/22/2022	59617	QUADIENT FINANCE USA INC	POSTAGE	\$ 4,000.00
6/22/2022	59618	ROVI GUIDES INC	TV PROGRAMMING COST	\$ 734.12
6/22/2022	59619	SHOWTIME NETWORK INC	TV PROGRAMMING COST	\$ 239.04
6/22/2022	59620	SIOUXLAND DISTRICT HEALTH DEPT	LAB FEES	\$ 68.00
6/22/2022	59621	SIOUXLAND OUTDOOR POWER CO	BLADES	\$ 241.58
6/22/2022	59622	SMITH ELECTRIC	REPAIRS	\$ 481.82
6/22/2022	59623	SUNSHINE FOODS	SUPPLIES	\$ 360.95
6/22/2022	59624	SVI GRAPHICS	GRAPHICS	\$ 483.50
6/22/2022	59625	TRUESDELL OIL INC	FUEL	\$ 2,268.24
6/22/2022	59626	VAN VOORST CONCRETE	DWNTWN ALLEY PROJ	\$ 36,856.00
6/22/2022	59627	AMANDA WIGGINS	SIGNS REIMBURSEMENT	\$ 122.69
6/22/2022	59628	WILLIAMS & COMPANY PC	GASB 84 FY21 AUDIT	\$ 3,125.00
6/10/2022	11141881	EFTPS	FED/FICA TAX	\$ 14,812.60
6/22/2022	11141882	CLAYTON ENERGY CORPORATION	GAS PURCHASE	\$ 10,869.71
6/22/2022	11141883	CSG FORTE PAYMENTS INC	MAY ACH FEE	\$ 192.00
6/22/2022	11141884	MISSOURI RIVER ENERGY SVCS	ELECTRIC PURCHASE	\$ 60,032.01
6/22/2022	11141885	PEFA INC	GAS PURCHASE	\$ 12,406.20
6/22/2022	11141886	PREMIER COMMUNICATIONS	FAX & T1 SERVICE	\$ 416.89
6/22/2022	11141887	WEX BANK	FUEL	\$ 4,300.68
6/22/2022	11141888	TREASURER STATE OF IOWA	SALES TAX	\$ 8,608.00
6/22/2022	11141889	TREASURER STATE OF IOWA	WET TAX	\$ 2,078.00
6/22/2022	11141890	VERIZON	CELL SVC	\$ 146.43
			Accounts Payable Total	\$ 264,790.66
			PAYROLL TOTAL	\$ 51,755.66
			REPORT TOTAL	\$ 316,546.32

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
0223135-IN	ACCO	CLARIFIER POOL		128.53	59573	6/22/22
53853	AGENCY TWO TWELVE	HITEC ASSISTANCE POSITION TUA		49.94	59574	6/22/22
9988649775	AIRGAS USA LLC	SUPPLIES AMB		75.86	59575	6/22/22
2315	ANCERLY HOSTING	WEB HOSTING TUA		100.00	59576	6/22/22
10416653	AUREON NETWORK SERVICES	CALEA TUA		105.67	59577	6/22/22
P5222648	BATTERIES PLUS #129	SUPPLIES PH		85.18	59578	6/22/22
146970	BTN	TV PROGRAMMING COST		1,197.82	59579	6/22/22
5171	BORCHERS SUPPLY INC	CHEMICALS GOLF COURSE		310.00	59580	6/22/22
90122	BOYER SAND & ROCK INC	BLACK DIRT CEM		215.60	59581	6/22/22
CS25011	CATALYST IT	TECH SERVICES JUNE CBL/INT		2,815.47	59582	6/22/22
625391	CENTURY BUSINESS PRODUCTS INC	SVC AGREEMENT 5/13/22-6/12/22		134.14	59583	6/22/22
106700001	CITY OF HAWARDEN	HITEC REFUND TO UTIL LIFESTYLE	116.01		59584	6/22/22
518543001	CITY OF HAWARDEN	SWIM LESSON REFUND TO UTIL AB	25.00	141.01	59584	6/22/22
PR20220605	CITY OF HAWARDEN	SELF-INS-FAM		660.00	59571	6/10/22
15241	CLAYTON ENERGY CORPORATION	GAS PURCHASE 5/2022 COMMODITY		10,869.71	11141882	6/22/22
2085	COMMERCIAL PRO CLEAN LLC	CARPET CLEANING CC		625.00	59585	6/22/22
9639810	CSG FORTE PAYMENTS INC	MAY ACH FEE EL		192.00	11141883	6/22/22
22264CDCOMM FY2021	D.A. DAVIDSON & CO	ANNUAL CONT DISC EMMA FY21		1,000.00	59586	6/22/22
90122221	DIGI-KEY ELECTRONICS	SUPPLIES CBL		189.77	59587	6/22/22
PR20220605	EFTPS	FED/FICA TAX		14,812.60	11141881	6/10/22
4795	ERICSON OIL LC	FUEL ST		2,541.88	59588	6/22/22
0042558	EVORA CONSULTING	LANDFILL ANNUAL SVCS FY22		6,362.50	59589	6/22/22
PR20220605	FLEX PLAN	URM/FLEX PLAN		1,247.16	59569	6/10/22
9335624483	GRAINGER INC	SOAP POOL		68.20	59590	6/22/22
111092-00	GROEBNER	SUPPLIES GAS	2,850.67		59591	6/22/22
119281-01	GROEBNER	SUPPLIES GAS	254.61	3,105.28	59591	6/22/22
7470-0173-001U	HAWARDEN REGIONAL HEALTHCARE	SCREENING NEW HIRE TUA	16.00		59592	6/22/22
7470-0174-001U	HAWARDEN REGIONAL HEALTHCARE	NEW HIRE TUA	68.00		59592	6/22/22
HRH GOLF 2022	HAWARDEN REGIONAL HEALTHCARE	HRH FOUNDATION GOLF	300.00	384.00	59592	6/22/22
052422	HAWARDEN CHAMBER AND	CHAMBER GOLF SPONSORSHIP		350.00	59593	6/22/22
061422	HAWKEYE ADJUSTMENTS	COLLECTIONS FEES		90.88	59594	6/22/22
6201888	HAWKINS INC	CHEMICALS POOL		1,658.67	59595	6/22/22
MAY 2022	HITEC	PHONE SVC GENADM		892.88	59596	6/22/22
062222	BARB HOEKSTRA	CC REFUND		250.00	59597	6/22/22
061022PR	MARY HULLEMAN	PD RETIREMENT BENEFIT		520.09	59598	6/22/22
394703	IOWA INFORMATION INC	SPRING CLEANUP	230.30		59600	6/22/22
394984	IOWA INFORMATION INC	MINS & CLAIMS 4/27 GENADM	144.62		59600	6/22/22
395554	IOWA INFORMATION INC	BEST OF N'WEST C&E	34.14		59600	6/22/22
395762	IOWA INFORMATION INC	BUDGET AMENDMENT GENADM	209.40		59600	6/22/22
396709	IOWA INFORMATION INC	WS GRADUATION & EMS	145.00		59600	6/22/22
397218	IOWA INFORMATION INC	COMMUNITY GUIDE WA	339.50		59600	6/22/22
397371	IOWA INFORMATION INC	HHM AD SOLWST	127.61		59600	6/22/22
397749	IOWA INFORMATION INC	BEST OF N'WEST C&E	86.33		59600	6/22/22
398233	IOWA INFORMATION INC	HHM AD SOLWST	127.61	1,444.51	59600	6/22/22
101334	JEFFS RADIATOR & REPAIRS	OIL,AIR,FUEL FILTERS SWITCH FR	562.71		59601	6/22/22
101335	JEFFS RADIATOR & REPAIRS	TIRES F-150 PD	1,228.00		59601	6/22/22
104075	JEFFS RADIATOR & REPAIRS	TIRE REPAIR WSTWA	15.00		59601	6/22/22
104734	JEFFS RADIATOR & REPAIRS	JET VAC TRAILER TIRE REPAIR WW	15.00	1,820.71	59601	6/22/22
3243	JOHN R. ANDERSON TRUCKING	HAULING COLD MIX ST		546.26	59602	6/22/22
3	KIRBSIDE CAR WASH	VEHICLE MAINTENANCE PD		28.00	59603	6/22/22
060122	KSOU-AM/FM KHK	MARKETING ADS C&E		1,260.00	59604	6/22/22
PR20220605	LINN COUNTY SHERIFF	GARNISHMENTS		300.00	59572	6/10/22
2151	LONG LINES	HIGH SPEED CABL/INT	14,295.46		59605	6/22/22
2154	LONG LINES	MAY CSR HELP TUA	400.00		59605	6/22/22

