

**CITY OF HAWARDEN
REGULAR CITY COUNCIL MEETING AGENDA
Hawarden City Hall – Council Chambers Room
Wednesday, March 11, 2020 at 5:30 p.m.**

Standard Agenda Items

- 1a. Approval of February 26, 2020 Council Meeting Minutes**
- 1b. Approval of March 11, 2020 Claims for Payment**
- 1c. Open business from the Community (limited to a maximum of 5 minutes per item).**
- 2a. Mayor's Report**
- 2b. Staff Reports/Discussion**
- 2c. Council Comments**

Other Agenda Items

- 3. Presentation by Chris Kahle and Scott Ralston from the Iowa DNR in Reference to the New FEMA Flood Maps.**
 - 4. Second Reading of Ordinance 720, an Ordinance for a zoning and zoning map amendment to change from B-1 (Neighborhood Business District) to R-2 (Medium Density Residential); the old Soo Motel property, Lots 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, & 18, Block 19, and the alley lying between and adjacent to Lots 12 and 13 all in Original Plat of Calliope now a part of the Incorporated City of Hawarden, Iowa.**
 - 5. Approval for fiscal sponsorship for Parks and Rec Committee for a Sioux County Foundation grant request.**
 - 6. Approval for fiscal sponsorship for the Downtown Improvement Committee for a Hawarden Community Foundation grant request.**
 - 7. a. Public Hearing on Proposed Plans and Specifications, Proposed Form of Contract, and Estimated Cost for the Construction of City Hall Permeable Pavers Project and Work Incidental Thereto, In and for the City of Hawarden, Iowa and taking bids for such Construction.**
 - b. Resolution 2020-14, A Resolution Approving Proposed Drawings and Specifications Proposed, Form of Contract, and Estimate of Cost for the Construction of City Hall Permeable Pavers Project for the City of Hawarden, Iowa.**
 - 8. a. Public Hearing on Proposed Plans and Specifications, Proposed Form of Contract, and Estimated Cost for Furnishing Electrical Materials for the South Circuit Conversion and Work Incidental Thereto, In and for the City of Hawarden, Iowa and taking bids for such Construction.**
 - b. Resolution 2020-15, A Resolution Approving Proposed Drawings and Specifications Proposed, Form of Contract, and Estimated Cost for the Furnishing of Electric Materials for the South Circuit Conversion for the City of Hawarden, Iowa.**
 - 9. Resolution 2020-16, A Resolution setting time and place for hearing and directing publication of Notice of time and place for hearing on Plans and Specifications, Proposed Form of Contract and Estimate of Costs for the Utility Crossing Project for the City of Hawarden, Iowa.**
 - 10. Approval of Building Permit for Jeff's Repair at the Corner of 10th and Central, Required Council Approval for Building in a Fire Zone.**
 - 11. Approval of Pay Request Number 6 to Hoogendoorn Construction, Inc. for the Wastewater Treatment Facility Improvement Project.**
 - 12. Approval of Change Order Number 3 for Hoogendoorn Construction, Inc for the Wastewater Treatment Facility Improvement Project.**
 - 13. Approval of Reserve Officers to Carry Weapons**
 - 14. Consent Agenda**
 - 15. Adjournment**
- Next regular council meeting March 25, 2020**

City of Hawarden

Public Meeting Procedures

These Procedural rules are to provide for the orderly conduct of City business by the City Council, with the objective of providing for full, open and comprehensive debate of issues brought before the body for action in a forum open to the public, and which encourages citizens' awareness of City Council activities. These procedures do not increase or diminish the existing powers or authority of the Mayor or City Council members, but is intended merely to serve as a general set of guidelines to assist the governmental body in conducting City business.

House Rules:

- No food or drink other than bottled water may be brought into the Council Chambers.
- Cell phones and pagers should be silenced in the Council Chambers.
- Signs and placards are not permitted in the Council Chambers.

Citizens' Right To Be Heard:

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to City Council on matters of concern. Accordingly, City Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing.
- Speakers must stand at the dais and speak into the microphone, unless unable to do so, and state your name and address for the record.
- Any citizen requesting to speak shall limit himself or herself to matters of fact regarding the issue of concern.
- Comments should be limited to five (5) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- Personal attacks made publicly toward any citizen or city employee are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command in accordance with the City's Personnel policies.
- Any member of the public interrupting City Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing the City Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the Council Chambers by Police Department personnel or other agent designated by the City Council or City Administrator.

**UNAPPROVED MINUTES REGULAR CITY COUNCIL MEETING
HAWARDEN CITY HALL – COUNCIL CHAMBERS
Wednesday, February 26, 2020 at 5:30 p.m.**

The Council Meeting was called to order at 5:30 p.m.

Present: Mayor Porter; Council Members: Bergsma, Klocke, Feldhacker, Olson, Kurth

Absent: None

Staff Present: Mike DeBruin, City Administrator/City Clerk; Travis Waterman, Public Works Director; Jacob Stoner, Finance Officer; Larry Cope, Economic Development Director; Corey Utech, Chief of Police; Jim Pickner, City Attorney

Absent: None

Standard Agenda Items

1a. Approval of February 12, 2020 Regular Council Meeting and Planning Session Minutes.

Moved by Feldhacker/Bergsma to approve.

Motion carried 5-0

1b. Approval of February 26, 2020 Claims for Payment.

Moved by Kurth/Olson to approve.

Motion carried 5-0

1c. No Open Business from the Community was held.

2a. Mayor's Report was given.

2b. Staff Reports were given.

2c. No Council Comments were given.

Agenda Items

Item 3. Resolution 2020-08, Adoption of FY2021 Maximum Budget.

Moved by Olson/Kurth to approve.

Aye: Klocke, Bergsma, Feldhacker, Olson, Kurth

Nay: None

Motion carried 5-0

Item 4. a. Public hearing on proposed amendment to the Hawarden City Zoning Ordinances and Zoning Map to rezone the following described real estate from B-1 (Neighborhood Business District) to R-2 (Medium Density Residential); the old Soo Motel property, Lots 7-8-9-10-11-12-13-14-15-16-17-18 and the Alley lying between and adjacent to Lots 12 and 13 all in Block 19, Original Plat of Calliope now a part of the Incorporated City of Hawarden, Iowa.

b. Ordinance 720, an Ordinance for a zoning and zoning map amendment to change from B-1 (Neighborhood Business District) to R-2 (Medium Density Residential); the old Soo Motel property, Lots 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, & 18, Block 19, and the alley lying between and adjacent to Lots 12 and 13 all in Original Plat of Calliope now a part of the Incorporated City of Hawarden, Iowa.

Moved by Feldhacker/Klocke to approve.

Aye: Klocke, Olson, Feldhacker, Bergsma, Kurth

Nay: None

Motion carried 5-0

Item 5. a. Public hearing on a Proposal to Vacate All of the East West alley lying adjacent to and between Lot 12 and Lot 13 in Block 19, Original Plat of Calliope, now a part of the Incorporated City of Hawarden (former Soo Motel).

b. Resolution 2020-09 A Resolution proposing to vacate the East West alley lying between Lot 12 and Lot 13 in Block 19, Original Plat of Calliope, now a part of the Incorporated City of Hawarden, Iowa and retain title in the City of Hawarden which owns the adjacent Lots 12 and 13

Moved by Bergsma/Feldhacker to approve.

Aye: Kurth, Klocke, Olson, Bergsma, Feldhacker

Nay: None

Motion carried 5-0

Item 6. a. Public hearing Regarding the Final Disposition of Public Real Property, 725 Central Avenue (also known as Old City Hall).

b. Resolution 2020-10 Authorizing the Final Disposition of Real Estate, 725 Central Avenue, (also known as Old City Hall).

Moved by Kurth/Olson to approve.

Aye: Feldhacker, Bergsma, Klocke, Kurth, Olson

Nay: None

Motion carried 5-0

Item 7. a. Public hearing on Proposed Plans and Specifications, Proposed Form of Contract, and Estimated Cost for the Construction of City Hall Pavement Replacement and Work Incidental Thereto, In and for the City of Hawarden, Iowa and taking bids for such Construction.

b. Resolution 2020-11, A Resolution Approving Proposed Drawings and Specifications Proposed, Form of Contract, and Estimate of Cost for the Construction of City Hall Pavement Replacement for the City of Hawarden, Iowa.

Moved by Bergsma/Kurth to approve.

Aye: Olson, Feldhacker, Kurth, Klocke, Bergsma

Nay: None

Motion carried 5-0

Item 8. Discussion of the FY20/21 General Fund and Utility Budgets.

Discussion was held.

Item 9. Resolution 2020-12 Adopting a Final Proposed Draft Budget for Publication and Ordering a Notice of a Public Hearing for March 25, 2020 on the Proposed Final Budget Estimate for FY 2020/2021.

Moved by Olson/Bergsma to approve.

Aye: Olson, Klocke, Feldhacker, Bergsma, Kurth

Nay: None

Motion carried 5-0

Item 10. Resolution 2020-13, A Resolution setting time and place for hearing and directing publication of Notice of time and place for hearing on Plans and Specifications, Proposed Form of Contract and Estimate of Costs for Furnishing Electrical Materials for the South Circuit Conversion for the City of Hawarden, Iowa

Moved by Klocke/Bergsma to approve.

Aye: Kurth, Feldhacker, Bergsma, Olson, Klocke

Nay: None

Motion carried 5-0

Item 11. Consent Agenda:

- a. **Request from Luverne Supermarket, Inc. dba Sunshine Foods for Renewal of Class C Beer Permit and Class B Wine Permit for off-premise sales of Beer and Wine with Sunday Sales.**
- b. **Request from Brian Engleman, dba Golf Course Clubhouse, for a liquor license transfer to the Hawarden Community Center on Tues., March 17, 2020.**

Moved by Olson/Kurth to approve.

Motion carried 5-0

Item 12. Adjournment.

The next regular City Council Meeting will be Wednesday, March 11, 2020 @ 5:30 p.m.

Moved by Bergsma/Kurth to adjourn. Motion carried 5-0. Meeting adjourned at 5:56 p.m.

ATTEST:

Ricard R. Porter, Mayor

Michael De Bruin, City Administrator/City Clerk

**CITY OF HAWARDEN
COUNCIL MEETING
MARCH 11, 2020**

DATE	CHECK NO	VENDOR NAME	REFERENCE	TOTAL
3/6/2020	55458	FLEX PLAN	URM/FLEX PLAN	\$ 1,013.74
3/6/2020	55459	SIOUX COUNTY SHERIFF	GARNISHMENTS	\$ 377.40
3/6/2020	55460	CITY OF HAWARDEN	VOID	\$ -
3/6/2020	55461	CITY OF HAWARDEN	SELF-INS-FAM	\$ 760.00
3/6/2020	55462	CATALYST IT	TECH SERVICES	\$ 1,978.20
3/6/2020	55463	AIRGAS USA LLC	CYLINDER RENTAL	\$ 41.93
3/6/2020	55464	BOMGAARS	SUPPLIES	\$ 1,599.26
3/6/2020	55466	CENTRAL PARTS & SUPPLY	SUPPLIES	\$ 660.56
3/6/2020	55467	NATIONAL CABLE TELEVISION	TV PROGRAMMING COST	\$ 26,098.38
3/6/2020	55468	NORTH WEST REC	WELL POWER	\$ 35.00
3/6/2020	55469	QUILL CORPORATION	SUPPLIES	\$ 49.98
3/6/2020	55470	SCHOENEMAN BROS CO	SUPPLIES	\$ 173.59
3/6/2020	55471	UNITED PARCEL SERVICE	SHIPPING	\$ 29.00
3/11/2020	55472	ALPHA WIRELESS	REPAIRS	\$ 20.72
3/11/2020	55473	ALTEC INDUSTRIES, INC	SUPPLIES	\$ 554.37
3/11/2020	55474	ANCERLY HOSTING	WEB HOSTING	\$ 100.00
3/11/2020	55475	BALTIC NETWORKS USA	SUPPLIES	\$ 81.00
3/11/2020	55476	BIG SIOUX EMBROIDERY	UNIFORM	\$ 90.00
3/11/2020	55477	BTN	TV PROGRAMMING COST	\$ 1,311.64
3/11/2020	55478	CHLORINATORS INCORPORATED	SUPPLIES	\$ 986.60
3/11/2020	55479	CULLIGAN WATER CONDITIONING	SUPPLIES	\$ 44.75
3/11/2020	55480	ARLIN DEWEERD	AMB REIMBURSEMENT	\$ 850.00
3/11/2020	55481	EAGLE RIDGE CORPORATE SVCS INC	125,105 & COBRA FEES	\$ 720.00
3/11/2020	55482	FELD FIRE	SUPPLIES	\$ 42,264.00
3/11/2020	55483	FIRE SERVICE TRAINING BUREAU	FIRE TRAINING FF1 & HM	\$ 150.00
3/11/2020	55484	HAWARDEN REGIONAL HEALTHCARE	LOCAL OPTION SALES TAX	\$ 26,450.42
3/11/2020	55485	HAWARDEN SENIOR CITIZEN CENTER	RENT	\$ 250.00
3/11/2020	55486	HAWKEYE ADJUSTMENT	COLLECTIONS	\$ 81.44
3/11/2020	55487	HITEC	PHONE SVC	\$ 848.76
3/11/2020	55488	HOOGENDOORN CONSTRUCTION	WSTWA TRTMT FAC IMPROV PYMT 6	\$ 238,770.38
3/11/2020	55489	MARY HULLEMAN	RETIREMENT BENEFIT	\$ 508.13
3/11/2020	55490	IAMU	APPRENTICESHIP PROG FEES	\$ 955.00
3/11/2020	55491	JEFFS RADIATOR & REPAIRS	SUPPLIES	\$ 661.25
3/11/2020	55492	KSOU-AM & FM KHK-FM	VOID	\$ -
3/11/2020	55493	KSOU-AM & FM KHK-FM	ADVERTISING	\$ 150.00
3/11/2020	55494	L.G. EVERIST INC	SUPPLIES	\$ 1,458.42
3/11/2020	55495	MIDWEST ALARM COMPANY INC	FIRE ALARM TESTING	\$ 971.00
3/11/2020	55496	JOHN MILLIKAN	SELF-INS REIMBURSEMENT	\$ 750.00
3/11/2020	55497	NORTHWEST IOWA COMM COLLEGE	AMB TRAINING	\$ 50.00
3/11/2020	55498	NORTHSIDE BODY SHOP	MAINTENANCE	\$ 767.53
3/11/2020	55499	O.C. SANITATION INC	GARBAGE COLLECTION	\$ 14,151.00
3/11/2020	55500	OLSONS PEST TECHNICIANS	PEST CONTROL	\$ 223.00

