

**RESOLUTION NO 2021-44**

**A RESOLUTION ADOPTING THE 2021 UPDATED  
EMPLOYEE PERSONNEL HANDBOOK**

WHEREAS, the existing City of Hawarden Municipal Employee Handbook has not been updated for many year; and,

WHEREAS, the labor market and various other circumstances have changed since the last update; and

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WHEREAS, City staff has reviewed the current handbook and recommended changes which are incorporated into the 2021 updated Personnel Handbook; and

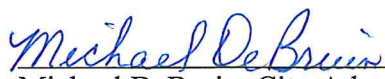
WHEREAS, the City Council of the City of Hawarden has considered the updated handbook.

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Hawarden, Iowa, that the 2021 updated Hawarden Employee Personnel Policy Manual is hereby adopted to be effective upon passage of this Resolution

PASSED AND APPROVED the 10<sup>th</sup> day of November 2021.

  
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Ricard R. Porter, Mayor

ATTEST:

  
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Michael DeBruin, City Administrator/Clerk