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
2160	LONG LINES	ANPI LD PH	490.03	59605	6/22/22	
2168	LONG LINES	ZONE PH	7.91	15,193.40	59605	6/22/22
350430122	MARICK REFRIGERATION	REPAIRS GENADM	640.00	59606	6/22/22	
350430384	MARICK REFRIGERATION	REPAIRS GENADM	742.11	1,382.11	59606	6/22/22
3111439	MIDWEST ALARM COMPANY INC	FIRE & SECURITY ALARM GENADM		105.00	59607	6/22/22
MAY 2022	MISSOURI RIVER ENERGY SVCS	ELECTRIC PURCHASE		60,032.01	11141884	6/22/22
7412	MISSOURI RIVER ENERGY SVC	AMI MONTHLY FEE EL	345.80	59608	6/22/22	
7424	MISSOURI RIVER ENERGY SVC	SURVEY WSTWA	386.80	732.60	59608	6/22/22
061522	MUNICIPAL UTILITIES	UTILITIES WSTWA		16,789.57	59610	6/22/22
445153	NEXSTAR BROADCASTING INC	RETRANSMISSON KCAU-ABC	6,603.24	59611	6/22/22	
445154	NEXSTAR BROADCASTING INC	RETRANSMISSON NEWSNATION	202.86	6,806.10	59611	6/22/22
053122	NWIA SOLID WASTE AGENCY	SPRING CLEANUP/HHM SOLWST		5,063.50	59612	6/22/22
553920 050122	O.C. SANITATION INC	GARBAGE COLLECTION SOLWST		21,924.05	59613	6/22/22
466313-00	ONE OFFICE SOLUTION	SUPPLIES LEGADM		15.44	59614	6/22/22
2422	PEFA INC	GAS PURCHASE 5/2022 COMMODITY		12,406.20	11141885	6/22/22
33165	PHYSICIANS CLAIMS COMPANY	BILLING MARCH 2022 AMB		1,602.20	59615	6/22/22
s2710308.001	PLUMBING & HEATING WHSL	SUPPLIES GOLF COURSE	436.62	59616	6/22/22	
s2710386.001	PLUMBING & HEATING WHSL	SUPPLIES GOLF COURSE	85.65	522.27	59616	6/22/22
12464925	PREMIER COMMUNICATIONS	FAX & T1 SERVICE PH		416.89	11141886	6/22/22
052722	QUADIENT FINANCE USA INC	POSTAGE EL		4,000.00	59617	6/22/22
81327342	WEX BANK	FUEL PD		4,300.68	11141887	6/22/22
INV0077198	ROVI GUIDES INC	TV PROGRAMMING COST	671.23	59618	6/22/22	
INV0077311	ROVI GUIDES INC	TV PROGRAMMING COST	62.89	734.12	59618	6/22/22
50792	SHOWTIME NETWORK INC	TV PROGRAMMING COST		239.04	59619	6/22/22
031277	SIOUXLAND DISTRICT HEALTH DEPT	LAB FEES WA	25.00	59620	6/22/22	
031282	SIOUXLAND DISTRICT HEALTH DEPT	LAB FEES POOL	28.00	59620	6/22/22	
031285	SIOUXLAND DISTRICT HEALTH DEPT	LAB FEES WA	15.00	68.00	59620	6/22/22
08421913	SIOUXLAND OUTDOOR POWER CO	BLADES ST	171.60	59621	6/22/22	
08522265	SIOUXLAND OUTDOOR POWER CO	SPEED FEED HEADS CEM	69.98	241.58	59621	6/22/22
14914	SMITH ELECTRIC	REPAIRS POOL		481.82	59622	6/22/22
060122	SUNSHINE FOODS	CLEANER, SPONGES POOL		360.95	59623	6/22/22
7868	SVI GRAPHICS	GRAPHICS PD		483.50	59624	6/22/22
053122	TREASURER STATE OF IOWA	SALES TAX 5/31/22		8,608.00	11141888	6/22/22
053122	TREASURER STATE OF IOWA	WET TAX 05/31/22		2,078.00	11141889	6/22/22
7352	TRUESDELL OIL INC	FUEL ST		2,268.24	59625	6/22/22
4928	VAN VOORST CONCRETE	DWNTWN ALLEY PROJ		36,856.00	59626	6/22/22
9907628308	VERIZON	CELL SVC PD	26.40	11141890	6/22/22	
9907628309	VERIZON	CELL SVC PD	120.03	146.43	11141890	6/22/22
051322MV	VISA	LIB STUFFED ANIMALS NOAHS ARK		1,105.95	59563	6/09/22
P00-42336	AMANDA WIGGINS	DOG PARK SIGNS REIMBURSEMENT		122.69	59627	6/22/22
169370	WILLIAMS & COMPANY PC	GASB 84 FY21 AUDIT		3,125.00	59628	6/22/22
Accounts Payable Total				264,790.66		

Payroll Checks

001	GENERAL FUND	29,753.92
110	ROAD USE TAX FUND	4,142.60
601	WATER UTILITY FUND	2,549.05
610	WASTE WATER UTILITY FUND	3,366.81
630	ELECTRIC UTILITY FUND	4,206.24
640	GAS UTILITY FUND	4,827.96
670	SOLID WASTE UTILITY FUND	82.10