DATE	CHECK NO	VENDOR NAME	REFERENCE	TOTAL
3/11/2020	55501	ONE OFFICE SOLUTION	SUPPLIES	\$ 64.60
3/11/2020	55502	PICKNER LAW OFFICE PC	LEGAL FEES	\$ 710.00
3/11/2020	55503	PREMIER COMMUNICATIONS	T1 SERVICE	\$ 423.79
3/11/2020	55504	SAFETY MADE SIMPLE	TRAINING	\$ 488.50
3/11/2020	55505	SHOWTIME NETWORK INC	TV PROGRAMMING COST	\$ 209.44
3/11/2020	55506	SUNSHINE FOODS	SUPPLIES	\$ 246.48
3/11/2020	55507	TEST AMERICA LABORATORIES INC	LANDFILL TESTING	\$ 1,648.15
3/11/2020	55508	THOMPSON AUTOMATION	REPAIRS	\$ 50.00
3/11/2020	55509	USA BLUEBOOK	SUPPLIES	\$ 864.88
3/11/2020	55510	MIKE VAN BOCHOVE	AMB REIMBRUSEMENT	\$ 53.39
3/11/2020	55511	PAM WAKEMAN	SELF-INS REIMBURSEMENT	\$ 1,059.45
3/11/2020	55512	WILLIAMS & COMPANY PC	AUDIT FY2019 & ACCT SVC	\$ 2,175.00
3/11/2020	55513	KSOU-AM & FM KHK-FM	ADVERTISING	\$ 50.00
3/11/2020	11141238	CASEY'S BUSINESS MASTERCARD	FUEL	\$ 401.66
2/27/2020	11141239	DEARBORN NATIONAL	FEB LIFE INS	\$ 295.85
3/11/2020	11141240	CLAYTON ENERGY CORPORATION	GAS PURCHASE	\$ 21,167.13
3/11/2020	11141241	PEFA INC	GAS PURCHASE	\$ 25,590.08
3/11/2020	11141242	PEOPLES BANK	BILLING CHGS & FEES	\$ 40.00
3/11/2020	11141243	REGISTER OF COPYRIGHTS	COPYRIGHT FEES	\$ 861.86
3/11/2020	11141244	USAC	USAC FEES	\$ 1,404.34
3/6/2020	11141245	IVY FUNDS	457- W&R	\$ 50.00
3/6/2020	11141246	EFTPS	FED/FICA TAX	\$ 11,588.25
				=====
Accounts Payable Total				\$ 436,479.30
Payroll Checks				\$ 35,210.44
				=====
Report Total				\$ 471,689.74
				=====

**CITY OF HAWARDEN
COUNCIL MEETING
MARCH 11, 2020**

DATE	CHECK NO	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	TOTAL
3/6/2020	55463	AIRGAS USA LLC	CYLINDER RENTAL AMB	\$	41.93
3/11/2020	55472	ALPHA WIRELESS	REPAIRS FIRE	\$	20.72
3/11/2020	55473	ALTEC INDUSTRIES, INC	SUPPLIES EL	\$ 518.27	
3/11/2020	55473	ALTEC INDUSTRIES, INC	SUPPLIES EL	\$ 36.10	\$ 554.37
3/11/2020	55474	ANCERLY HOSTING	WEB HOSTING TUA	\$	100.00
3/11/2020	55475	BALTIC NETWORKS USA	SUPPLIES INT	\$	81.00
3/11/2020	55476	BIG SIOUX EMBROIDERY	UNIFORM COM&ECON DEV	\$	90.00
3/11/2020	55477	BTN	TV PROGRAMMING COST	\$	1,311.64
3/6/2020	55464	BOMGAARS	SUPPLIES WSTWA	\$	1,599.26
3/11/2020	11141238	CASEY'S BUSINESS MASTERCARD	GAS FUEL	\$	401.66
3/6/2020	55462	CATALYST IT	TECH SERVICES CBL/INT	\$	1,978.20
3/6/2020	55466	CENTRAL PARTS & SUPPLY	ST BELT	\$ 13.05	
3/6/2020	55466	CENTRAL PARTS & SUPPLY	ST POLY BELT	\$ 19.06	
3/6/2020	55466	CENTRAL PARTS & SUPPLY	WA BARS FOR POICKUP	\$ 168.09	
3/6/2020	55466	CENTRAL PARTS & SUPPLY	ST FLUID	\$ 133.10	
3/6/2020	55466	CENTRAL PARTS & SUPPLY	EL SUPPLIES	\$ 237.12	
3/6/2020	55466	CENTRAL PARTS & SUPPLY	ST FLOOD LIGHTS	\$ 34.98	
3/6/2020	55466	CENTRAL PARTS & SUPPLY	EL SUPPLIES	\$ 28.42	
3/6/2020	55466	CENTRAL PARTS & SUPPLY	GAS THERMOSTAT	\$ 11.71	
3/6/2020	55466	CENTRAL PARTS & SUPPLY	GAS ANTIFREEZE	\$ 15.03	\$ 660.56
3/11/2020	55478	CHLORINATORS INCORPORATED	SUPPLIES POOL	\$	986.60
3/6/2020	55461	CITY OF HAWARDEN	SELF-INS-FAM	\$	760.00
3/11/2020	11141240	CLAYTON ENERGY CORPORATION	GAS PURCHASE	\$	21,167.13
3/11/2020	55479	CULLIGAN WATER CONDITIONING	GENADM SUPPLIES	\$	44.75
2/27/2020	11141239	DEARBORN NATIONAL	FEB LIFE INS GENADM	\$	295.85
3/11/2020	55480	ARLIN DEWEERD	AMB OVERPAYMENT REIMBURSEMENT	\$	850.00
3/11/2020	55481	EAGLE RIDGE CORPORATE SVCS INC	125,105 & COBRA FEES GENADM	\$	720.00
3/6/2020	11141246	EFTPS	FED/FICA TAX	\$	11,588.25
3/11/2020	55482	FELD FIRE	FIRE SUPPLIES	\$ 318.00	

DATE	CHECK NO	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	TOTAL
3/11/2020	55482	FELD FIRE	FIRE SUPPLIES	\$ 41,946.00	\$ 42,264.00
3/11/2020	55483	FIRE SERVICE TRAINING BUREAU	FIRE TRAINING FF1 & HM	\$ 100.00	
3/11/2020	55483	FIRE SERVICE TRAINING BUREAU	FIRE TRAINING	\$ 50.00	\$ 150.00
3/6/2020	55458	FLEX PLAN	URM/FLEX PLAN		\$ 1,013.74
3/11/2020	55484	HAWARDEN REGIONAL HEALTHCARE	LOST FEB 2020		\$ 26,450.42
3/11/2020	55485	HAWARDEN SENIOR CITIZEN CENTER	RENT		\$ 250.00
3/11/2020	55486	HAWKEYE ADJUSTMENT	COLLECTIONS	\$ 41.99	
3/11/2020	55486	HAWKEYE ADJUSTMENT	COLLECTIONS	\$ 39.45	\$ 81.44
3/11/2020	55487	HITEC	PHONE SVC GENADM		\$ 848.76
3/11/2020	55488	HOOGENDOORN CONSTRUCTION	WSTWA TRTMT FAC IMPROV PYMT 6		\$ 238,770.38
3/11/2020	55489	MARY HULLEMAN	PD RETIREMENT BENEFIT		\$ 508.13
3/11/2020	55490	IAMU	APPRENTICESHIP PROG FEES A.B.		\$ 955.00
3/6/2020	11141245	IVY FUNDS	457- W&R		\$ 50.00
3/11/2020	55491	JEFFS RADIATOR & REPAIRS	PD OIL CHANGE	\$ 42.95	
3/11/2020	55491	JEFFS RADIATOR & REPAIRS	GS SUPPLIES	\$ 618.30	\$ 661.25
3/11/2020	55493	KSOU-AM & FM KHK-FM	GIRLS BB AD TUA	\$ 50.00	
3/11/2020	55493	KSOU-AM & FM KHK-FM	BOYS BB AD TUA	\$ 50.00	
3/11/2020	55493	KSOU-AM & FM KHK-FM	BOYS DISTRICT BB TUA	\$ 50.00	
3/11/2020	55513	KSOU-AM & FM KHK-FM	BOYS SUBSTATE BB TUA	\$ 50.00	\$ 200.00
3/11/2020	55494	L.G. EVERIST INC	RUT SUPPLIES		\$ 1,458.42
3/11/2020	55495	MIDWEST ALARM COMPANY INC	FIRE ALARM TESTING	\$ 875.00	
3/11/2020	55495	MIDWEST ALARM COMPANY INC	FIRE ALARM MONITORING	\$ 96.00	\$ 971.00
3/11/2020	55496	JOHN MILLIKAN	SELF-INS REIMBURSEMENT		\$ 750.00
3/6/2020	55467	NATIONAL CABLE TELEVISION	TV PROGRAMMING COST		\$ 26,098.38
3/11/2020	55497	NORTHWEST IOWA COMM COLLEGE	AMB TRAINING		\$ 50.00
3/6/2020	55468	NORTH WEST REC	WA WELL POWER		\$ 35.00
3/11/2020	55498	NORTHSIDE BODY SHOP	FIRE MAINTENANCE	\$ 452.45	
3/11/2020	55498	NORTHSIDE BODY SHOP	FIRE MAINTENANCE	\$ 315.08	\$ 767.53
3/11/2020	55499	O.C. SANITATION INC	SOLWST GARBAGE COLLECTION		\$ 14,151.00
3/11/2020	55500	OLSONS PEST TECHNICIANS	PEST CONTROL GENADM	\$ 103.00	
3/11/2020	55500	OLSONS PEST TECHNICIANS	PEST CONTROL WA	\$ 120.00	\$ 223.00
3/11/2020	55501	ONE OFFICE SOLUTION	GENADM SUPPLIES		\$ 64.60
3/11/2020	11141241	PEFA INC	GAS PURCHASE 2/2020 COMMODITY		\$ 25,590.08

DATE	CHECK NO	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	TOTAL
3/11/2020	11141242	PEOPLES BANK	BILLING CHGS & FEES		\$ 40.00
3/11/2020	55502	PICKNER LAW OFFICE PC	LEGAL FEES		\$ 710.00
3/11/2020	55503	PREMIER COMMUNICATIONS	T1 SERVICE	\$ 372.62	
3/11/2020	55503	PREMIER COMMUNICATIONS	FAX LINE	\$ 51.17	\$ 423.79
3/6/2020	55469	QUILL CORPORATION	WA SUPPLIES		\$ 49.98
3/11/2020	11141243	REGISTER OF COPYRIGHTS	COPYRIGHT FEES		\$ 861.86
3/11/2020	55504	SAFETY MADE SIMPLE	ST TRAINING		\$ 488.50
3/6/2020	55470	SCHOENEMAN BROS CO	WSTWA SUPPLIES	\$ 139.74	
3/6/2020	55470	SCHOENEMAN BROS CO	ST SUPPLIES	\$ 18.86	
3/6/2020	55470	SCHOENEMAN BROS CO	GENADM SUPPLIES	\$ 14.99	\$ 173.59
3/11/2020	55505	SHOWTIME NETWORK INC	TV PROGRAMMING COST		\$ 209.44
3/6/2020	55459	SIOUX COUNTY SHERIFF	GARNISHMENTS		\$ 377.40
3/11/2020	55506	SUNSHINE FOODS	GENADM COFFEE		\$ 246.48
3/11/2020	55507	TEST AMERICA LABORATORIES INC	LANDFILL TESTING		\$ 1,648.15
3/11/2020	55508	THOMPSON AUTOMATION	WA REPAIRS		\$ 50.00
3/6/2020	55471	UNITED PARCEL SERVICE	SHIPPING GAS		\$ 29.00
3/11/2020	55509	USA BLUEBOOK	WA SUPPLIES	\$ 514.89	
3/11/2020	55509	USA BLUEBOOK	WA REPAIR KIT	\$ 349.99	\$ 864.88
3/11/2020	11141244	USAC	USAC FEES		\$ 1,404.34
3/11/2020	55510	MIKE VAN BOCHOVE	AMB REIMBRUSEMENT		\$ 53.39
3/11/2020	55511	PAM WAKEMAN	SELF-INS REIMBURSEMENT		\$ 1,059.45
3/11/2020	55512	WILLIAMS & COMPANY PC	AUDIT FY2019 & ACCT SVC		\$ 2,175.00
					=====
Accounts Payable Total					\$ 436,479.30
Payroll Checks					\$ 35,210.44
					=====
Report Total					\$ 471,689.74
					=====

CLAIMS BY FUND 03/11/2020

GENERAL FUND	\$	32,905.02
ROAD USE TAX FUND	\$	5,369.76
POLICE RETIREMENT FUND	\$	508.13

DATE	CHECK NO	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	TOTAL
		LOCAL OPTION SALES TAX	\$	26,450.42	
		WATER UTILITY FUND	\$	4,903.15	
		WASTE WATER UTILITY FUND	\$	3,895.11	
		WASETWATER PROJECTS	\$	238,770.38	
		ELECTRIC UTILITY FUND	\$	7,707.85	
		GAS UTILITY FUND	\$	52,266.67	
		SOLID WASTE UTILITY FUND	\$	15,910.03	
		TELECOMMUNICATIONS ADMIN	\$	2,599.10	
		CABLE/INTERNET UTILITY	\$	31,598.17	
		TELEPHONE UTILITY FUND	\$	5,050.50	
		SELF-INSURANCE/RISK MGT	\$	1,809.45	
		CAPITAL EQUIPMENT FUND	\$	41,946.00	
		TOTAL CLAIMS BY FUND	\$	471,689.74	
REVENUE BY FUND FEBRUARY 2020					
		CABLE/INTERNET UTILITY TOTAL	\$	24.15	
		CAPITAL EQUIPMENT FUND TOTAL	\$	11,158.85	
		ELECTRIC UTILITY FUND TOTAL	\$	232,647.77	
		EMERGENCY LEVY TOTAL	\$	88.76	
		EMPLOYEE BENEFITS LEVY TOTAL	\$	1,400.68	
		GAS UTILITY FUND TOTAL	\$	138,180.36	
		GENERAL FUND TOTAL	\$	70,323.88	
		LOCAL OPTION SALES TAX TOTAL	\$	26,450.42	
		PROJECT SHARE FUND TOTAL	\$	37.00	
		ROAD USE TAX FUND TOTAL	\$	31,410.29	
		SELF-INSURANCE/RISK MGT TOTAL	\$	2,280.00	
		SOLID WASTE UTILITY FUND TOTA	\$	17,946.84	
		TELEPHONE UTILITY FUND TOTAL	\$	5,231.55	
		TIF AREA A & ADDITION TOTAL	\$	1,862.85	
		TIF AREA I TOTAL	\$	523.40	
		WALKING TRAIL PROJECT TOTAL	\$	10,184.00	
		WASETWATER PROJECTS TOTAL	\$	276,567.00	
		WASTE WATER UTILITY FUND TOTA	\$	46,589.55	

DATE	CHECK NO	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	TOTAL
			WATER UTILITY FUND TOTAL	\$ 28,202.93	
			TOTAL REVENUE BY FUND	\$ 901,110.28	

TREASURER'S REPORT
CALENDAR 3/2020, FISCAL 9/2020

FUND #	TITLE	LAST MONTH CASH BALANCE	REVENUE	EXPENSES	CHANGE IN LIABILITIES	THIS MONTH CASH BALANCE
001	GENERAL FUND	115,368.71	2,473.54	34,390.13	20,838.42	104,290.54
008	LIBRARY UNRESTRICTED	94,231.10	464.24	.00	.00	94,695.34
009	CONTINGENCY-HOSPITAL	101,096.93	.00	.00	.00	101,096.93
110	ROAD USE TAX FUND	73,383.42	.00	5,774.53	4,040.20	71,649.09
112	EMPLOYEE BENEFITS LEVY	90,840.28-	.00	12,838.57	.00	103,678.85-
117	POLICE RETIREMENT FUND	8,638.21-	.00	508.13	508.13	8,638.21-
119	EMERGENCY LEVY	8,230.20	.00	.00	.00	8,230.20
121	LOCAL OPTION SALES TAX	26,450.42	.00	26,450.42	26,450.42	26,450.42
126	TIF AREA A & ADDITION	185,251.42	.00	.00	.00	185,251.42
127	TIF AREA C	68,303.71	.00	.00	.00	68,303.71
128	TIF AREA I	253,879.51	.00	.00	.00	253,879.51
129	TIF AREA D	17,943.18	.00	.00	.00	17,943.18
150	ELEC-REVOLVING LOAN FUN	335,196.98	.00	.00	.00	335,196.98
168	USDA RBEG RLF	68,602.32	.00	.00	.00	68,602.32
177	POLICE FOREFEITURE	478.37	.00	.00	.00	478.37
200	DEBT SERVICE FUND	9,596.59-	.00	.00	.00	9,596.59-
302	STREET SPECIAL ASSESSME	33,532.00	.00	.00	.00	33,532.00
303	LOW-MOD.INCOME PROJECT	.00	.00	.00	.00	.00
304	WALKING TRAIL PROJECT	72,978.91	.00	.00	.00	72,978.91
305	STREET PROJECTS	.00	.00	.00	.00	.00
306	MAPPING/WEBSITE PROJECT	729.00-	.00	.00	.00	729.00-
307	PARKS & REC CAP PROJ FU	.00	.00	.00	.00	.00
308	FLOOD DISASTER 4221	13,275.45	.00	.00	.00	13,275.45
310	PUBLIC WORKS BLD REPLAC	416,653.45	.00	.00	.00	416,653.45
311	CAT GRANT/HEART OF HAW	.00	.00	.00	.00	.00
312	GEN FUND FAC MAIN FUND	27,698.53	.00	.00	.00	27,698.53
313	DOWNTOWN PROJECT	234,788.26	.00	.00	.00	234,788.26
314	CITY PARKING LOT	.00	.00	.00	.00	.00
500	GREGG/VIPOND LIB TRUSTS	131,946.62	.00	.00	.00	131,946.62
501	LIBRARY GIFTS/DONATIONS	1,397.94	.00	.00	.00	1,397.94
600	GENERAL UTILITY ADMIN.	327.12	.00	.00	.00	327.12
601	WATER UTILITY FUND	177,315.90-	12,332.35	6,699.78	3,593.96	168,089.37-
610	WASTE WATER UTILITY FUN	184,119.53	20,952.30	5,901.15	3,178.09	202,348.77
611	WASETWATER PROJECTS	46,080.02	.00	238,770.38	238,770.38	46,080.02
630	ELECTRIC UTILITY FUND	3,207,569.70	78,139.46	11,545.09	6,415.12	3,280,579.19
635	ELEC TRANSMISSION LINE	1,357,202.20	.00	.00	.00	1,357,202.20
638	ELECTRIC UPGRADE PROJEC	6.00-	.00	.00	.00	6.00-
640	GAS UTILITY FUND	807,187.19	55,008.26	54,581.74	2,985.78	810,599.49
670	SOLID WASTE UTILITY FUN	96,744.80	8,826.88	15,974.16	15,873.60	105,471.12
680	HOSPITAL FUND	2,909,119.00	.00	.00	.00	2,909,119.00
700	TELECOMMUNICATIONS ADMI	115,690.23-	.00	3,508.79	1,271.10	117,927.92-
710	CABLE/INTERNET UTILITY	1,002,144.50	132.33	31,951.41	30,203.59	1,000,529.01
720	TELEPHONE UTILITY FUND	180,306.70-	890.11	5,954.06	3,740.43	175,327.42-
800	PROJECT SHARE FUND	1,362.07	20.00	.00	.00	1,382.07
820	SELF-INSURANCE/RISK MGT	34,935.31	.00	.00	.00	34,935.31
831	CAPITAL EQUIPMENT FUND	368,601.53	.00	41,946.00	41,946.00	368,601.53
950	TRUST & AGENCY PROJECTS	.00	.00	.00	.00	.00
Report Total		11,712,957.49	179,239.47	496,794.34	399,815.22	11,801,520.64

**BILLING REPORT
FEBRUARY 2020**

	NO.	KWH	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
ELECTRIC (security lights)						
RESIDENTIAL	1,029	1,248,850	\$ 108,779.20	\$ 1,087.91	\$ 109,867.11	\$ 758,532.83
*MISC CHARGES			\$ 1,175.00	\$ 82.25	\$ 1,257.25	\$ 12,310.35
COMMERCIAL	186	478,350	\$ 47,243.91	\$ 3,084.47	\$ 50,328.38	\$ 359,166.35
*MISC CHARGES			\$ 100.00	\$ 7.00	\$ 107.00	\$ 1,043.25
INDUSTRIAL/INTERRUPTIBLE	9	345,193	\$ 30,878.79	\$ 1,108.78	\$ 31,987.57	\$ 300,399.70
*MISC CHARGES			\$ -	\$ -	\$ -	\$ -
INTERDEPARTMENTAL	69	258,288	\$ 22,844.38	\$ -	\$ 22,844.38	\$ 181,074.41
*MISC CHARGES			\$ -	\$ -	\$ -	\$ -
PUBLIC AUTHORITY	10	104,246	\$ 9,205.89	\$ -	\$ 9,205.89	\$ 78,725.76
PENALTY			\$ 198.14	\$ -	\$ 198.14	\$ 2,316.54
MISC SALES/NSF FEES			\$ -	\$ -	\$ -	\$ 90.00
WIND ENERGY	6		\$ 24.00	\$ 0.24	\$ 24.24	\$ 193.92
TOTAL	1,309	2,434,927	\$ 220,449.31	\$ 5,370.65	\$ 225,819.96	\$ 1,693,853.11

	NO.	CCF	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
GAS						
RESIDENTIAL	878	121,356	\$ 105,813.76	\$ 1,058.22	\$ 106,871.98	\$ 364,112.78
*MISC CHARGES			\$ 25.00	\$ 1.75	\$ 26.75	\$ 51.75
COMMERCIAL	115	34,720	\$ 29,140.90	\$ 2,023.86	\$ 31,164.76	\$ 102,678.20
*MISC CHARGES			\$ -	\$ -	\$ -	\$ 50.00
INDUSTRIAL/INTERRUPTIBLE	7	19,554	\$ 15,888.09	\$ 648.94	\$ 16,537.03	\$ 106,277.72
*MISC CHARGES			\$ -	\$ -	\$ -	\$ -
INTERDEPARTMENTAL	15	11,762	\$ 9,644.93	\$ -	\$ 9,644.93	\$ 34,119.56
PUBLIC AUTHORITY	7	11,945	\$ 9,738.63	\$ -	\$ 9,738.63	\$ 28,773.78
PENALTY			\$ 106.59	\$ -	\$ 106.59	\$ 306.96
MISC SALES			\$ -	\$ -	\$ -	\$ -
TOTAL	1,022	199,337	\$ 170,357.90	\$ 3,732.77	\$ 174,090.67	\$ 636,370.75

	NO.	CF	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
WATER						
RESIDENTIAL	1,009	553,200	\$ 21,967.59	\$ 1,318.51	\$ 23,286.10	\$ 198,076.89
*MISC CHARGES			\$ 75.00	\$ 4.50	\$ 79.50	\$ 318.00
COMMERCIAL	108	99,800	\$ 3,075.61	\$ 167.61	\$ 3,243.22	\$ 30,290.41
*MISC CHARGES			\$ -	\$ -	\$ -	\$ 159.00
INDUSTRIAL/INTERRUPTIBLE	7	52,900	\$ 1,075.41	\$ 64.52	\$ 1,139.93	\$ 9,790.64
INTERDEPARTMENTAL	13	27,300	\$ 261.90	\$ -	\$ 261.90	\$ 8,630.55
PUBLIC AUTHORITY	7	17,400	\$ 426.06	\$ -	\$ 426.06	\$ 4,994.19
BULK WATER	1	2,139	\$ 40.00	\$ 2.40	\$ 42.40	\$ 1,962.15
PENALTY			\$ 25.11	\$ -	\$ 25.11	\$ 239.22
MISC SALES			\$ -	\$ -	\$ -	\$ -
TOTAL	1,145	752,739	\$ 26,946.68	\$ 1,557.54	\$ 28,504.22	\$ 254,461.05

	NO.	CF	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
SEWER RENTAL						
RESIDENTIAL	975	535,400	\$ 43,564.58	\$ -	\$ 43,564.58	\$ 331,106.91
COMMERCIAL	100	98,000	\$ 5,246.87	\$ 367.54	\$ 5,614.41	\$ 42,988.92
INDUSTRIAL/INTERRUPTIBLE	5	52,900	\$ 1,340.25	\$ 93.83	\$ 1,434.08	\$ 10,825.37
INTERDEPARTMENTAL	11	7,000	\$ 506.50	\$ -	\$ 506.50	\$ 4,517.07
PUBLIC AUTHORITY	6	15,500	\$ 556.75	\$ -	\$ 556.75	\$ 5,616.28
PENALTY			\$ 57.65	\$ -	\$ 57.65	\$ 405.00
MISC SALES					\$ -	\$ -
TOTAL	1,097	708,800	\$ 51,272.60	\$ 461.37	\$ 51,733.97	\$ 395,459.55

	NO.	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
GARBAGE COLLECTIONS					
RESIDENTIAL	1,056	\$ 18,478.88	\$ -	\$ 18,478.88	\$ 144,902.67
*MISC CHARGES			\$ -	\$ -	\$ -
COMMERCIAL	102	\$ 408.52	\$ 28.60	\$ 437.12	\$ 3,497.93
INDUSTRIAL/INTERRUPTIBLE	5	\$ 20.00	\$ 1.40	\$ 21.40	\$ 165.85
INTERDEPARTMENTAL	14	\$ 56.00		\$ 56.00	\$ 453.00
PUBLIC AUTHORITY	5	\$ 20.00		\$ 20.00	\$ 155.00
PENALTY		\$ 45.49		\$ 45.49	\$ 277.69
MISC SALES		\$ -	\$ -	\$ -	\$ -
TOTAL	1,182	\$ 19,028.89	\$ 30.00	\$ 19,058.89	\$ 149,452.14

	NO.	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
HITEC COMMUNICATIONS					
PHONE					
RESIDENTIAL	307	\$ 7,934.98		\$ 7,934.98	\$ 67,366.58
NON RESIDENTIAL	295	\$ 12,730.86		\$ 12,730.86	\$ 100,786.26
HITEC LONG DISTANCE	268	\$ 1,906.13		\$ 1,906.13	\$ 16,905.33
SPECIAL ADJUSTMENTS		\$ 732.75		\$ 732.75	\$ 5,921.78
FEDERAL TAX		\$ -	\$ 404.85	\$ 404.85	\$ 3,315.73
STATE SALES TAX		\$ -	\$ 1,088.35	\$ 1,088.35	\$ 8,948.95
MISC SALES		\$ -	\$ -	\$ -	\$ -
TOTAL	870	\$ 23,304.72	\$ 1,493.20	\$ 24,797.92	\$ 203,244.63

	NO.	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
CABLE					
INTERNET	833	\$ 46,407.21		\$ 46,407.21	\$ 368,458.46
LOCAL PACKAGE	40	\$ 1,158.00		\$ 1,158.00	\$ 10,074.60
BASIC SERVICE	483	\$ 31,361.46		\$ 31,361.46	\$ 257,550.96
SHOWTIME PACKAGE	13	\$ 195.00		\$ 195.00	\$ 1,599.00
MOVIE CHANNEL (CINAMAX)	7	\$ 70.00		\$ 70.00	\$ 572.58
STARZ	3	\$ 45.00		\$ 45.00	\$ 330.00
HBO	12	\$ 240.00		\$ 240.00	\$ 1,970.00
CONVERTER BOX	2	\$ 4.00		\$ 4.00	\$ 32.00
MISC REV (OTHER CHG & CR)	0	\$ -		\$ -	\$ -

PAY-PER-VIEW	0	\$ -	\$ -	\$ -
FRANCHISE FEE	523	\$ 1,781.63	\$ 1,781.63	\$ 14,638.16
EQUIPMENT REVENUE	43	\$ 746.89	\$ 746.89	\$ 5,979.00
DIGITAL BASIC SERVICE	46	\$ 1,620.17	\$ 1,620.17	\$ 12,919.29
DIGITAL SHOWTIME	3	\$ 45.00	\$ 45.00	\$ 418.50
DIGITAL CINEMAX	2	\$ 20.00	\$ 20.00	\$ 160.00
DIGITAL HBO	6	\$ 120.00	\$ 120.00	\$ 1,099.37
STATE SALES TAX			\$ 2,493.79	\$ 20,491.58
TOWER LEASE SPACE		\$ 650.00	\$ 650.00	\$ 5,200.00
MISC SALES		\$ -	\$ -	\$ -
TOTAL	2016	\$ 84,464.36	\$ 2,493.79	\$ 86,958.15
				\$ 701,493.50

	NO.	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
MISC SALES			\$ -	\$ -	\$ -
TOTAL	0	\$ -	\$ -	\$ -	\$ -

MISCELLANEOUS CHARGES	NO.	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
PS-PROJECT SHARE	5	\$ 37.00	\$ -	\$ 37.00	\$ 296.00
PT-PET SERVICE				\$ -	\$ -
MISC				\$ -	\$ -
TOTAL		\$ 37.00	\$ -	\$ 37.00	\$ 296.00

GRAND TOTAL		\$ 595,861.46	\$ 15,139.32	\$ 611,000.78	\$ 4,034,630.73
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BILLING REPORT

February 2019

	NO.	KWH	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
ELECTRIC (security lights)						
RESIDENTIAL	1,018	1,201,867	\$ 105,131.13	\$ 1,051.37	\$ 106,182.50	\$ 717,172.20
*MISC CHARGES			\$ 1,075.00	\$ 75.25	\$ 1,150.25	\$ 8,803.51
COMMERCIAL	187	462,184	\$ 44,613.95	\$ 2,930.00	\$ 47,543.95	\$ 355,313.28
*MISC CHARGES			\$ 150.00	\$ 10.50	\$ 160.50	\$ 1,123.50
INDUSTRIAL/INTERRUPTIBLE	9	328,725	\$ 30,283.19	\$ 1,138.36	\$ 31,421.55	\$ 291,411.02
*MISC CHARGES			\$ -	\$ -	\$ -	\$ -
INTERDEPARTMENTAL	69	249,678	\$ 13,506.27	\$ -	\$ 13,506.27	\$ 105,754.73
*MISC CHARGES			\$ -	\$ -	\$ -	\$ -
PUBLIC AUTHORITY	9	105,232	\$ 9,109.65	\$ -	\$ 9,109.65	\$ 68,852.90
PENALTY			\$ 182.12	\$ -	\$ 182.12	\$ 1,872.60
MISC SALES			\$ -	\$ -	\$ -	\$ -
WIND ENERGY	0		\$ 24.00	\$ 0.24	\$ 24.24	\$ 187.86
TOTAL	1,292	2,347,686	\$ 204,075.31	\$ 5,205.72	\$ 209,281.03	\$ 1,550,491.60