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
700		TELECOMMUNICATIONS ADMIN		1,095.00		
720		TELEPHONE UTILITY FUND		1,731.98		
		Total Paid On: 6/10/22		51,755.66		
		Total Payroll Paid		51,755.66		
		Report Total		316,546.32		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

Payroll Checks: 6/09/2022- 6/22/2022

FUND NAME		AMOUNT
001	GENERAL FUND	71,090.68
110	ROAD USE TAX FUND	5,867.31
117	POLICE RETIREMENT FUND	520.09
304	WALKING TRAIL PROJECT	122.69
313	DOWNTOWN PROJECT	36,856.00
601	WATER UTILITY FUND	9,059.34
610	WASTE WATER UTILITY FUND	9,441.82
630	ELECTRIC UTILITY FUND	75,227.67
640	GAS UTILITY FUND	38,444.36
670	SOLID WASTE UTILITY FUND	34,052.46
700	TELECOMMUNICATIONS ADMIN	6,053.95
710	CABLE/INTERNET UTILITY	21,432.99
720	TELEPHONE UTILITY FUND	7,893.46
831	CAPITAL EQUIPMENT FUND	483.50

	TOTAL FUNDS	316,546.32

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
	GENERAL FUND					
0223135-IN	ACCO	CLARIFIER POOL	128.53	59573	6/22/22	
9988649775	AIRGAS USA LLC	SUPPLIES AMB	75.86	59575	6/22/22	
5171	BORCHERS SUPPLY INC	CHEMICALS GOLF COURSE	310.00	59580	6/22/22	
90122	BOYER SAND & ROCK INC	BLACK DIRT CEM	215.60	59581	6/22/22	
625391	CENTURY BUSINESS PRODUCTS INC	SVC AGREEMENT 5/13/22-6/12/22	134.14	59583	6/22/22	
518543001	CITY OF HAWARDEN	SWIM LESSON REFUND TO UTIL AB	25.00	59584	6/22/22	
PR20220605	CITY OF HAWARDEN	SELF-INS-FAM	245.74	59571	6/10/22	
2085	COMMERCIAL PRO CLEAN LLC	CARPET CLEANING CC	625.00	59585	6/22/22	
PR20220605	EFTPS	FED/FICA TAX	8,028.35	11141881	6/10/22	
4795	ERICSON OIL LC	FUEL ST	1,906.41	59588	6/22/22	
PR20220605	FLEX PLAN	URM/FLEX PLAN	303.13	59569	6/10/22	
9335624483	GRAINGER INC	SOAP POOL	68.20	59590	6/22/22	
061422	HAWKEYE ADJUSTMENTS	COLLECTIONS FEES	71.50	59594	6/22/22	
6201888	HAWKINS INC	CHEMICALS POOL	1,658.67	59595	6/22/22	
MAY 2022	HITEC	PHONE SVC GENADM	580.37	59596	6/22/22	
062222	BARB HOEKSTRA	CC REFUND	250.00	59597	6/22/22	
394984	IOWA INFORMATION INC	MINS & CLAIMS 4/27 GENADM	144.62	59600	6/22/22	
395554	IOWA INFORMATION INC	BEST OF N'WEST C&E	34.14	59600	6/22/22	
395762	IOWA INFORMATION INC	BUDGET AMENDMENT GENADM	209.40	59600	6/22/22	
396709	IOWA INFORMATION INC	WS GRADUATION & EMS	145.00	59600	6/22/22	
397749	IOWA INFORMATION INC	BEST OF N'WEST C&E	86.33	619.49	59600	6/22/22
101334	JEFFS RADIATOR & REPAIRS	OIL,AIR,FUEL FILTERS SWITCH FR	562.71	59601	6/22/22	
101335	JEFFS RADIATOR & REPAIRS	TIRES F-150 PD	1,228.00	1,790.71	59601	6/22/22
3	KIRBSIDE CAR WASH	VEHICLE MAINTENANCE PD	28.00	59603	6/22/22	
060122	KSOU-AM/FM KHK	MARKETING ADS C&E	1,260.00	59604	6/22/22	
PR20220605	LINN COUNTY SHERIFF	GARNISHMENTS	300.00	59572	6/10/22	
350430122	MARICK REFRIGERATION	REPAIRS GENADM	640.00	59606	6/22/22	
350430384	MARICK REFRIGERATION	REPAIRS GENADM	742.11	1,382.11	59606	6/22/22
311439	MIDWEST ALARM COMPANY INC	FIRE & SECURITY ALARM GENADM	105.00	59607	6/22/22	
061522	MUNICIPAL UTILITIES	UTILITIES POOL	8,594.83	59610	6/22/22	
466313-00	ONE OFFICE SOLUTION	SUPPLIES LEGADM	15.44	59614	6/22/22	
33165	PHYSICIANS CLAIMS COMPANY	BILLING MARCH 2022 AMB	1,602.20	59615	6/22/22	
S2710308.001	PLUMBING & HEATING WHSL	SUPPLIES GOLF COURSE	436.62	59616	6/22/22	
S2710386.001	PLUMBING & HEATING WHSL	SUPPLIES GOLF COURSE	85.65	522.27	59616	6/22/22
052722	QUADIENT FINANCE USA INC	POSTAGE GENADM	400.00	59617	6/22/22	
81327342	WEX BANK	FUEL PD	2,848.51	11141887	6/22/22	
031282	SIOUXLAND DISTRICT HEALTH DEPT	LAB FEES POOL	28.00	59620	6/22/22	
08421913	SIOUXLAND OUTDOOR POWER CO	BLADES ST	171.60	59621	6/22/22	
08522265	SIOUXLAND OUTDOOR POWER CO	SPEED FEED HEADS CEM	69.98	241.58	59621	6/22/22
14914	SMITH ELECTRIC	REPAIRS POOL	481.82	59622	6/22/22	
060122	SUNSHINE FOODS	CLEANER,SPONGES POOL	348.75	59623	6/22/22	
053122	TREASURER STATE OF IOWA	SALES TAX 5/31/22	103.00	11141888	6/22/22	
7352	TRUESDELL OIL INC	FUEL ST	1,701.18	59625	6/22/22	
9907628308	VERIZON	CELL SVC PD	26.40	11141890	6/22/22	
9907628309	VERIZON	CELL SVC PD	80.02	106.42	11141890	6/22/22
051322MV	VISA	LIB STUFFED ANIMALS NOAHS ARK	1,105.95	59563	6/09/22	
169370	WILLIAMS & COMPANY PC	GASB 84 FY21 AUDIT	3,125.00	59628	6/22/22	
	001	GENERAL FUND TOTAL		41,336.76		
	ROAD USE TAX FUND					
PR20220605	CITY OF HAWARDEN	SELF INS-SINGLE	40.00	59571	6/10/22	
PR20220605	EFTPS	FED/FICA TAX	1,057.95	11141881	6/10/22	