	NO.	CCF	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
GAS						
RESIDENTIAL	867	124,194	\$ 113,698.73	\$ 1,137.04	\$ 114,835.77	\$ 377,573.76
*MISC CHARGES			\$ -	\$ -	\$ -	\$ 26.75
COMMERCIAL	116	35,242	\$ 31,669.99	\$ 2,199.15	\$ 33,869.14	\$ 106,620.66
*MISC CHARGES			\$ -	\$ -	\$ -	\$ -
INDUSTRIAL/INTERRUPTIBLE	8	16,062	\$ 14,209.17	\$ 728.07	\$ 14,937.24	\$ 90,218.28
*MISC CHARGES			\$ -	\$ -	\$ -	\$ -
INTERDEPARTMENTAL	15	12,708	\$ 11,270.66	\$ -	\$ 11,270.66	\$ 39,279.55
PUBLIC AUTHORITY	6	11,833	\$ 10,470.15	\$ -	\$ 10,470.15	\$ 29,915.87
PENALTY			\$ 119.40		\$ 119.40	\$ 274.37
MISC SALES					\$ -	
TOTAL	1,012	200,039	\$ 181,438.10	\$ 4,064.26	\$ 185,502.36	\$ 643,909.24

	NO.	CF	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
WATER						
RESIDENTIAL	997	522,300	\$ 21,328.53	\$ 1,280.06	\$ 22,608.59	\$ 184,530.72
*MISC CHARGES			\$ -	\$ -	\$ -	\$ 53.00
COMMERCIAL	112	81,700	\$ 2,776.03	\$ 159.70	\$ 2,935.73	\$ 35,609.39
*MISC CHARGES			\$ -	\$ -	\$ -	\$ 53.00
INDUSTRIAL/INTERRUPTIBLE	7	41,300	\$ 856.17	\$ 51.38	\$ 907.55	\$ 8,944.69
INTERDEPARTMENTAL	13	5,400	\$ 253.26	\$ -	\$ 253.26	\$ 8,085.93
PUBLIC AUTHORITY	6	18,100	\$ 428.49	\$ -	\$ 428.49	\$ 4,219.02
BULK WATER	1	1,069	\$ 19.99	\$ 1.20	\$ 21.19	\$ 2,325.03
PENALTY			\$ 22.44	\$ -	\$ 22.44	\$ 176.12
MISC SALES			\$ -	\$ -	\$ -	\$ -
TOTAL	1,136	669,869	\$ 25,684.91	\$ 1,492.34	\$ 27,177.25	\$ 243,996.90

						MONTH	YEAR
SEWER RENTAL	NO.	CF	DOLLARS	TAXES		TO DATE	TO DATE
RESIDENTIAL	963	508,200	\$ 29,254.21	\$ -	\$	29,254.21	\$ 185,102.76
COMMERCIAL	104	81,000	\$ 3,351.97	\$ 234.58	\$	3,586.55	\$ 23,468.18
INDUSTRIAL/INTERRUPTIBLE	5	41,200	\$ 674.56	\$ 47.21	\$	721.77	\$ 5,206.55
INTERDEPARTMENTAL	11	5,400	\$ 321.72	\$ -	\$	321.72	\$ 1,507.78
PUBLIC AUTHORITY	5	17,800	\$ 371.16	\$ -	\$	371.16	\$ 2,292.10
PENALTY			\$ 33.07		\$	33.07	\$ 161.39
MISC SALES					\$	-	\$ -
TOTAL	1,088	653,600	\$ 34,006.69	\$ 281.79	\$	34,288.48	\$ 217,738.76

						MONTH	YEAR
GARBAGE COLLECTIONS	NO.		DOLLARS	TAXES		TO DATE	TO DATE
RESIDENTIAL	1,056		\$ 14,527.89	\$ -	\$	14,527.89	\$ 108,562.07
*MISC CHARGES			\$ -	\$ -	\$	-	\$ -
COMMERCIAL	106		\$ 318.10	\$ 22.27	\$	340.37	\$ 2,776.41
INDUSTRIAL/INTERRUPTIBLE	5		\$ 15.00	\$ 1.05	\$	16.05	\$ 150.87
INTERDEPARTMENTAL	14		\$ 42.00	\$ -	\$	42.00	\$ 132.00
PUBLIC AUTHORITY	4		\$ 12.00	\$ -	\$	12.00	\$ 90.00
PENALTY			\$ 30.51	\$ -	\$	30.51	\$ 197.78
MISC SALES			\$ -	\$ -	\$	-	\$ -
TOTAL	1,185		\$ 14,945.50	\$ 23.32	\$	14,968.82	\$ 111,909.13

						MONTH	YEAR
HITEC COMMUNICATIONS			DOLLARS	TAXES		TO DATE	TO DATE
PHONE	NO.						
RESIDENTIAL	323		\$ 9,088.43		\$	9,088.43	\$ 77,488.72
NON RESIDENTIAL	300		\$ 13,609.94		\$	13,609.94	\$ 94,744.66
HITEC LONG DISTANCE	295		\$ 2,274.74		\$	2,274.74	\$ 18,351.77
SPECIAL ADJUSTMENTS			\$ 993.87		\$	993.87	\$ 6,555.76
FEDERAL TAX			\$ -	\$ 431.14	\$	431.14	\$ 3,474.17
STATE SALES TAX			\$ -	\$ 1,162.82	\$	1,162.82	\$ 9,138.28
MISC SALES			\$ -	\$ -	\$	-	\$ -
TOTAL	918		\$ 25,966.98	\$ 1,593.96	\$	27,560.94	\$ 209,753.36

CABS BILLED	-----	\$	1,966.36		\$	1,966.36	\$ 17,435.08
CABS RECEIVED	-----	\$	1,252.67		\$	1,252.67	\$ 14,411.53

				MONTH	YEAR
	NO.	DOLLARS	TAXES	TO DATE	TO DATE
CABLE					
INTERNET	1145	\$ 44,705.02		\$ 44,705.02	\$ 355,588.80
LOCAL PACKAGE	47	\$ 1,360.65		\$ 1,360.65	\$ 11,087.85
BASIC SERVICE	538	\$ 33,572.28		\$ 33,572.28	\$ 276,713.07
SHOWTIME PACKAGE	15	\$ 225.00		\$ 225.00	\$ 1,800.00
MOVIE CHANNEL (CINAMAX)	8	\$ 80.00		\$ 80.00	\$ 640.00
STARZ	5	\$ 75.00		\$ 75.00	\$ 645.00
HBO	12	\$ 260.00		\$ 260.00	\$ 2,078.52
CONVERTER BOX	1	\$ 4.00		\$ 4.00	\$ 32.00
MISC REV (OTHER CHG & CR)	0	\$ -		\$ -	\$ -
PAY-PER-VIEW	0	\$ -		\$ -	\$ -
FRANCHISE FEE	577	\$ 1,917.94		\$ 1,917.94	\$ 15,823.24
EQUIPMENT REVENUE	50	\$ 806.60		\$ 806.60	\$ 6,828.94
DIGITAL BASIC SERVICE	51	\$ 1,727.50		\$ 1,727.50	\$ 14,516.26
DIGITAL SHOWTIME	4	\$ 60.00		\$ 60.00	\$ 556.46
DIGITAL CINEMAX	2	\$ 20.00		\$ 20.00	\$ 151.67
DIGITAL HBO	8	\$ 160.00		\$ 160.00	\$ 1,354.84
STATE SALES TAX		\$ -	\$ 2,684.58	\$ 2,684.58	\$ 22,148.35
TOWER LEASE SPACE		\$ 650.00		\$ 650.00	\$ 5,200.00
MISC SALES		\$ -	\$ -	\$ -	\$ -
TOTAL	2463	\$ 85,623.99	\$ 2,684.58	\$ 88,308.57	\$ 715,165.00

	NO.	DOLLARS	TAXES	MONTH	YEAR
				TO DATE	TO DATE
MISC SALES			\$ -	\$ -	\$ -
TOTAL	0	\$ -	\$ -	\$ -	\$ -

	NO.	DOLLARS	TAXES	MONTH	YEAR
				TO DATE	TO DATE
MISCELLANEOUS CHARGES					
PS-PROJECT SHARE	5	\$ 37.00	\$ -	\$ 37.00	\$ 209.00
PT-PET SERVICE	0	\$ -	\$ -	\$ -	\$ -
MISC		\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 37.00	\$ -	\$ 37.00	\$ 209.00

GRAND TOTAL		\$ 573,744.84	\$ 15,345.97	\$ 589,090.81	\$ 3,710,608.07
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ORDINANCE NO. 720

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF HAWARDEN, IOWA BY CHANGING THE CITY’S OFFICIAL ZONING MAP.

WHEREAS, the Hawarden Zoning Ordinance and Official Zoning Map are on file in the office of the City Clerk designating certain zoning districts and regulations as provided by Chapter 414, Code of Iowa, and

WHEREAS, the Hawarden Planning and Zoning Commission has considered the proposed zoning change and it is deemed advisable and proposed by the Planning and Zoning Commission to amend the city’s Official Zoning Ordinance and Map.

WHEREAS, the City has heretofore caused notice to be published of a public hearing on said proposal to amend its Zoning Ordinance and Map (“Zoning Ordinance”).

WHEREAS, the City Administrator/Clerk published notice of said hearing in a newspaper of general circulation in Sioux County, Iowa, in accordance with applicable law.

WHEREAS, the City’s Planning and Zoning Commission reviewed the proposed ordinance changes and made its recommendation; and

WHEREAS, the City Council met in regular session at the City Council Chambers in Hawarden, Iowa on February 26, 2020 and held a public hearing.

WHEREAS, the City Council, after considering all written comments and oral comments from City staff and the public present at its February 26th, 2020 meeting/hearing, has determined it is in the best interest of the City and its citizens to enact the aforementioned proposal and that the proposed amendment is consistent with the objectives of the Zoning Ordinance;

NOW THEREFORE IT BE ENACTED BY THE CITY OF HAWARDEN, IOWA:

Section 1. The Zoning Ordinance and Official Zoning Map of Hawarden, Iowa is hereby amended by changing the zoning district from B-1(Neighborhood Business District) to R-2(Medium Density Residential) on the City’s Official Zoning Map. This change is for the property described as : the old Soo Motel property, Lots 7-8-9-10-11-12 13-14-15-16-17-18 and the Alley lying between and adjacent to Lots 12 and 13 all in Block 19, Original Plat of Calliope now a part of the Incorporated City of Hawarden, Iowa. The property being rezoned is owned by the City of Hawarden, Iowa.

Section 2. All ordinances or parts of the previously adopted Hawarden Zoning Ordinance or Official Zoning Map in conflict with the provisions of this zoning amendment are hereby repealed.

Section 3. If any section, provision or any part of this zoning amendment is determined to be invalid or unconstitutional, such adjudication shall not affect the validity of the previously adopted Hawarden Zoning Ordinance or Official Zoning Map as a whole, or any part or provision of the zoning amendment not determined to be invalid or unconstitutional.

Section 4. This zoning amendment shall be in full force and effect from and after its final passage approval and publication as provided by law.

The City Clerk/Administrator is hereby authorized and directed to publish this Ordinance in a newspaper of general circulation in Sioux County, Iowa in conformance with Iowa law.

Passed and approved this 25th day of March, 2020.

Ricard R. Porter, Mayor

ATTEST:

Michael DeBruin, City Administrator/Clerk

First Reading: February 26, 2020

Second Reading: March 11, 2020

Third Reading: March 25, 2020

I certify that the foregoing was published as Ordinance No. 720 on the ____ day of _____ 2020.

Michael DeBruin, City Administrator

Non-501(c)(3) Fiscal Sponsorship Agreement

Applicant: Hawarden Parks and Rec Committee
Fiscal Sponsor: City of Hawarden
Project Name: Light up Our Trails

City of Hawarden (hereafter referred to as Organization)

has agreed to serve as a fiscal/program sponsor for Hawarden Parks and Rec Committee (hereafter referred to as Applicant) as outlined in the attached grant application and supporting materials. The governing Board of the Organization has formally approved adopting the Applicant as a program or Project consistent with its purpose and mission. The Applicant's financial activities will be accounted for as a program of the Organization for IRS auditing and financial reporting purposes.

Since the Applicant is not a recognized tax-exempt entity, the Organization must exercise full control over the Applicant's financial administration, management and disbursement of funds. If a grant is awarded, the Organization is responsible for ensuring completion of timely reports and submission of necessary financial statements required by the grantor Community Foundation. Failure to insure timely reporting on behalf of the Applicant will result in a loss of good standing.

This agreement will be in effect from the date of a grant award to support the above-named project until the grant funds are expended and the final report has been submitted and accepted.

We agree to the terms stated above.

Signed this 12 day of March, 2020 (year)
on behalf of Hawarden Parks and Rec Committee (the Applicant)
By: Signature _____ Title Chair Person
Print Name Amanda Wiggins

Signed this 12 day of March, 2020 (year)
on behalf of City of Hawarden (the Organization)
By: Signature _____ Title City Administrator
Print Name Michael DeBruin
Address 1150 Central Avenue
City Hawarden State Iowa Zip 51023
Telephone Number 712-551-2565

Attach to this Agreement the Fiscal Sponsor's 501(c)(3) IRS Determination Ruling Letter or comparable proof of charitable exemption (i.e. a letter from a City official confirming the status of the Applicant as a recognized unit of local government.)

Attach a copy of the Resolution or Meeting Minutes wherein sponsorship was approved.

-Continued-

STEPS FOR A PROPERLY ADMINISTERED FISCAL SPONSORSHIP:

Step 1: Before submitting a grant proposal to the Community Foundation, the non-501(c)(3) organization (hereafter referred to as the Applicant) that wants to do the project presents the written grant proposal to the Sponsor, describing a specific project to be conducted.

Step 2: The Sponsor evaluates the grant proposal to determine whether the project is charitable and carries out the Sponsor's tax-exempt purposes.

Step 3: The Sponsor's Governing Board reviews and approves the project as furthering the Sponsor's exempt purposes. Thus, before funds are sought from the Community Foundation, the Sponsor has pre-approved the project as its grantee.

Step 4: The Sponsor and the Applicant sign a Fiscal Sponsorship Agreement setting forth the terms and conditions that apply.

Step 5: The Applicant, the Sponsor, or a combination of the two submit a proposal to the Community Foundation for a grant to be made by the Sponsor to the project. The Sponsor must retain complete control and discretion over the use of grant funds if received.

Step 6: When the Sponsor receives the grant for the specific project, the money is taken into income by the Sponsor and then disbursed as a grant to the Applicant, subject to the terms of the funder's Grant Recipient Agreement.

Step 7: The Sponsor is ultimately responsible for ensuring completion and submission of the final Grant Expenditure Report (form provided by the Community Foundation) with receipts attached.

*Questions about Fiscal Sponsorship should be directed to the
Community Foundation's Administrative Office at
(712) 293-3303.*



February 28, 2020

Sioux County Community Foundation Committee Members:

The City of Hawarden is a Unit of Government in the State of Iowa and therefor is tax exempt.

Sincerely,

A handwritten signature in blue ink that reads "Michael DeBruin".

Michael DeBruin, City Administrator

Non-501(c)(3) Fiscal Sponsorship Agreement

Applicant: Downtown Improvement Committee
Fiscal Sponsor: City of Hawarden
Project Name: Downtown Banners

City of Hawarden (hereafter referred to as Organization)

has agreed to serve as a fiscal/program sponsor for Downtown Improvement Committee (hereafter referred to as Applicant) as outlined in the attached grant application and supporting materials. The governing Board of the Organization has formally approved adopting the Applicant as a program or Project consistent with its purpose and mission. The Applicant's financial activities will be accounted for as a program of the Organization for IRS auditing and financial reporting purposes.

Since the Applicant is not a recognized tax-exempt entity, the Organization must exercise full control over the Applicant's financial administration, management and disbursement of funds. If a grant is awarded, the Organization is responsible for ensuring completion of timely reports and submission of necessary financial statements required by the grantor Community Foundation. Failure to insure timely reporting on behalf of the Applicant will result in a loss of good standing.

This agreement will be in effect from the date of a grant award to support the above-named project until the grant funds are expended and the final report has been submitted and accepted.

We agree to the terms stated above.

Signed this 12 day of March, 2020 (year)
on behalf of Downtown Improvement Committee (the Applicant)
By: Signature _____ Title Chairperson
Print Name Don Nolan

Signed this 12 day of March, 2020 (year)
on behalf of City of Hawarden (the Organization)
By: Signature _____ Title City Administrator
Print Name Michael DeBruin
Address 1150 Central Avenue
City Hawarden State Ia Zip 51023
Telephone Number 712-551-2565

Attach to this Agreement the Fiscal Sponsor's 501(c)(3) IRS Determination Ruling Letter or comparable proof of charitable exemption (i.e. a letter from a City official confirming the status of the Applicant as a recognized unit of local government.)

Attach a copy of the Resolution or Meeting Minutes wherein sponsorship was approved.

-Continued-

STEPS FOR A PROPERLY ADMINISTERED FISCAL SPONSORSHIP:

Step 1: Before submitting a grant proposal to the Community Foundation, the non-501(c)(3) organization (hereafter referred to as the Applicant) that wants to do the project presents the written grant proposal to the Sponsor, describing a specific project to be conducted.

Step 2: The Sponsor evaluates the grant proposal to determine whether the project is charitable and carries out the Sponsor's tax-exempt purposes.

Step 3: The Sponsor's Governing Board reviews and approves the project as furthering the Sponsor's exempt purposes. Thus, before funds are sought from the Community Foundation, the Sponsor has pre-approved the project as its grantee.

Step 4: The Sponsor and the Applicant sign a Fiscal Sponsorship Agreement setting forth the terms and conditions that apply.

Step 5: The Applicant, the Sponsor, or a combination of the two submit a proposal to the Community Foundation for a grant to be made by the Sponsor to the project. The Sponsor must retain complete control and discretion over the use of grant funds if received.

Step 6: When the Sponsor receives the grant for the specific project, the money is taken into income by the Sponsor and then disbursed as a grant to the Applicant, subject to the terms of the funder's Grant Recipient Agreement.

Step 7: The Sponsor is ultimately responsible for ensuring completion and submission of the final Grant Expenditure Report (form provided by the Community Foundation) with receipts attached.

*Questions about Fiscal Sponsorship should be directed to the
Community Foundation's Administrative Office at
(712) 293-3303.*



February 28, 2020

Hawarden Community Foundation Committee Members:

The City of Hawarden is a Unit of Government in the State of Iowa and therefor is tax exempt.

Sincerely,

Michael DeBruin

Michael DeBruin, City Administrator



March 6, 2020

Mr. Mike De Bruin, City Administrator
City of Hawarden
1150 Central Avenue
Hawarden, IA 51023

**Re: City Hall Permeable Pavers
Hawarden, Iowa
DGR Project No. 369021**

Dear Mike:

Vander Windt and Sons of Lemars, Iowa is the low bidder for the above referenced project with a bid of **\$199,900.00**. The Engineers Estimate was \$200,000.00. DGR recommends the City Council award the construction contract to the low bidder subject to receipt of all contract documents in proper form and concurrence from the Iowa DNR.

Please feel free to call me if you have any questions.

Sincerely,

DGR Engineering

A handwritten signature in blue ink that reads 'Dan Van Schepen'.

Daniel L. Van Schepen, P.E.

cc: Mike Vander Windt, Vander Windt and Sons

BID TABULATION
CITY HALL PERMEABLE PAVEMENT

City of Hawarden
1150 Central Avenue
Hawarden, IA 51023



DGR Engineering
1302 South Union Street
Rock Rapids, IA 51246

LETTING: February 20, 2020 @ 1:45 P.M.

DGR PROJECT NO. 369021

BID SECURITY			10% Bid Bond		10% Bid Bond		10% Bid Bond		10% Bid Bond				
BIDDER AND ADDRESS			Vander Windt & Sons 31144 C-12 LeMars, IA 51031		Vander Pol Excavating 808 Hwy 10 W Orange City, IA 51041		MLS Landscape Design PO Box 47 Granville, IA 51022		Hulstein Excavating 147 175th Ave Edgerton, MN 56128				
ITEM NO.	SPEC NO.	NO. OF UNITS	DESCRIPTION	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
1	1070-206	Job	Traffic Control, lump sum	L.S.	\$3,300.00	L.S.	\$1,500.00	L.S.	\$1,500.00	L.S.	\$1,500.00	L.S.	
2	2010-108-D-1	15	Topsoil, on-site, per cu. yd.	15.00	225.00	23.50	352.50	57.75	866.25	30.00	450.00		
3	2010-108-E-0	625	Excavation, Class 10, per cu. yd.	8.00	5,000.00	7.75	4,843.75	12.00	7,500.00	18.00	11,250.00		
4	2010-108-G-0	1,553	Subgrade Preparation, 12", per sq. yd.	2.50	3,882.50	3.35	5,202.55	4.00	6,212.00	2.50	3,882.50		
5	2010-108-H-0	1,053	Subbase fabric, per sq. yd.	3.50	3,685.50	4.02	4,233.06	3.33	3,506.49	3.00	3,159.00		
6	4040-108-A-0	350	Subdrain, perforated, 6" HDPE, per lin. ft.	5.50	1,925.00	2.25	787.50	3.00	1,050.00	20.00	7,000.00		
7	4040-108-D-0	2	Subdrain, outlets and connections, per ea.	350.00	700.00	925.00	1,850.00	650.00	1,300.00	250.00	500.00		
8	7010-108-A-0	500	Pavement, PCC, 6", Class C, Class 3 durability, per sq. yd.	42.90	21,450.00	38.49	19,245.00	37.60	18,800.00	60.00	30,000.00		
9	7010-108-H-0	1,553	Pavement removal, per sq. yd.	6.00	9,318.00	2.81	4,363.93	8.56	13,293.68	8.00	12,424.00		
10	7080-108-D-X	1,053	Storage aggregate 16", per sq. yd.	24.90	26,219.70	24.11	25,387.83	28.57	30,084.21	31.00	32,643.00		
11	7080-108-E-X	1,053	Bedding aggregate, 2", per sq. yd.	4.45	4,685.85	5.93	6,244.29	5.99	6,307.47	3.25	3,422.25		
12	7080-108-E-X	1,053	Filter aggregate 4", per sq. yd.	7.65	8,055.45	7.50	7,897.50	10.74	11,309.22	8.00	8,424.00		
13	7080-108-F-0	1,053	Permeable interlocking pavers, per sq. yd.	88.00	92,664.00	107.06	112,734.18	113.00	118,989.00	115.00	121,095.00		
14	9010-108-B-0	0.1	Seeding, fertilizing and mulching, per acre	21,000.00	2,100.00	25,000.00	2,500.00	5,000.00	500.00	25,000.00	2,500.00		
15	9010-108-T	3	Inlet protection, install & maintain, per ea.	350.00	1,050.00	150.00	450.00	250.00	750.00	250.00	750.00		
16	9040-108-A-2	Job	SWPPP compliance, lump sum	L.S.	900.00	L.S.	1,250.00	L.S.	2,651.67	L.S.	6,500.00	L.S.	
17	9040-108-O-1	1	Stabilized construction entrance, per ea.	1,000.00	1,000.00	1,500.00	1,500.00	2,000.00	2,000.00	1,500.00	1,500.00		

BID TABULATION
CITY HALL PERMEABLE PAVEMENT

City of Hawarden
1150 Central Avenue
Hawarden, IA 51023



DGR Engineering
1302 South Union Street
Rock Rapids, IA 51246

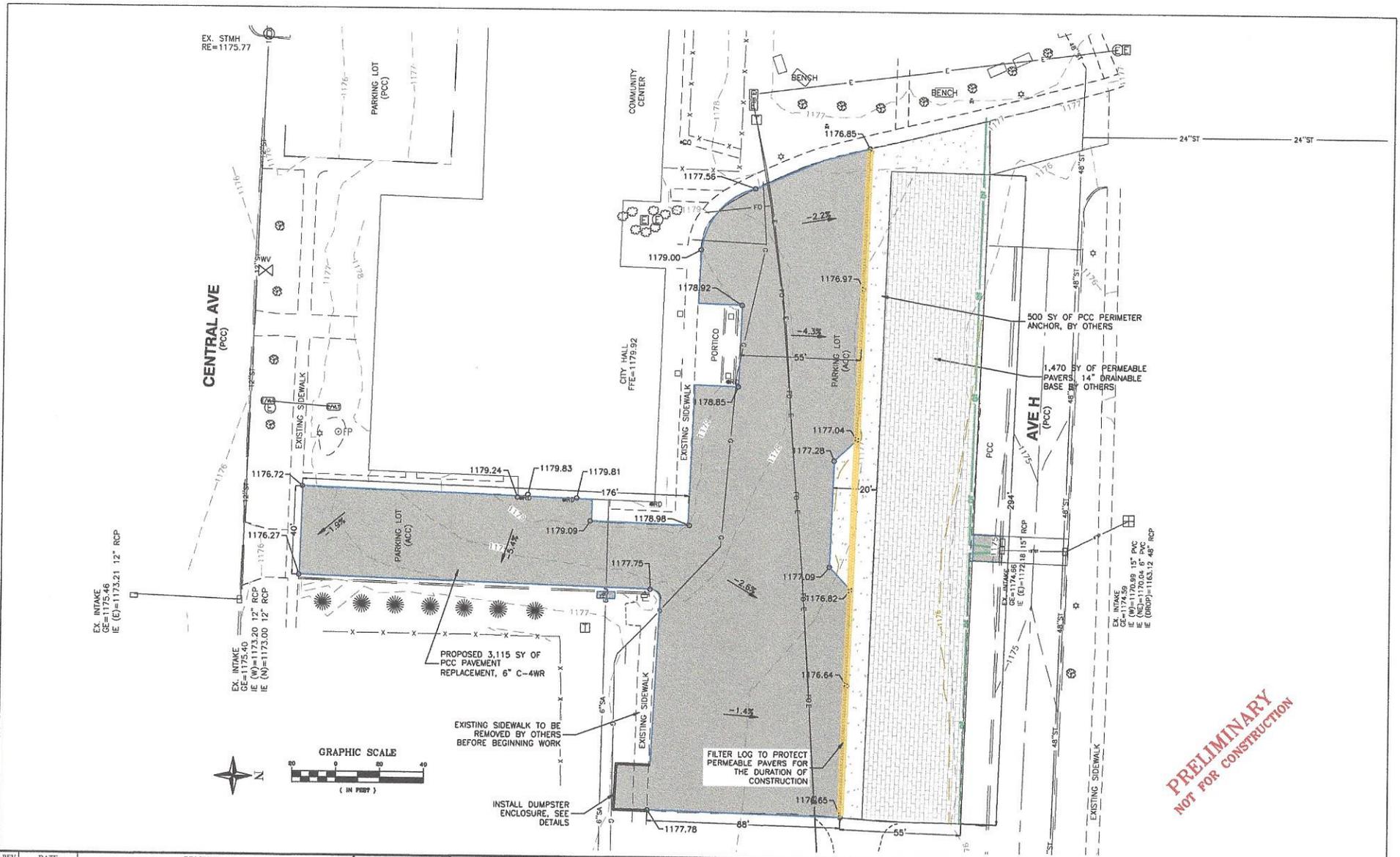
LETTING: February 20, 2020 @ 1:45 P.M.

DGR PROJECT NO. 369021

BID SECURITY				10% Bid Bond		10% Bid Bond		10% Bid Bond		10% Bid Bond			
BIDDER AND ADDRESS				Vander Windt & Sons 31144 C-12 LeMars, IA 51031		Vander Pol Excavating 808 Hwy 10 W Orange City, IA 51041		MLS Landscape Design PO Box 47 Granville, IA 51022		Hulstein Excavating 147 175th Ave Edgerton, MN 56128			
ITEM NO.	SPEC NO.	NO. OF UNITS	DESCRIPTION	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST	UNIT PRICE	TOTAL COST
18	11020-108-A	Job	Mobilization, lump sum	L.S.	13,739.00	L.S.	18,000.00	L.S.	8,714.40	L.S.	15,000.00	L.S.	
TOTAL BID				* \$199,900.00		\$218,342.09		\$235,334.39		\$261,999.75			

* Apparent Low Bidder

P:\2009\20090201.DWG\36924.DWG



PRELIMINARY
NOT FOR CONSTRUCTION

REV	DATE	DESCRIPTION
A	10-4-19	DESIGN REVIEW



Project Manager: DLV
 Designer: DLV
 Project Number: 369243
 Phone: (712) 472-2531

**CITY HALL PAVEMENT
REPLACEMENT
HAWARDEN, IOWA**

**PAVEMENT REPLACEMENT
OVERVIEW PLAN**

S
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RESOLUTION NO. 2020-14

A Resolution for the Proposed Plans and Specifications, Proposed Form of Contract, And Estimated Cost for the Construction of City Hall Permeable Pavement and Work Incidental Thereto, In and For the City of Hawarden, Iowa and Awarding the Bid for Such Construction.

WHEREAS, The City of Hawarden is planning a City Hall Pavement Replacement Project in the City of Hawarden

AND WHEREAS, a public hearing was held on March 11, 2020 in the City Council Chambers in Hawarden, Iowa at 5:30 p.m. concerning the proposed drawings and specifications, proposed form of contract and estimate of cost for the Construction of the City Hall Permeable Paver Project for the City of Hawarden.

AND WHEREAS, the work proposed would include replacing the existing seal coat surface of the current City Hall parking lot with 1053 square yards of permeable pavers and 500 square yards of concrete at a cost of \$199,900 awarded to Vander Went and Sons.

NOW THEREFORE, be it resolved by the City Council of the City of Hawarden, Iowa, that the plans, specifications and form of contract are approved for City Hall Pavement Replacement Project in the City of Hawarden, Iowa all in accordance with the terms and conditions as set forth in the Notice of Public Hearing and Letting.

PASSED AND ADOPTED THIS 11th day of March, 2020.

Ricard R. Porter, Mayor

ATTEST:

Michael DeBruin, City Administrator/City Clerk

March 6, 2020 (VIA E-MAIL)



Travis Waterman
Public Works Director
City of Hawarden

**Re: Award Recommendations
Furnishing Electrical Materials
South Circuit Distribution Conversion
City of Hawarden
DGR Project No. 413610**

Dear Travis:

We have completed our review of the bids received on March 4, 2020 for the electrical materials associated with the South Circuit Distribution Conversion project. A bid summary form for each proposal is included with this letter. We will be sending a copy of the bid summary to all bidders.