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
PR20220605 3243	FLEX PLAN	URM/FLEX PLAN		80.50	59569	6/10/22
	JOHN R. ANDERSON TRUCKING	HAULING COLD MIX ST		546.26	59602	6/22/22
		110 ROAD USE TAX FUND TOTAL		1,724.71		
061022PR	POLICE RETIREMENT FUND					
	MARY HULLEMAN	PD RETIREMENT BENEFIT		520.09	59598	6/22/22
		117 POLICE RETIREMENT FUND TOTAL		520.09		
P00-42336	WALKING TRAIL PROJECT					
	AMANDA WIGGINS	DOG PARK SIGNS REIMBURSEMENT		122.69	59627	6/22/22
		304 WALKING TRAIL PROJECT TOTAL		122.69		
4928	DOWNTOWN PROJECT					
	VAN VOORST CONCRETE	DWNTWN ALLEY PROJ		36,856.00	59626	6/22/22
		313 DOWNTOWN PROJECT TOTAL		36,856.00		
PR20220605 9639810	WATER UTILITY FUND					
	CITY OF HAWARDEN	SELF-INS-FAM		53.99	59571	6/10/22
	CSG FORTE PAYMENTS INC	MAY ACH FEE WA		30.72	11141883	6/22/22
PR20220605	EFTPS	FED/FICA TAX		832.35	11141881	6/10/22
PR20220605	FLEX PLAN	URM/FLEX PLAN		77.77	59569	6/10/22
7470-0174-001U	HAWARDEN REGIONAL HEALTHCARE	INJECTION FEE WA	1.28	59592	59592	6/22/22
HRH GOLF 2022	HAWARDEN REGIONAL HEALTHCARE	HRH FOUNDATION GOLF	75.00	76.28	59592	6/22/22
052422	HAWARDEN CHAMBER AND	CHAMBER GOLF SPONSORSHIP		87.50	59593	6/22/22
061422	HAWKEYE ADJUSTMENTS	COLLECTIONS FEES		3.38	59594	6/22/22
MAY 2022	HITEC	PHONE SVC WA		35.72	59596	6/22/22
397218	IOWA INFORMATION INC	COMMUNITY GUIDE WA		67.90	59600	6/22/22
061522	MUNICIPAL UTILITIES	UTILITIES WA		2,304.99	59610	6/22/22
052722	QUADIENT FINANCE USA INC	POSTAGE WA		512.00	59617	6/22/22
81327342	WEX BANK	FUEL WA		309.69	11141887	6/22/22
031277	SIOUXLAND DISTRICT HEALTH DEPT	LAB FEES WA	25.00	59620	59620	6/22/22
031285	SIOUXLAND DISTRICT HEALTH DEPT	LAB FEES WA	15.00	40.00	59620	6/22/22
053122	TREASURER STATE OF IOWA	WET TAX 05/31/22		2,078.00	11141889	6/22/22
		601 WATER UTILITY FUND TOTAL		6,510.29		
PR20220605 9639810	WASTE WATER UTILITY FUND					
	CITY OF HAWARDEN	SELF-INS-FAM		96.17	59571	6/10/22
	CSG FORTE PAYMENTS INC	MAY ACH FEE WSTWA		30.72	11141883	6/22/22
PR20220605	EFTPS	FED/FICA TAX		953.09	11141881	6/10/22
PR20220605	FLEX PLAN	DEP CARE/FLEX		212.79	59569	6/10/22
7470-0174-001U	HAWARDEN REGIONAL HEALTHCARE	INJECTION FEE WSTWA	1.28	59592	59592	6/22/22
HRH GOLF 2022	HAWARDEN REGIONAL HEALTHCARE	HRH FOUNDATION GOLF	75.00	76.28	59592	6/22/22
052422	HAWARDEN CHAMBER AND	CHAMBER GOLF SPONSORSHIP		87.50	59593	6/22/22
061422	HAWKEYE ADJUSTMENTS	COLLECTIONS FEES		3.88	59594	6/22/22
MAY 2022	HITEC	PHONE SVC WSTWA		35.72	59596	6/22/22
397218	IOWA INFORMATION INC	COMMUNITY GUIDE WSTWA		67.90	59600	6/22/22
104075	JEFFS RADIATOR & REPAIRS	TIRE REPAIR WSTWA	15.00	59601	59601	6/22/22
104734	JEFFS RADIATOR & REPAIRS	JET VAC TRAILER TIRE REPAIR WW	15.00	30.00	59601	6/22/22
7424	MISSOURI RIVER ENERGY SVC	SURVEY WSTWA		386.80	59608	6/22/22

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
061522	MUNICIPAL UTILITIES	UTILITIES WSTWA	2,745.56	59610	6/22/22	
052722	QUADIENT FINANCE USA INC	POSTAGE WSTWA	512.00	59617	6/22/22	
81327342	WEX BANK	FUEL WSTWA	335.40	11141887	6/22/22	
060122	SUNSHINE FOODS	DISH SOAP WSTWA	12.20	59623	6/22/22	
053122	TREASURER STATE OF IOWA	SALES TAX 5/31/22	489.00	11141888	6/22/22	
610 WASTE WATER UTILITY FUND TOTAL			6,075.01			
ELECTRIC UTILITY FUND						
PR20220605	CITY OF HAWARDEN	SELF-INS-FAM	111.10	59571	6/10/22	
9639810	CSG FORTE PAYMENTS INC	MAY ACH FEE EL	65.28	11141883	6/22/22	
22264CDC0MM FY2021	D.A. DAVIDSON & CO	ANNUAL CONT DISC EMMA FY21	1,000.00	59586	6/22/22	
PR20220605	EFTPS	FED/FICA TAX	1,403.13	11141881	6/10/22	
4795	ERICSON OIL LC	FUEL EL	635.47	59588	6/22/22	
PR20220605	FLEX PLAN	URM/FLEX PLAN	150.04	59569	6/10/22	
7470-0174-001U	HAWARDEN REGIONAL HEALTHCARE	INJECTION FEE EL	2.72	59592	6/22/22	
HRH GOLF 2022	HAWARDEN REGIONAL HEALTHCARE	HRH FOUNDATION GOLF	75.00	59592	6/22/22	
052422	HAWARDEN CHAMBER AND	CHAMBER GOLF SPONSORSHIP	87.50	59593	6/22/22	
061422	HAWKEYE ADJUSTMENTS	COLLECTIONS FEES	3.25	59594	6/22/22	
MAY 2022	HITEC	PHONE SVC EL	73.66	59596	6/22/22	
397218	IOWA INFORMATION INC	COMMUNITY GUIDE EL	67.90	59600	6/22/22	
MAY 2022	MISSOURI RIVER ENERGY SVCS	ELECTRIC PURCHASE	60,032.01	11141884	6/22/22	
7412	MISSOURI RIVER ENERGY SVC	AMI MONTHLY FEE EL	345.80	59608	6/22/22	
061522	MUNICIPAL UTILITIES	UTILITIES EL	128.93	59610	6/22/22	
052722	QUADIENT FINANCE USA INC	POSTAGE EL	1,056.00	59617	6/22/22	
81327342	WEX BANK	FUEL EL	277.57	11141887	6/22/22	
053122	TREASURER STATE OF IOWA	SALES TAX 5/31/22	4,899.00	11141888	6/22/22	
7352	TRUESDELL OIL INC	FUEL EL	567.06	59625	6/22/22	
9907628309	VERIZON	CELL SVC EL	40.01	11141890	6/22/22	
630 ELECTRIC UTILITY FUND TOTAL			71,021.43			
GAS UTILITY FUND						
PR20220605	CITY OF HAWARDEN	SELF INS-SINGLE	71.10	59571	6/10/22	
15241	CLAYTON ENERGY CORPORATION	GAS PURCHASE 5/2022 COMMODITY	10,869.71	11141882	6/22/22	
9639810	CSG FORTE PAYMENTS INC	MAY ACH FEE GAS	65.28	11141883	6/22/22	
PR20220605	EFTPS	FED/FICA TAX	1,642.08	11141881	6/10/22	
PR20220605	FLEX PLAN	DEP CARE/FLEX	312.80	59569	6/10/22	
111092-00	GROEBNER	SUPPLIES GAS	2,850.67	59591	6/22/22	
119281-01	GROEBNER	SUPPLIES GAS	254.61	59591	6/22/22	
7470-0174-001U	HAWARDEN REGIONAL HEALTHCARE	INJECTION FEE GAS	2.72	59592	6/22/22	
HRH GOLF 2022	HAWARDEN REGIONAL HEALTHCARE	HRH FOUNDATION GOLF	75.00	59592	6/22/22	
052422	HAWARDEN CHAMBER AND	CHAMBER GOLF SPONSORSHIP	87.50	59593	6/22/22	
061422	HAWKEYE ADJUSTMENTS	COLLECTIONS FEES	7.24	59594	6/22/22	
MAY 2022	HITEC	PHONE SVC GAS	73.66	59596	6/22/22	
397218	IOWA INFORMATION INC	COMMUNITY GUIDE GAS	67.90	59600	6/22/22	
061522	MUNICIPAL UTILITIES	UTILITIES GAS	291.29	59610	6/22/22	
2422	PEFA INC	GAS PURCHASE 5/2022 COMMODITY	12,406.20	11141885	6/22/22	
052722	QUADIENT FINANCE USA INC	POSTAGE GAS	1,056.00	59617	6/22/22	
81327342	WEX BANK	FUEL GAS	396.64	11141887	6/22/22	
053122	TREASURER STATE OF IOWA	SALES TAX 5/31/22	3,086.00	11141888	6/22/22	
640 GAS UTILITY FUND TOTAL			33,616.40			