Proposal No. 1 – Primary Power Cable:

The three (3) bids that were received had a total base bid price range from \$123,614.10 to \$159,558.90, with Rural Electric Supply Cooperative (RESCO) of Ankeny, Iowa providing the low bid. RESCO's bid includes cable manufactured by Prysmian. We are familiar with the Prysmian cable and see no reason why they should not be awarded the contract.

Therefore, we are recommending that RESCO be awarded the contract for the primary power cable for the purchase price amount of \$123,614.10.

The Prysmian cable offered by RESCO was also the only manufacturer to provide firm pricing. The other cable manufacturer's cable prices were subject to metals escalation/de-escalation at the time of shipment.

Proposal No. 2 – Padmount Switchgear:

The four (4) bids that were received had a total base bid price range from \$139,576.44 to \$154,220.00, with Power Line Supply of Williamsburg, Iowa providing the low bid. Power Line Supply's bid includes switchgear manufactured by Federal Pacific. We are familiar with the Federal Pacific switchgear and see no reason why they should not be awarded the contract.

We are therefore recommending that Power Line Supply be awarded the contract for the padmount switchgear for the purchase price amount of \$139,576.44.

Mr. Travis Waterman
Page Two
March 6, 2020

Proposal No. 3 – Single Phase (1Ø) Padmount Distribution Transformers:

When evaluating transformer bids, the "Total Evaluation Price" is used to determine the best bid since it takes into account the losses the transformer will see over its entire lifespan. Large transformer losses will increase the total owning cost of the transformer, and vice-versa. Using this technique, it is possible that a transformer could cost more initially, but end up being cheaper in the "long run".

The four (4) bids that were received had a total evaluation bid price range from \$31,443.06 to \$34,962.18, with Rural Electric Supply Cooperative (RESCO) of Ankeny, Iowa providing the low bid. RESCO's bid (Option 1) includes transformers manufactured by ERMCO.

We are familiar with ERMCO transformers and see no reason why they should not be awarded the contract. We are therefore recommending that RESCO be awarded the contract for the single phase padmount distribution transformers for the purchase price amount of \$20,466.63.

Proposal No. 4 – Three Phase (3Ø) Padmount Distribution Transformers:

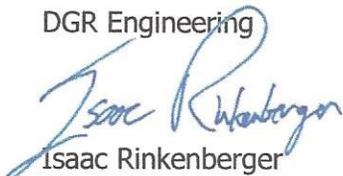
The five (5) bids that were received had a total evaluation bid price range from \$37,954.55 to \$44,000.67, with Rural Electric Supply Cooperative (RESCO) of Ankeny, Iowa providing the low bid. RESCO's bid (Option 1) includes transformers manufactured by ERMCO.

We are familiar with ERMCO transformers and see no reason why they should not be awarded the contract. We are therefore recommending that RESCO be awarded the contract for the three phase padmount distribution transformers for the purchase price amount of \$24,516.20.

Please pass our recommendations on to the City Council and let us know when these contracts have been awarded. We will then proceed with processing the Contract Documents. Feel free to contact us with any questions you or the Council may have.

Best Regards,

DGR Engineering



Isaac Rinkenberger

Enclosures 1

BID SUMMARY

**FURNISHING ELECTRICAL MATERIALS
CITY OF HAWARDEN
HAWARDEN, IOWA**



1302 South Union Street
Rock Rapids, IA 51246
DGR Project No.413610

Bid Letting: March 4, 2020
1:30 p.m.
City Offices
Page 1 of 1

Bidder and Address	Bid Security	Bid No. 1 15 kV Primary Power Cable		Bid No. 2 Padmount Switchgear (Deadfront)		Bid No. 3 Single Phase Transformers with Box Pads			Bid No. 4 Three Phase Transformers with Box Pads		
		(Qty = 31.2 Mft. 4/0) (Qty = 43.35 Mft. 1/0)		PME/PSE-9 (Qty = 8) PME/PSE-11 (Qty = 2)		(Qty = 11)			(Qty = 3)		
		Total Bid	Manuf/ Delivery	Total Bid	Manuf/ Delivery	Total Base Price Incl. Box Pads	Evaluation Price	Manuf/Delivery	Total Base Price Incl. Box Pads	Evaluation Price	Manuf/Delivery
Border States Electric 1401 N. Minnesota Avenue Sioux Falls, SD 57104	10% Bid Bond	NO BID		NO BID		\$22,756.00 (S)	\$34,049.23	Cooper 7-8 wks ARO Hubbell Stock	Opt. 1 \$32,781.00 (S) Opt. 2 \$27,632.00 (S)	\$42,660.18 \$42,303.22	Cooper 23 wks ARO Hubbell 4-6 wks ARO WEG 32-34 wks ARO
Power Line Supply 209B Industrial Drive Williamsburg, IA 52361	10% Bid Bond	NO BID		\$139,576.44 PSE 9-\$12,014.26/ea. PSE 11-\$12,553.23/ea.	Federal Pacific 8-10 wks ARO Highline 8-10 wks ARO	NO BID			NO BID		
Irby 1575 B Samco Rapid City, SD 57702	10% Bid Bond	NO BID		\$154,220.00 PME 9-\$13,880.00/ea. PME 11-\$14,100.00/ea.	S&C 14 wks ARO Highline 10 wks ARO	\$23,246.00 (S)	\$34,815.22	Howard 7/7/2020 Highline 4/28/2020	\$30,292.00 (S)	\$43,505.84	Howard 7/7/2020 Highline 5/1/2020
WESCO Distribution 2501 East Third Street Sioux City, IA 51101	10% Bid Bond	\$142,220.00 4/0 Al. -\$2.16/ft. 1/0 Al. -\$1.68/ft.	(1) Okonite 9-10 wks	\$140,450.00 PSE 9-\$12,550.00/ea. PSE 11-\$13,110.00/ea.	Federal Pacific 10 wks ARO Nordic 7/31/2020	NO BID			NO BID		
Resco 933 SE Shurline Ankeny, IA 50021	10% Bid Bond	\$159,558.90 4/0 Al. -\$2.627/ft. 1/0 Al. -\$1.79/ft. \$123,614.10 4/0 Al. -\$1.964/ft. 1/0 Al. -\$1.438/ft.	(2) Kerite* 6-8 wks (3) Prysmian* 16-18 wks	\$140,025.62 PSE 9-\$12,201.70/ea. PSE 11-\$12,747.06/ea.	Federal Pacific 10 wks ARO Nordic 7/31/2020	Opt. 1 \$20,466.63 (S) Opt. 2 \$23,392.16 (S)	\$31,443.06 \$34,962.18	Ermco 12-14 wks Nordic stock-20 wks Howard 16-18 wks	Opt. 1 \$24,516.20 (S) Opt. 2 \$30,786.83 (S)	\$37,954.55 \$44,000.67	Ermco 12-14 wks Nordic stock-20 wks Howard 16-18 wks

= Corrected Amount

(S) = Silicon Core Material

(1) Cu.\$2.5950/lbs, AL \$0.9050/lbs

(3) firm price

* Does not meet reel tolerance specification

(2) Cu.\$2.7497/lbs, AL \$0.9440/lbs

Hawarden - South Circuit Conversion

<u>Item</u>		<u>Cost</u>
Major Materials	\$	365,000
Const L&M	\$	550,000
Contingency	\$	91,500
Engineering	\$	103,200
Subtotal:		\$ 1,109,700
BUDGET:		\$ 1,150,000

RESOLUTION NO. 2020-15

A Resolution for the Proposed Plans and Specifications, Proposed Form of Contract, And Estimated Cost for Furnishing Electrical Materials for the South Circuit Conversion for the City of Hawarden, Iowa and Awarding the Contracts for Such Materials.

WHEREAS, The City of Hawarden is planning a City Hall Pavement Replacement Project in the City of Hawarden

AND WHEREAS, a public hearing was held on March 11, 2020 in the City Council Chambers in Hawarden, Iowa at 5:30 p.m. concerning the proposed drawings and specifications, proposed form of contract and estimated cost for furnishing electrical materials for the South Circuit Conversion for the City of Hawarden.

AND WHEREAS, the electrical materials proposed would include all the electrical materials needed for the South Circuit Conversion separated into four categories, Primary Power Cables, Padmount Switchgear, Single Phase Padmount Distribution Transformers, Three Phase Padmount Distribution Transformers and awarding the low bids as follows: RESCO was low bidder for the Primary Power Cable with a bid of \$123,614.10. Power Line Supply was the low bidder for the Padmount Switchgear with a bid of \$139,576.44. RESCO was the low bidder for the Single Phase Padmount Distribution Transformers with a bid of \$20,466.63. RESCO was the low bidder of the Three Phase Padmount Distribution Transformers with a bid of \$24,516.20.

NOW THEREFORE, be it resolved by the City Council of the City of Hawarden, Iowa, that the plans, specifications and form of contract and low bids are approved for the Materials for the South Circuit Conversion project in the City of Hawarden, Iowa all in accordance with the terms and conditions as set forth in the Notice of Public Hearing and Letting.

PASSED AND ADOPTED THIS 11th day of March, 2020.

Ricard R. Porter, Mayor

ATTEST:

Michael DeBruin, City Administrator/City Clerk

RESOLUTION NO. 2020-16

A RESOLUTION SETTING TIME AND PLACE FOR PUBLIC HEARING AND DIRECTING PUBLICATION OF NOTICE OF TIME AND PLACE FOR HEARING ON PROPOSED PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT, AND ESTIMATE OF COST FOR THE CONSTRUCTION OF THE UTILITY CROSSING FOR THE CITY OF HAWARDEN, IOWA.

WHEREAS, the City of Hawarden desires to upgrade the Utility Crossing in the south corridor in the City of Hawarden, Iowa,

WHEREAS, this project will require approximately 550 feet of underground pipe, 4-inch diameter, valves, structures, bored crossings and miscellaneous appurtenant work, which has been bid been bid,

WHEREAS, the Hawarden City Council has considered the project and materials needed and finds that a public hearing on the project should be set and notice of the hearing published.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAWARDEN, IOWA, AS FOLLOWS:

Section 1. The Council hereby sets March 25, 2020 at 5:30 p.m. or soon thereafter, in the City Council Chambers, second floor of the Hawarden Community Center, at 1150 Central Avenue as the time and place for the Council to consider and act on the proposed south circuit conversion project.

Section 2. Pursuant to Hawarden City Code Section 165.30 the City Administrator/City Clerk is hereby directed to publish proper notice of the public Hearing.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Passed and approved March 11, 2020.

Ricard R. Porter, Mayor

ATTEST:

Michael DeBruin, City Administrator/ City Clerk

\$10 Min/\$500 Max

\$2.00/\$1000 Est Const Cost

CITY OF HAWARDEN, IOWA

BUILDING, REMODELING, DISMANTLING OR MOVING PERMIT

APPLICATION

Date 3-3-2020

Permit No. 2020-02

Applicant/Owner: JEFF CARR Builder: GERRITSON CONST

Owner's Address: 717 9TH ST Phone: 712-551-6363

Project Address: 708 10TH ST Phone: 712-551-1361

I hereby make application for a Building Permit to _____ on _____

Lot(s) LS 20/21, Block 1, ORIGINAL Addition to Hawarden.

Is the building located within a floodplain? Yes No

Building Lot Dimensions _____ Building Dimensions 40 X 70

Is 40% of the lot covered by structures? Yes No Zoning B-2

Approximate cost of said work to be done will be \$ 180,000.00

Applicant has notified Iowa One Call @ 811 or 1-800-292-8989 Yes No

Applicant must flag or stake the proposed construction location.

Applicant understands that an approval or denial will be mailed within 3 business days of the permit request.

Applicant also understands that the building permit, if approved, is valid for one year from the date of issuance.

Lot plat showing building location is attached and is part of the application, and Applicant will comply with all Ordinances and utility regulations.

I Hereby Swear, and Affirm the Above Statements are True and Correct.



Signature of Applicant

Drawings/Notes go on back

Jeff Carr revised plan figured like this:
revised 2-5-20

40'x70'-16 stick framed building w/steel cladding.

2x6 exterior walls w/studs 16" o.c.

Housewrap under wall steel.

Synthetic underlayment under roof steel.

1 20'X14' & 1 12'X14' overhead door opening.

(This was a typo- I had 20X14 opening figured)

2 exterior steel door w/deadbolt lock & passage.

2 3030 white vinyl slider windows.

1 4/6X2/6 white vinyl slider window

Wainscot on east, north & west.

Roof trusses @ 4' on center, flat 2x4 purlins w/ 15/32" OSB deck

24" overhang north & south sides, 12" east & west.

18'x16' stick-framed eyebrow 4' out on northwest corner.

South wall & 4' of east & west walls figured how Sioux Falls would require a 1 hour firewall be built: 5/8" drywall on both sides from concrete to underside of roof sheathing.

This is based on how Sioux Falls would require a firewall close to a lot line. The walls within 4' would have to have gypsum both sides from concrete to the bottom of the roof deck. The roof deck would have to have a row of fire-treated plywood. Any overhangs or soffit framing would have to be covered with fire treated plywood or gypsum.

1 hour firewall between shop area and rooms on west wall.

1 hour fire doors in the dividing wall.

5/8" drywall & FRP on ceilings in office & bathroom.

5/8" drywall & liner steel on ceiling in storage room.

Ceiling above west rooms figured how Sioux Falls would require a 1 hour separation: 5/8" drywall ceiling, 3/4" fire-treated plywood floor

above.

Ceiling joist are 2x12 @ 12" on center . The way Sioux Falls does the math, this would amount to 160 #/sq. ft. live loading. "Heavy" live loading is Sioux Falls is figured at 150 #/sq. ft.

Ceiling height @ upper area is about 6'-10".

R-11 walls between shop & west rooms.

Exterior walls & ceiling insulation by others.

Ceiling of whole building is steel liner panel.

Storage room has steel liner walls over OSB & drywall.

Bathroom & office have FRP panel w/backer on walls over drywall.