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
	SOLID WASTE UTILITY FUND					
PR20220605	CITY OF HAWARDEN	SELF-INS-FAM		1.90	59571	6/10/22
PR20220605	EFTPS	FED/FICA TAX		27.44	11141881	6/10/22
0042558	EVORA CONSULTING	LANDFILL ANNUAL SVCS FY22		6,362.50	59589	6/22/22
PR20220605	FLEX PLAN	URM/FLEX PLAN		4.36	59569	6/10/22
061422	HAWKEYE ADJUSTMENTS	COLLECTIONS FEES		1.63	59594	6/22/22
MAY 2022	HITEC	PHONE SVC SOLWST		4.46	59596	6/22/22
394703	IOWA INFORMATION INC	SPRING CLEANUP	230.30		59600	6/22/22
397371	IOWA INFORMATION INC	HHM AD SOLWST	127.61		59600	6/22/22
398233	IOWA INFORMATION INC	HHM AD SOLWST	127.61	485.52	59600	6/22/22
053122	NWIA SOLID WASTE AGENCY	SPRING CLEANUP/HHM SOLWST		5,063.50	59612	6/22/22
553920 050122	O.C. SANITATION INC	GARBAGE COLLECTION SOLWST		21,924.05	59613	6/22/22
052722	QUADIENT FINANCE USA INC	POSTAGE SOLWST		64.00	59617	6/22/22
053122	TREASURER STATE OF IOWA	SALES TAX 5/31/22		31.00	11141888	6/22/22
	670 SOLID WASTE UTILITY FUND TOTAL			33,970.36		
	TELECOMMUNICATIONS ADMIN					
53853	AGENCY TWO TWELVE	HITEC ASSISTANCE POSITION TUA		49.94	59574	6/22/22
2315	ANCERLY HOSTING	WEB HOSTING TUA		100.00	59576	6/22/22
10416653	AUREON NETWORK SERVICES	CALEA TUA		100.00	59577	6/22/22
PR20220605	CITY OF HAWARDEN	SELF INS-SINGLE		20.00	59571	6/10/22
PR20220605	EFTPS	FED/FICA TAX		314.58	11141881	6/10/22
7470-0173-001U	HAWARDEN REGIONAL HEALTHCARE	SCREENING NEW HIRE TUA	16.00		59592	6/22/22
7470-0174-001U	HAWARDEN REGIONAL HEALTHCARE	NEW HIRE TUA	60.00	76.00	59592	6/22/22
MAY 2022	HITEC	PHONE SVC TUA		53.57	59596	6/22/22
397218	IOWA INFORMATION INC	COMMUNITY GUIDE TUA		67.90	59600	6/22/22
2151	LONG LINES	BILLING TUA	1,924.96		59605	6/22/22
2154	LONG LINES	MAY CSR HELP TUA	400.00	2,324.96	59605	6/22/22
061522	MUNICIPAL UTILITIES	UTILITIES TUA		1,452.00	59610	6/22/22
052722	QUADIENT FINANCE USA INC	POSTAGE TUA		400.00	59617	6/22/22
	700 TELECOMMUNICATIONS ADMIN TOTAL			4,958.95		
	CABLE/INTERNET UTILITY					
146970	BTN	TV PROGRAMMING COST		1,197.82	59579	6/22/22
CS25011	CATALYST IT	TECH SERVICES JUNE CBL/INT		2,815.47	59582	6/22/22
106700001	CITY OF HAWARDEN	HITEC REFUND TO UTIL LIFESTYLE		116.01	59584	6/22/22
90122221	DIGI-KEY ELECTRONICS	SUPPLIES CBL		189.77	59587	6/22/22
2151	LONG LINES	HIGH SPEED CABL/INT		9,334.66	59605	6/22/22
445153	NEXSTAR BROADCASTING INC	RETRANSMISSON KCAU-ABC	6,603.24		59611	6/22/22
445154	NEXSTAR BROADCASTING INC	RETRANSMISSON NEWSNATION	202.86	6,806.10	59611	6/22/22
INV0077198	ROVI GUIDES INC	TV PROGRAMMING COST	671.23		59618	6/22/22
INV0077311	ROVI GUIDES INC	TV PROGRAMMING COST	62.89	734.12	59618	6/22/22
50792	SHOWTIME NETWORK INC	TV PROGRAMMING COST		239.04	59619	6/22/22
	710 CABLE/INTERNET UTILITY TOTAL			21,432.99		
	TELEPHONE UTILITY FUND					
10416653	AUREON NETWORK SERVICES	CONSOLIDATED WIRELESS PH		5.67	59577	6/22/22
P52222648	BATTERIES PLUS #129	SUPPLIES PH		85.18	59578	6/22/22
PR20220605	CITY OF HAWARDEN	SELF INS-SINGLE		20.00	59571	6/10/22
PR20220605	EFTPS	FED/FICA TAX		553.63	11141881	6/10/22
PR20220605	FLEX PLAN	URM/FLEX PLAN		105.77	59569	6/10/22

INVOICE#	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
MAY 2022	HITEC	PHONE SVC PH		35.72	59596	6/22/22
2151	LONG LINES	ACCESS LINES PH	3,035.84	59605	6/22/22	
2160	LONG LINES	ANPI LD PH	490.03	59605	6/22/22	
2168	LONG LINES	ZONE PH	7.91	3,533.78	59605	6/22/22
061522	MUNICIPAL UTILITIES	UTILITIES PH		1,271.97	59610	6/22/22
12464925	PREMIER COMMUNICATIONS	FAX & T1 SERVICE PH		416.89	11141886	6/22/22
81327342	WEX BANK	FUEL TUA		132.87	11141887	6/22/22
		720 TELEPHONE UTILITY FUND TOTAL		6,161.48		
7868	CAPITAL EQUIPMENT FUND SVI GRAPHICS	GRAPHICS PD		483.50	59624	6/22/22
		831 CAPITAL EQUIPMENT FUND TOTAL		483.50		
		Accounts Payable Total		264,790.66		
 Payroll Checks						
		001 GENERAL FUND		29,753.92		
		110 ROAD USE TAX FUND		4,142.60		
		601 WATER UTILITY FUND		2,549.05		
		610 WASTE WATER UTILITY FUND		3,366.81		
		630 ELECTRIC UTILITY FUND		4,206.24		
		640 GAS UTILITY FUND		4,827.96		
		670 SOLID WASTE UTILITY FUND		82.10		
		700 TELECOMMUNICATIONS ADMIN		1,095.00		
		720 TELEPHONE UTILITY FUND		1,731.98		
		Total Paid On: 6/10/22		51,755.66		
		Total Payroll Paid		51,755.66		
		Report Total		316,546.32		

**CLAIMS REPORT
CLAIMS FUND SUMMARY**

Payroll Checks: 6/09/2022- 6/22/2022

FUND NAME		AMOUNT
001	GENERAL FUND	71,090.68
110	ROAD USE TAX FUND	5,867.31
117	POLICE RETIREMENT FUND	520.09
304	WALKING TRAIL PROJECT	122.69
313	DOWNTOWN PROJECT	36,856.00
601	WATER UTILITY FUND	9,059.34
610	WASTE WATER UTILITY FUND	9,441.82
630	ELECTRIC UTILITY FUND	75,227.67
640	GAS UTILITY FUND	38,444.36
670	SOLID WASTE UTILITY FUND	34,052.46
700	TELECOMMUNICATIONS ADMIN	6,053.95
710	CABLE/INTERNET UTILITY	21,432.99
720	TELEPHONE UTILITY FUND	7,893.46
831	CAPITAL EQUIPMENT FUND	483.50

	TOTAL FUNDS	316,546.32

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2022 - AMENDMENT # 2

To the Auditor of SIOUX County, Iowa:

The City Council of HAWARDEN in said County/Countries met on 06/22/2022 05:30 PM, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. Thereupon, the following resolution was introduced.

RESOLUTION No. 2022-23

A RESOLUTION AMENDING THE CURRENT BUDGET FOR FISCAL YEAR ENDING JUNE 2022

(AS LAST CERTIFIED OR AMENDED ON 05/25/2022)

Be it Resolved by the Council of City of HAWARDEN

Section 1. Following notice published/posted 06/09/2022 and the public hearing held 06/22/2022 05:30 PM the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at the hearing:

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	827,844	0	827,844
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	827,844	0	827,844
Delinquent Property Tax Revenue	4	100	0	100
TIF Revenues	5	342,236	0	342,236
Other City Taxes	6	426,484	0	426,484
Licenses & Permits	7	24,550	0	24,550
Use of Money & Property	8	56,364	0	56,364
Intergovernmental	9	570,047	0	570,047
Charges for Service	10	21,957,196	0	21,957,196
Special Assessments	11	36,173	0	36,173
Miscellaneous	12	36,100	0	36,100
Other Financing Sources	13	0	0	0
Transfers In	14	1,425,615	0	1,425,615
Total Revenues & Other Sources	15	25,702,709	0	25,702,709
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	799,195	0	799,195
Public Works	17	640,700	0	640,700
Health and Social Services	18	390,250	0	390,250
Culture and Recreation	19	531,691	0	531,691
Community and Economic Development	20	191,417	0	191,417
General Government	21	224,028	0	224,028
Debt Service	22	260,275	0	260,275
Capital Projects	23	397,300	-397,300	0
Total Government Activities Expenditures	24	3,434,856	-397,300	3,037,556
Business Type/Enterprise	25	20,677,784	397,300	21,075,084
Total Gov Activities & Business Expenditures	26	24,112,640	0	24,112,640
Transfers Out	27	1,425,615	0	1,425,615
Total Expenditures/Transfers Out	28	25,538,255	0	25,538,255
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	164,454	0	164,454
Beginning Fund Balance July 1, 2021	30	11,412,228	0	11,412,228
Ending Fund Balance June 30, 2022	31	11,576,682	0	11,576,682

Explanation of Changes: Moving the expenses out of Capital Projects and into Business Type/Enterprise.

06/22/2022

City Clerk/Administrator Signature of Certification

Adopted On

Mayor Signature of Certification

RESOLUTION No. 2022-25

AUTHORIZING THE FINAL DISPOSITION OF REAL ESTATE

512 Industrial Rd, Hawarden IA, and 1516 460th St., Hawarden IA

PROPERTY DESCRIPTION:

Tract 17 and Track 22 in the Hawarden Industrial Park in Outlot 3 of Musson's Subdivision, in the Incorporated City of Hawarden, Sioux County, Iowa According to the Recorded Plat Thereof Recorded October 2, 2007 at 2007 File Card No 5266 with the improvements thereon, and all rights, easements and appurtenances thereto.

These parcels are 1.44acres each of bare lots, the Lots East of Anderson Trucking tax parcel #1902354011

The City Council proposes to dispose of the property by sale to B&P Construction, on the following terms and conditions:

1. The property will be sold AS IS by Quit Claim deed and no abstract will be provided.
2. The property is sold "AS IS" and the environmental condition of the site is unknown.
3. The property will be sold for \$30,735.00 each lot and the City will give an economic development grant in the amount of \$10,000.00 & \$8,735.00 sitework for each lot. The final price per lot is \$12,000.
4. Purchaser shall be responsible for payment of all costs of sale including but not limited to costs for publication and recording of all sales procedures and documents of title.
5. City shall retain all existing easements on, under and over the property as needed for utilities.
6. The purchaser shall complete construction of a business complex upon the property. Construction of building site shall begin within one year from date of possession and substantial completion within 18 months from date of possession. B&P Construction shall grant the City an Option to purchase the property for \$12,000 for each lot if this obligation is not fulfilled.