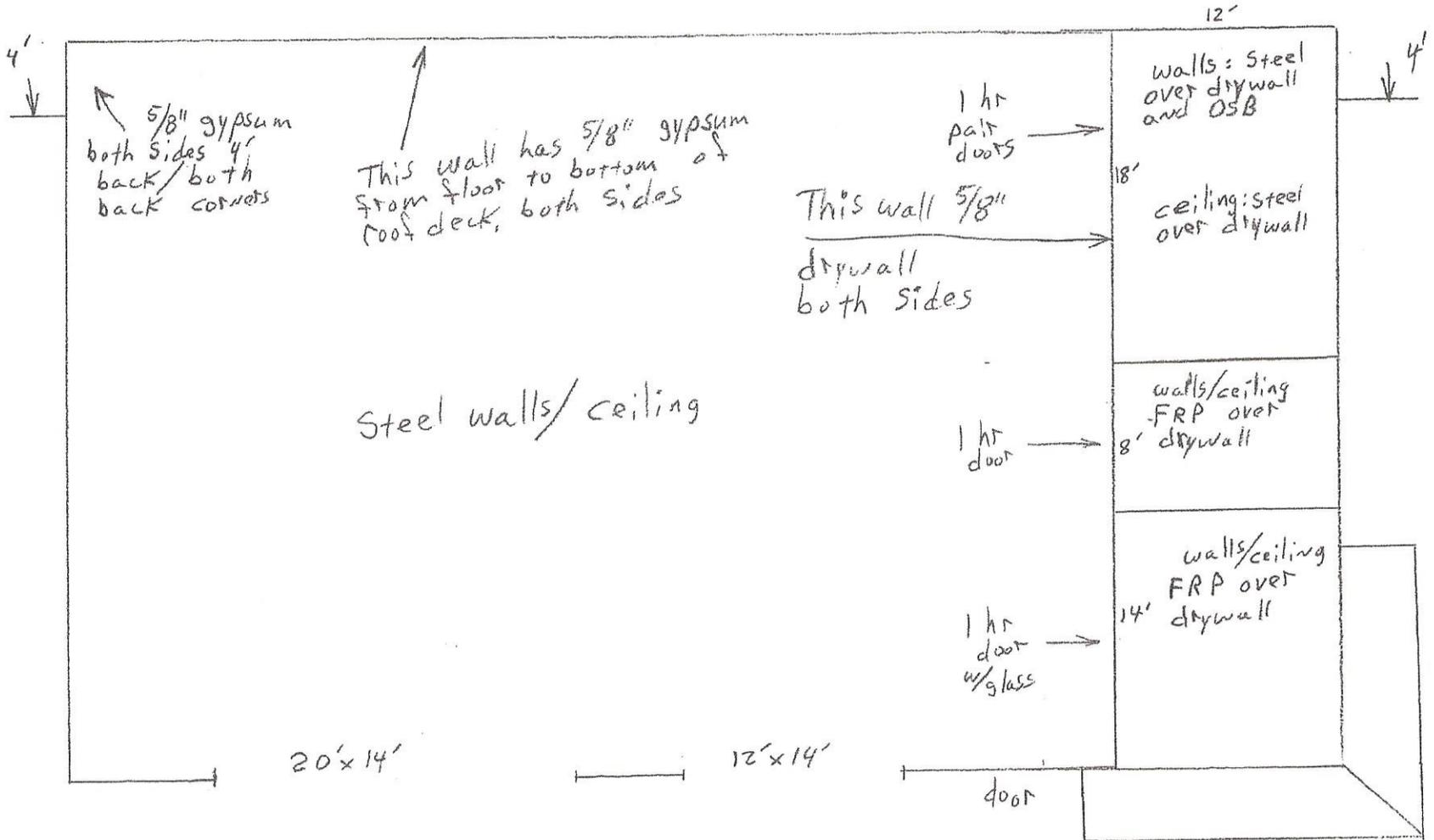
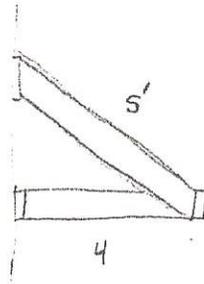
Pine jamb material & painted trim on windows @ office.

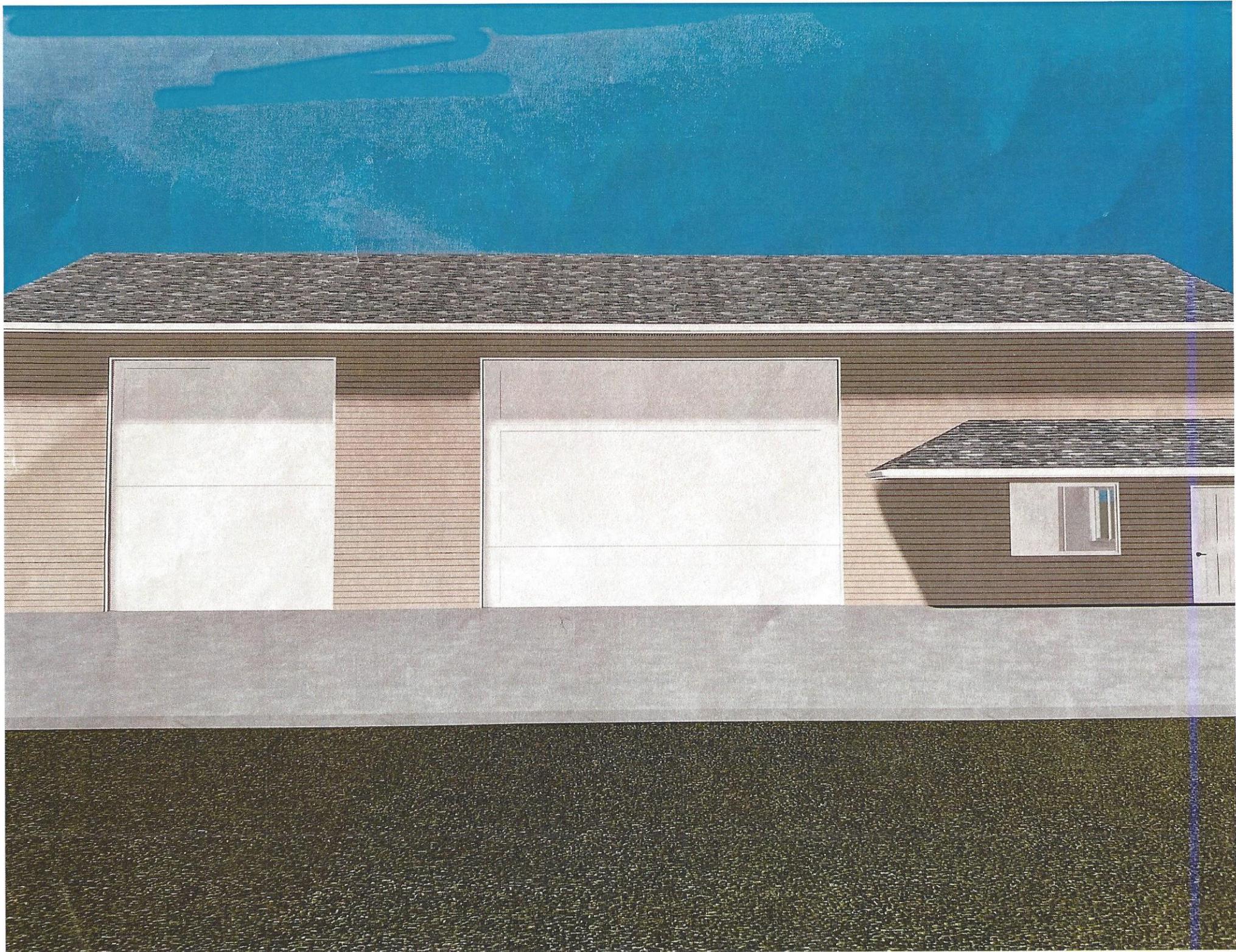
No baseboard figured.

Doors in 1 hour fire wall between shop & west rooms are figured as 1 hour rated. This would be steel doors, steel Reddi-frame jambs, w/spring hinges. Office door has a small window. Pair of doors has an astragal w/ head & foot bolts.

EST

188326





Application Date:

March 4, 2020

To (Owner): City of Hawarden, IA 1150 Central Avenue Hawarden, IA 51023	From (Contractor): Hoogendoorn Construction, Inc. 47895 U.S. Hwy. 18 Canton, SD 57013	Via (Engineer): DGR Engineering 1302 S. Union St., P.O. Box 511 Rock Rapids, IA 51246
Project: Wastewater Treatment Facilities Improvements	Contract Amount: \$2,905,000.00	Engineer's Project No.: 817950

Change Order Summary

Number	Additions	Deductions
1	\$ 8,391.00	
2	\$ 11,833.00	
3	\$ 776.00	
4		
5		
6		
7		
8		
9		
10		
Subtotal	\$ 21,000.00	
Net Change		\$21,000.00

1. Original Contract Price	\$ 2,884,000.00
2. Net Change by Change Orders	\$ 21,000.00
3. Current Contract Price (Line 1 ± 2)	\$ 2,905,000.00
4. Total Completed and Stored to Date	\$ 1,658,255.40
5. Retainage:	
a. Work Completed 5% X \$ 1,547,389.49	\$ 77,369.47
b. Stored Material 5% X \$ 110,865.91	\$ 5,543.30
c. Total Retainage (Line 5a + Line 5b)	\$ 82,912.77
6. Amount Eligible to Date (Line 4 - Line 5c)	\$ 1,575,342.63
7. Less Previous Payments (From prior Application)	\$ 1,336,572.25
8. Amount Due this Application	\$ 238,770.38
9. Balance to Finish, Plus Retainage	\$ 1,329,657.37

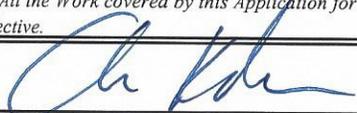
Contractor's Certification:

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.



Contractor: Aric Kelderman

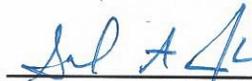
3/5/2020

Date

Payment of: \$238,770.38

(Line 8 or other - attach explanation of the other amount)

is recommended by:



3/4/20

Engineer: Samuel A. Johnson, P.E., Project Engineer

Date

Payment of: \$238,770.38

(Line 8 or other - attach explanation of the other amount)

is approved by:



3-4-20

Owner: Mike DeBruin, City Administrator

Date

Summary of Completed Work

Attachment to Certificate for Payment No. 6

Line Item No.	Specification No.	Description	Scheduled Value	Work Completed		Materials Presently Stored	Total Completed and Stored to Date		Balance to Finish
				From Previous Applications	This Period		Amount	Percentage	
1	01000	Execution Requirements	\$ 47,000.00	\$ 47,000.00			\$ 47,000.00	100.00%	\$ -
2	01100	Steel Repair Allowance	\$ 4,000.00						\$ 4,000.00
3	01101	Liquid Sludge Disposal	\$ 10,000.00						\$ 10,000.00
4	01300	Project Management	\$ 59,000.00	\$ 26,550.00	\$ 2,950.00		\$ 29,500.00	50.00%	\$ 29,500.00
5	01500	Temporary Facilities	\$ 18,000.00	\$ 8,100.00	\$ 900.00		\$ 9,000.00	50.00%	\$ 9,000.00
6	02100	Demolition	\$ 7,000.00	\$ 700.00			\$ 700.00	10.00%	\$ 6,300.00
7	02110	Chain Link Fencing	\$ 1,000.00	\$ 500.00			\$ 500.00	50.00%	\$ 500.00
8	02205	Site Earthwork	\$ 27,000.00	\$ 21,600.00			\$ 21,600.00	80.00%	\$ 5,400.00
9	02821	Seeding	\$ 3,000.00						\$ 3,000.00
10	03100	Concrete Foundations	\$ 30,000.00	\$ 30,000.00			\$ 30,000.00	100.00%	\$ -
11	03200	Concrete Reinforcement	\$ 4,000.00	\$ 4,000.00			\$ 4,000.00	100.00%	\$ -
12	03300	Concrete Flatwork	\$ 31,000.00	\$ 27,900.00			\$ 27,900.00	90.00%	\$ 3,100.00
13	03301	Generator Pad	\$ 26,000.00	\$ 26,000.00			\$ 26,000.00	100.00%	\$ -
14	05500	Splitter Box	\$ 18,000.00	\$ 18,000.00			\$ 18,000.00	100.00%	\$ -
15	06100	Rough Carpentry	\$ 61,000.00	\$ 57,950.00			\$ 57,950.00	95.00%	\$ 3,050.00
16	07200	Insulation	\$ 4,000.00	\$ 1,200.00	\$ 2,800.00		\$ 4,000.00	100.00%	\$ -
17	07411	Metal Panels	\$ 24,000.00	\$ 12,000.00	\$ 12,000.00		\$ 24,000.00	100.00%	\$ -
18	07920	Sealants	\$ 1,000.00		\$ 500.00		\$ 500.00	50.00%	\$ 500.00
19	08220	Doors and Frames	\$ 17,000.00						\$ 17,000.00
20	08331	Overhead Doors	\$ 26,000.00						\$ 26,000.00
21	09904	Painting	\$ 264,000.00	\$ 7,920.00			\$ 7,920.00	3.00%	\$ 256,080.00
22	11900	Blowers and Aeration System	\$ 391,000.00			\$ 77,006.00	\$ 77,006.00	19.69%	\$ 313,994.00
23	13128	Aluminum Clarifier Domes	\$ 154,000.00	\$ 20,805.40			\$ 20,805.40	13.51%	\$ 133,194.60
24	15010	Process Piping	\$ 328,000.00	\$ 76,036.00		\$ 21,054.00	\$ 97,090.00	29.60%	\$ 230,910.00
25	15800	Site Utilities	\$ 105,000.00	\$ 105,000.00			\$ 105,000.00	100.00%	\$ -
26	26010	Electrical	\$ 487,000.00	\$ 269,359.79	\$ 131,784.30	\$ 12,805.91	\$ 413,950.00	85.00%	\$ 73,050.00
27	26800	Gas Generator	\$ 342,000.00	\$ 328,320.00	\$ 6,840.00		\$ 335,160.00	98.00%	\$ 6,840.00
28	26900	Controls	\$ 395,000.00	\$ 185,650.00	\$ 94,800.00		\$ 280,450.00	71.00%	\$ 114,550.00
29_CO1	-	Replacement of WAS manhole section, lump sum	\$ 3,048.00	\$ 3,048.00			\$ 3,048.00	100.00%	\$ -
30_CO1	-	Modifications to MCC, lump sum	\$ 4,809.00	\$ 4,809.00			\$ 4,809.00	100.00%	\$ -
31_CO1	-	UV building overexcavation and fill placement, lump sum	\$ 6,774.00	\$ 6,774.00			\$ 6,774.00	100.00%	\$ -
32_CO1	-	Blower intake piping modifications, lump sum	\$ (6,240.00)	\$ (6,240.00)			\$ (6,240.00)	100.00%	\$ -
33_CO2	-	Relay panel and wiring for pump seal water supply solenoids, lump sum	\$ 11,833.00		\$ 11,833.00		\$ 11,833.00	100.00%	\$ -
34_CO3	-	Omit NEMA rating and provide standard operators for the two OH cooling doors, lump sum	\$ (4,377.00)						\$ (4,377.00)
35_CO3	-	Supply and install two float switches for the domestic and industrial wet wells, including electrical work, lump sum	\$ 3,939.00						\$ 3,939.00
36_CO3	-	Replacement of existing electrical wiring, conduit, and junction box to the west wet well ventilation fan, lump sum	\$ 1,214.00						\$ 1,214.00
Totals			\$ 2,904,224.00	\$ 1,282,982.19	\$ 264,407.30	\$ 110,865.91	\$ 1,658,255.40	57.10%	\$ 1,245,968.60

VESSCO, INC.

8217 Upland Circle
Chanhausen, MN 55317

(952) 941-2678
FAX (952) 941-0796

INVOICE

79308

Bill To: Accounts Payable

ARIC
HOOGENDOORN CONSTRUCTION, INC.
RURAL ROUTE 1
BOX 10-B
CANTON, SD 57013

Date 02/25/20

Terms Net 30

Order #	53287	Ordered	08/23/19
Cust Account #	011855	Job #	201964
Cust PO #	ARIC KELDERMAN		
Ship Via	BEST	Shipped	02/25/20
	FOB SHIPPING POINT	Rep	820

Ship To:

ARIC KELDERMAN 605-987-7907
HOOGENDOORN CONSTRUCTION, INC.
C/O HAWARDEN WWTP
125 10TH STREET
HAWARDEN, IA 51023-2134

TAX ID EX

Ship Info.