WHEREAS, notice was published in the Hawarden Independent, a weekly newspaper published in Hawarden, Iowa not less than four nor more than twenty days prior to the hearing date; and,

WHEREAS, at the public hearing on June 22, 2022 at 5:30 p.m. or shortly thereafter, in the Hawarden City Council Chambers, the matter being considered and there being no objections, written or oral to the vacation and sale and the Council having considered the proposal and the value

and usefulness of the property to the public, and having reviewed the purchase agreement prepared by the City Attorney finds that that the sale is in the best interests of the City and the sale is approved upon the terms proposed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Hawarden, Iowa that sale of the property upon the terms presented is hereby approved and the Mayor and City Administrator/Clerk are authorized and directed to execute and deliver any documentation and take any other steps necessary to establish the public record and to complete the sale.

Passed and approved this 22nd day of June 2022.

Ricard R. Porter, Mayor

Attest:

Wanda M. Woodley, City Administrator/ Clerk

Seal:

RESOLUTION NO 2022-27

**A RESOLUTION ADOPTING THE 2022 UPDATED CITY of
HAWARDEN PERSONNEL POLICY**

WHEREAS, the existing City of Hawarden Personnel Policy should be reviewed and updated on a regularly; and,

WHEREAS, the labor market and various other circumstances have changed since the last update; and

WHEREAS, City staff has reviewed the current policy and recommended changes which are incorporated into the 2022 updated Personnel Policy; and

WHEREAS, the City Council of the City of Hawarden has considered the updated handbook.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Hawarden, Iowa, that the 2022 updated City of Hawarden Personnel Policy is hereby adopted upon passage of this Resolution and to be effective July 1, 2022.

PASSED AND APPROVED the _____ day of June, 2022

Ricard R. Porter, Mayor

ATTEST:

Wanda M. Woodley, City Administrator/Clerk

RESOLUTION NO. 2022-24

A RESOLUTION SETTING THE SALARIES FOR APPOINTED OFFICERS AND EMPLOYEES OF THE CITY OF HAWARDEN FOR THE YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023

Be It Resolved by the Council of the City of Hawarden, Iowa:

Section 1. The following persons named shall be paid the salaries and wages indicated and the City Administrator is authorized to issue checks, less legally required or authorized deductions from the amounts set out below, bi-weekly, and make such contributions to IPERS, Social Security, or other purposes as required by law or authorization of the Council, all subject to audit and review by the Council.

Name	Hourly Rate	Bi-Weekly
Corey Utech		\$2,989.54
Adam Ter Haar	\$26.48	\$2,118.40
Ryan Laroco	\$28.02	\$2,241.60
Wanda Woodley		\$3,587.50
Tracey Reinking	\$24.00	\$1,920.00
Jacob Stoner		\$2,308.00
Thomas Ericson (Part Time)	\$15.97	\$511.04
Carolyn Puhl	\$14.75	\$295.00
Jeffrey Nohava		\$1,818.39
Carol Hoogestraat		\$2,562.50
Leslie Kallsen	\$18.45	\$1,476.00
Ronny Prothero	\$32.27	\$2,581.60
Michael Miller	\$27.39	\$2,191.20
Amber Van Wyhe	\$21.00	\$1,680.00
Alan Mace	\$30.39	\$2,431.20
Logan State	\$25.39	\$2,031.20
JR Miller	\$23.39	\$1,871.20
Travis Waterman		\$3,026.95
Jay McCord	\$30.39	\$2,431.20
Alex Buresh	\$27.39	\$2,191.20
Brian Warner	\$27.39	\$2,191.20
Jeff Schurman	\$23.89	\$1,911.20
Tim Ericson	\$24.39	\$1,951.20
Baxter Walsh	\$21.39	\$1,711.20
Madalyn Vlotho		\$1,697.16

Section 2. Part-time and seasonal employees will be paid at the rates determined by the appropriate department head upon consultation with the City Administrator. New employees shall be hired at a rate determined by the City Administrator that is consistent with the position, experience of the individual, and the salaries of those currently employed

in similar positions. Training incentives shall be implemented at the sole discretion of the City Administrator.

Section 3. The City Clerk is hereby directed to make the necessary changes to the personnel manual as agreed by the City Council and the Non-Union and Union personnel.

Section 4. All other Resolutions or parts of Resolutions in conflict herewith be repealed to the extent of such conflict.

Section 5. The Council further ratifies and approves the Labor Contract covering the period from July 1, 2022 to June 30, 2023 and ratifies and approves all actions taken in the past and all further actions which may be necessary in the future to adopt and make it effective.

Passed and approved this 22nd day of June 2022.

Ricard R. Porter, Mayor

ATTEST:

Wanda M. Woodley, City Clerk/Administrator

RESOLUTION No. 2022-26

**A RESOLUTION AMENDING THE SCHEDULE OF FEES FOR THE CITY OF
HAWARDEN**

WHEREAS, The City has established a schedule of fees by resolution of the City Council for use in determining charges for certain City materials and services; and;

WHEREAS, updating this schedule of fees and providing a convenient source for the city staff and the public to determine the costs; and;

WHEREAS, this maintenance and periodic review of this schedule will benefit the City.

Be it resolved by the City Council of Hawarden, Iowa:

The Council of the City of Hawarden approves and adopts the amended City of Hawarden Fee Schedule attached to and hereby incorporated into this Resolution with the same to be effective immediately and to remain in effect until amended or repealed by resolution or ordinance duly adopted by the Hawarden City Council.

Passed and approved this 22nd Day of June 2022.

Ricard R. Porter, Mayor

Attest:

Wanda M. Woodley, City Administrator

Schedule of Fees - Effective July 1, 2022

Fee Description

Fee

Section 1 -- Administrative Fees

Late Fee	1.50%
2-Day Posting Fee	\$25
Disconnection Fee (Non Pay)	\$50
Disconnect Fee (Other than Non Pay)	\$30
Connection/Reconnection Fee	\$30
Service Calls (Service for Customer Equipment)	\$25
After Hours Service Calls (Connections, Reconnections, etc.)	Cost of Time and Material
NSF Check Fee (highest amount allowed by law)	\$30
Deposits:	
Utilities	Highest Bill past year plus 10%
Cable	1st Month's Bill
Telephone	1st Month's Bill
Long Distance	\$50
Internet	1st Month's Bill
Internet Equipment	Modem \$50 or WiFi Modem \$100

Section 2 -- Utility Installation and Service Fees

Meter Test/Reading	\$100
Referee Meter Test	\$100
Estimate Meter Reading	\$5
Tapping Fees:	
Water	\$100 plus materials
Sewer	\$100 plus materials
Electric Residential - \$0 Industrial/Commercial	Time & Material for Installation
Gas Residential - \$0 Industrial/Commercial	Time & Material for Installation
Residential Upgrade above 200 AMP	Time & Material for Installation
New temporary Service Installation Fee	\$50
Relocation of Utility Facilities @ Customer Request	Time & Material for Installation
Chip/Seal (Hot Mix Repair for a non concrete Street)	Min of \$100/total cost +25%
All Materials Used for Service Calls & Installations	Cost plus 25%
Bulk Water Rate	\$.35/100 gals
Spectic Dumping at our Sewer Plant	\$25/1000 gals
Metered Security Light	\$5.00/Month plus usage
Unmetered Security Light	\$8.00/Month
Distributed Generation Application	\$100

Section 3 -- Building Permits & Zoning Variance and Special Exception Applications

Building Permits	\$10 Min/\$500 Max -- \$2.00/\$1000 Est Const Cost
Zoning Variance or Special Exception Application -- Per Application \$100 upon filing, plus all publication costs to be paid in advance before meeting can be held, plus all costs associated with adjoining property owner notification. Fees not refundable.	

Section 4 -- Park and Recreation Fees

Swimming Pool Admission:	
Daily -- 14 & Up	\$5
7 to 13	\$4
6 & Under (Must be accompanied by an adult)	Free
Season Pass -- Family	\$110
Add Babysitter to Family Pass when caring for children	\$20
Single	\$55
Family Visitor Pass (Good for 2 weeks)	\$40
Single Visitor Pass (Good for 2 weeks)	\$30
Lap Swimming	\$20
Swimming Lessons - Resident	\$25
Swimming Lessons - Non Resident	\$30
Private Lessons wih Season Pass	\$60
Private Lessons for Non-season Pass	\$70
Shelter House Rental	\$75
Camping Fees (Per Night)	\$15

Section 5 -- Cemetery Fees

Grave Opening -- Regular Burial (Summer) Apr. 1 to Oct. 31	\$450
Grave Opening - Regular Burial (Winter) Nov. 1 - Mar. 31	\$500
Grave Opening -- Cremation/Infant under 1 year (Summer Apr. 1 - Oct. 31	\$350
Grave Opening - Cremation/Infant under 1 year (Winter) Nov. 1 - Mar. 31	\$400
Cemetery Lot	\$400
Exhumations	\$550
Columbarium Niche Rows 1 & 2	\$1,600
Columbarium Niche Rows 3 - 6	\$1,800
Columbarium Niche Rows 7 & 8	\$1,600
Columbarium Niche Rows 9 - 12	\$1,400
Columbarium Common Space	\$400
Second opening of Niche for companion placement	\$200

Section 6 -- Miscellaneous

Peddler's License Fees:	
Up to 30 Days	\$50
>30 Days	\$150
Solicitors License Fee:	
Up to 30 Days	\$50
> 30 Days	\$150
Fingerprinting Fees (Outside West Sioux School District Only)	\$10 per card
Vehicle Unlock Fee (First One Per Calendar Year is Free)	\$20

RESOLUTION NO. 2022-28

**A RESOLUTION FOR THE ON PROPOSED PLANS AND SPECIFICATIONS,
PROPOSED FORM OF CONTRACT, AND ESTIMATE OF COST FOR THE
FURNISHING OF TWO ELECTRICAL POWER TRANSFORMERS FOR THE CITY
OF HAWARDEN, IOWA.**

WHEREAS, the City of Hawarden desires to replace two electrical power transformers as part of the electrical upgrade in the City of Hawarden, Iowa,

AND WHEREAS, a public hearing was held June 22, 2022 at 5:30 p.m. in the City Council Chambers in Hawarden, Iowa concerning the proposed plans and specifications, proposed form of contract and estimated cost for the furnishing of two electrical power transformers for the City of Hawarden.

AND WHEREAS, the work to be done consists of furnishing of Power Transformers: Two (2) 10 MVA at 55°C, 11.2/14 MVA at 65°C, ONAN/ONAF 67 kV Delta to 13.8 GRDY/7.97 kV with LTC and accessories at a cost of \$1,540,096.00 including delivery, assembly and testing and awarding the bid to lowest responsible bidder, Niagara Power Transformer Corp.

NOW THEREFORE, be it resolved by the City Council of the City of Hawarden, Iowa, that the plans, specifications and form of contract and low bid is approved for the furnishing of two electrical power transformers in the City of Hawarden, Iowa all in accordance with the terms and conditions as set forth in the Notice of Public Hearing and Letting.

Passed and approved May 25, 2022.

Ricard R. Porter, Mayor

ATTEST:

Wanda M. Woodley, City Administrator/ City Clerk

RESERVE OFFICER APPLICATION TO THE
IOWA LAW ENFORCEMENT ACADEMY
TO BE CERTIFIED TO CARRY WEAPONS

Agency Name: Hawarden Police Department

Name of Reserve Officer: Kevin Miller Drivers License # 454AF1296

VERIFICATION OF SATISFACTORY COMPLETION
OF REQUIRED TRAINING

FIREARMS

Training in Firearms ILEA Tactical Handgun, Rifle, and Shotgun Approved ILEA Firearms Course (Day and Night Course) Qualification scores				
Date 06/13/2022	Rifle%	Day % 92	Night % 92	Shotgun %

Printed Name and Signature of ILEA Certified Firearms Instructor(s) who provided firearms training.

Robert Hegenbarth

ASP or EXPANDABLE BATON

Date	Number of Hours (8 hours required)
------	------------------------------------

Printed name and signature of ILEA Certified ASP or Collapsible Baton Instructor and where employed:

T.A.S.E.R.

Date April 23rd, 2022	Number of Hours (4 hours required) 4
--------------------------	---

Printed name and signature of ILEA Certified T.A.S.E.R. Instructor and where employed:

Caleb Haverdink Sioux County Sheriff's Office

CHEMICAL AGENTS

Date	Number of Hours (4 hours required)
------	------------------------------------

Printed name and signature of ILEA Certified Chemical Agents Instructor and where employed:

RESERVE OFFICER APPROVAL TO CARRY WEAPONS
BY (city, City Council; if county, Board of Supervisors)

Name of Reserve Officer: Kevin Miller

Department: Hawarden Police Department

DCI clearance date: 01/26/2022 FBI clearance date: 01/26/2022

With our signatures below, we certify that: (1) all of the information is true and correct; (2) the fingerprints of this officer have been processed through the Iowa Division of Criminal Investigation and the Federal Bureau of Investigation that no record of a felony conviction or a conviction for a crime involving moral turpitude as defined by 501 IAC 2.1(6) was disclosed.

That on the 22nd day of June, 20 22, as required by Iowa Code section 80D.7 this officer was specifically approved to carry any or all weapons listed on this form by the governing body of this jurisdiction (if city, City Council; if county, Board of Supervisors.)

Corey Utch
Signature of hiring authority (Chief, Sheriff, Mayor, etc.)

06/22/2022
Date

Kevin Miller
Signature of Reserve Officer

06/22/2022
Date