Customer Phone (605) 987-4319

Item Num	Description	Order	Ship	B/O	Unit Price	Ext Price
Section	11900 - Aeration System	1	1	0	0.00	0.00
999EQ	FlexAir Aeration Mixing System	1	1	0	0.00	0.00
With	Aeration Tanks	2	2	0	0.00	0.00
With	All Components per C34385-1906-00	1	1	0	0.00	0.00
With	Digester Tanks	2	2	0	0.00	0.00
With	All Components per C34385-1906-00	1	1	0	0.00	0.00
With	Acid Cleaning System & Accessories	1	1	0	0.00	0.00
910	Aeration System Equipment Package	1	1	0	77,006.00	77,006.00

AERATION SYSTEM SHIPPED 2/25.

Amount	77,006.00
Tax	0.00
Freight	0.00
TOTAL	77,006.00

Change Order

No. 3

Date of Issuance: March 4, 2020

Effective Date: March 4, 2020

Project: WASTEWATER TREATMENT FACILITIES IMPROVEMENTS	Owner: CITY OF HAWARDEN, IOWA	Owner's Contract No.: 817950
Contract: WASTEWATER TREATMENT FACILITIES IMPROVEMENTS		Date of Contract: June 26, 2019
Contractor: HOOGENDOORN CONSTRUCTION, INC.		Engineer's Project No.: 817950

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Contract adjustments per RFP No .8_REV2, RFP No. 9, and RFP No. 10.

Attachments (list documents supporting change):

Attachment to Change Order No. 3; RFP No. 8_REV2 - OH coiling door removal of NEMA rating; RFP No. 9 - Add two float switches in the influent wet wells; RFP No. 10 - Electrical power to the west wet well ventilation fan.

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$2,884,000.00

Increase from previously approved
Change Orders No. 1 to No. 2

\$20,224.00

Contract Price prior to this Change Order:

\$2,904,224.00

Increase of this Change Order:

\$776.00

Contract Price incorporating this Change:

\$2,905,000.00

CHANGE IN CONTRACT TIMES:

Original Contract Times: Working days Calendar days

Substantial completion (days or date): 9/1/2020

Ready for final payment (days or date): 10/15/2020

Increase from previously approved
Change Orders No. 1 to No. 2

Substantial completion (days or date): No Change

Ready for final payment (days or date): No Change

Contract Times prior to this Change Order:

Substantial completion (days or date): 9/1/2020

Ready for final payment (days or date): 10/15/2020

Increase of this Change Order:

Substantial completion (days or date): No Change

Ready for final payment (days or date): No Change

Contract Times with all approved Change Orders:

Substantial completion (days or date): 9/1/2020

Ready for final payment (days or date): 10/15/2020

RECOMMENDED: **DGR Engineering**

By: SAJ

Samuel A. Johnson, P.E., Project Engineer

Date: 3/4/20

ACCEPTED: **City of Hawarden**

By: Mike DeBruin

Mike DeBruin, City Administrator

Date: 3-4-20

ACCEPTED: **Hoogendoorn Const., Inc.**

By: Aric Kelderman

Aric Kelderman, Project Manager

Date: 3/5/2020

Approved by Funding Agency (if applicable):

Date: _____

EJCDC C-941 Change Order

Prepared by the Engineers Joint Contract Documents Committee and endorsed by the Construction Specifications Institute.

Page 1 of 2

City of Hawarden, Iowa
 1150 Central Avenue
 Hawarden, IA 51023

ATTACHMENT TO CHANGE ORDER NO. 3
 Wastewater Treatment Facilities Improvements
 Wastewater Treatment Facilities Improvements

Hoogendoorn Construction, Inc.
 47895 U.S. Hwy. 18
 Canton, SD 57013

DGR PROJECT NO. 817950

Item No.	No. of Units CO 2	Description	Unit Price	Total Price	Additions/Deletions		Total Change Order No. 3	
					Quantity	Amount	Quantity	Amount
1	1	Rehabilitation of existing wastewater treatment facility, including aeration equipment, clarifier covers, structural insulated panel buildings, coating application, electrical, generation equipment, instrumentation, controls, site work and other miscellaneous appurtenant work, lump sum	\$2,870,000.00	\$2,870,000.00	0	0.00	1	\$2,870,000.00
2	40	Miscellaneous unforeseen grinding and welding for clarifier mechanisms, including material and labor, per hour	\$100.00	\$4,000.00	0	0.00	40	4,000.00
3	320	Liquid sludge disposal, per 1,000 gallons	\$31.25	\$10,000.00	0	0.00	320	10,000.00
4_CO1	1	Replacement of WAS manhole section, lump sum	\$3,048.00	\$3,048.00	0	0.00	1	3,048.00
5_CO1	1	Modifications to MCC, lump sum	\$4,809.00	\$4,809.00	0	0.00	1	4,809.00
6_CO1	1	UV building overexcavation and fill placement, lump sum	\$6,774.00	\$6,774.00	0	0.00	1	6,774.00
7_CO1	1	Blower intake piping modifications, lump sum	-\$6,240.00	(\$6,240.00)	0	0.00	1	(6,240.00)
8_CO2	1	Relay panel and wiring for pump seal water supply solenoids, lump sum	\$11,833.00	\$11,833.00	0	0.00	1	11,833.00
9_CO3	0	Omit NEMA rating and provide standard operators for the two OH coiling doors, lump sum	-\$4,377.00	\$0.00	1	(4,377.00)	1	(4,377.00)
10_CO3	0	Supply and install two float switches for the domestic and industrial wet wells, including electrical work, lump sum	\$3,939.00	\$0.00	1	3,939.00	1	3,939.00
11_CO3	0	Replacement of existing electrical wiring, conduit, and junction box to the west wet well ventilation fan, lump sum	\$1,214.00	\$0.00	1	1,214.00	1	1,214.00

TOTAL CONTRACT CHANGE ORDER NO. 2

\$2,904,224.00

TOTAL CHANGE ORDER NO. 3

\$776.00

TOTAL CONTRACT - CHANGE ORDER NO. 3

\$2,905,000.00

Hoogendoorn Construction, Inc.

47895 US Highway 18
Canton, SD 57013
Ph : 605-987-4319

Change Request

To: DGR Engineering
2909 E 57th St, Suite 101
Sioux Falls, SD 57108

Number: 8 - REV 2
Date: 2/24/20
Job: 19-004 Hawarden Water Treatment Facil
Phone:

Description: REVISED - OH coiling door rating only

Source: Other

We are pleased to offer the following specifications and pricing to make the following changes:

Omit the NEMA rating requirement on the OH coiling door operators, provide standard rated operators.
NO power to operators/switch included - by owner.

Description	Labor	Material	Equipment	Subcontract	Other	Price
OH Colling Doors - omit NEMA rating and provide standard rated operators				\$-4,342.00		\$-4,342.00
					Subtotal:	\$-4,342.00
			Bond	-\$4,342.00	0.80%	\$-34.74
			Fee (GC)			\$0.00
			Fee (Sub)			\$0.00
			Rounding Adjustment			\$-0.26
					Total:	\$-4,377.00

If you have any questions, please contact me at (605)987-4319.

Submitted by: Aric Kelderman
Hoogendoorn Construction, Inc.

Approved by: _____
Date: _____

Overhead Door Company Of Sioux City, Ia.

Corporate Offices
 2500 Dace St. P.O. Box 1915
 Sioux City, IA 51106
 Telephone: (712) 252-4431
 Fax: (712) 252-1371

E-mail: info@siouxcitydoor.com
 www.siouxcitydoor.com

The Genuine. The Original.



Proposal #: 1-20138

Quote By: _____

PROPOSAL SUBMITTED TO: HOOGENDORN CONST			Date 2/4/2020	Attention
STREET			Job Name HAWARDEN WWTP	
City CANTON	State	ZipCode	Job Location HAWARDEN	
Phone Number	Fax Number		Job Phone	

THE PRICE CHANGE FOR THE OPERATOR

We hereby propose to complete in accordance with above specification, for the sum of:

Four Thousand Three Hundred Forty Two Dollars and No Cents

\$4,342.00

Deduct

Signature _____ Direct Dial: _____

TERMS AND CONDITIONS

Payment to be made as follows:

Prices subject to change if not accepted in SEE days.
 TERM
 S

PRICES ARE SUBJECT TO CHANGE. Orders not placed by the Purchaser (Contract Issuer) within 15 days of the date of this bid are subject to change. Overhead Door, Inc. (Manufacturer) and The Overhead Door Company of Sioux City, Inc. (Distributor) do not guarantee prices unless the order is placed within 15 days of the date of this proposal. The Manufacturer may choose to honor a price after the initial acceptance period but that must be requested and approved in writing prior to ordering product. Payment from the Purchaser to the Distributor for products ordered is due 30 days after the date of delivery from the Manufacturer. Orders will not be placed unless the installation can be done within 30 days. Purchaser may order products more than 30 days prior to delivery and installation to guarantee prices. If orders are not to be installed within 30 days they must be paid for by the Purchaser when the Distributor receives delivery of the product from the Manufacturer. The Distributor will not hold products for the Purchaser for more than 30 days without payment in full for the value of the products (excluding installation labor). Orders held more than 30 days may be subject to storage fees, handling and carrying charges, etc. BY OTHERS: Jambes, spring pads, all wiring including to motors and control stations, unless otherwise stated above, are not included. Purchaser agrees that doors shall remain in Seller's (Distributor's) possession until paid in full. In the event the Purchaser breaches or defaults under the terms and provisions of this Agreement, the Purchaser shall be responsible for the costs of collection, including reasonable attorneys' fees. The Seller (Distributor) shall be entitled to full and final payment on the Purchase Order. There shall be a 1 1/2% service charge per month for all payments due and owing after 30 days. (Agreements are contingent upon strikes, accidents, or delays beyond our control.) Overhead Door of Sioux City, Inc. will not order products or proceed with any work without a signed order from the Purchaser and half down-payment or an established account for the Purchaser. CHANGES: Products will be ordered using the specifications on this proposal. Any changes to product sizes, specifications, designs, delivery requirements, or any other changes made to this proposal are the sole responsibility of the Purchaser. Any additional costs relating to changes in the specifications presented explicitly in this proposal are the sole responsibility of the Purchaser. The Overhead Door Company of Sioux City, Inc. is not responsible for changes in product size, specifications, or any other changes that differ from this bid.

ACCEPTANCE: Terms, Price, and specifications on all pages of this proposal are hereby accepted and the work authorized.

Purchaser: _____

Signature

Title

Date of Acceptance

Hoogendoorn Construction, Inc.

47895 US Highway 18
Canton, SD 57013
Ph : 605-987-4319

Change Request

To: DGR Engineering
2909 E 57th St, Suite 101
Sioux Falls, SD 57108

Number: 9
Date: 2/10/20
Job: 19-004 Hawarden Water Treatment Facil
Phone:

Description: Add high level flow floats in Influent Wet Wells

Source: Other

We are pleased to offer the following specifications and pricing to make the following changes:
Provide and install 2 floats in the Dom. and Industrial Influent Wet Wells as a high flow backup.

Description	Labor	Material	Equipment	Subcontract	Other	Price
Electrical - provide and install 2 high level float switches in the influent wet wells				\$3,722.68		\$3,722.68
					Subtotal:	\$3,722.68
			Bond	\$3,722.68	0.80%	\$29.78
			Fee (GC)			\$0.00
			Fee (Sub)	\$3,722.68	5.00%	\$186.13
			Rounding Adjustment			\$0.41
					Total:	\$3,939.00

If you have any questions, please contact me at (605)987-4319.

Submitted by: Aric Kelderman
Hoogendoorn Construction, Inc.

Approved by: _____
Date: _____



Holstein Electric, Ltd.

Electrical Contractors

Phone: (712) 368-2242

Fax: (712) 368-25367

P. O. Box 357
206 West 1st Street
Holstein, Iowa 51025

February 10, 2020

Hoogendoorn Construction

Attn: Aric

RE: Hawarden WWTF Change Order No. 6

Change Order No. 6

Adding a high level flow switch to the Industrial Influent and Domestic Influent Wet Wells:

2 Float & Software Changes			262.00
¾ IMC	200	1.98	396.00
#14 Wire	900	.12	108.00
Clamp	25	1.25	31.25
Anchor	35	2.00	70.00
¾ T	1	22.89	22.89
¾ LB	3	22.89	68.67
¾ Boxes	2	13.25	26.50
Box Cover	2	5.20	10.40
Core Drill holes	2	50.00	100.00
Cord Connectors	2	5.20	10.40
SS Strut	5ft.	6.20	31.00
LABOR	25	75.00	1,875.00
TRAVEL & PERDIEM			225.00
			<hr/>
			SUBTOTAL
			3,237.11
			15%
			485.57
			<hr/>
			TOTAL
			3,772.68

*****Total Change Order \$3,722.68**

If you have any questions please call me at the office (712) 368-2242.

Thank you,

Mike Johnson, President
Holstein Electric, Ltd.

Hoogendoorn Construction, Inc.

47895 US Highway 18
Canton, SD 57013
Ph : 605-987-4319

Change Request

To: DGR Engineering
2909 E 57th St, Suite 101
Sioux Falls, SD 57108

Number: 10
Date: 2/10/20
Job: 19-004 Hawarden Water Treatment Facil
Phone:

Description: Wet well ventilation fan power

Source: Other

We are pleased to offer the following specifications and pricing to make the following changes:
See attached description of scope of work regarding power to the west wet well ventilation power.

Description	Labor	Material	Equipment	Subcontract	Other	Price
Electrical - power to west wet well ventilation fan				\$1,147.22		\$1,147.22
					Subtotal:	\$1,147.22
			Bond	\$1,147.22	0.80%	\$9.18
			Fee (GC)			\$0.00
			Fee (Sub)	\$1,147.22	5.00%	\$57.36
			Rounding Adjustment			\$0.24
					Total:	\$1,214.00

If you have any questions, please contact me at (605)987-4319.

Submitted by: Aric Kelderman
Hoogendoorn Construction, Inc.

Approved by: _____
Date: _____



Holstein Electric, Ltd.

Electrical Contractors

Phone: (712) 368-2242

Fax: (712) 368-25367

P. O. Box 357
206 West 1st Street
Holstein, Iowa 51025

February 10, 2020

Hoogendoorn Construction

Attn: Aric

RE: Hawarden WWTF Change Order No. 7

Change Order No. 7

Regarding the wires that go to the new wet well ventilation fan, located on the West side, they are short and we cannot get them out. We need to replace the conduit and wires. The box is also broken and needs to be replaced with a GFI Outlet, Cover and Box.

6x6x4 SS Box	1	286.15	286.15
Meyers Hub	3	5.20	15.60
#12 Wire	90ft.	.15	13.50
¾ IMC	30	1.98	59.40
¾ LB	2	22.89	45.78
GFI WP	1	25.60	25.60
WP Cover	1	21.30	21.30
Bell Box	1	13.25	13.25
¾ Clamp	4	1.25	5.00
Anchor	4	2.0	8.00
LABOR	6	75.00	450.00
TRAVEL & PERDIEM			54.00
		SUBTOTAL	997.58
		15%	149.64
		TOTAL	1,147.22

*****Total Change Order \$1,147.22**

If you have any questions please call me at the office (712) 368-2242.

Thank you,

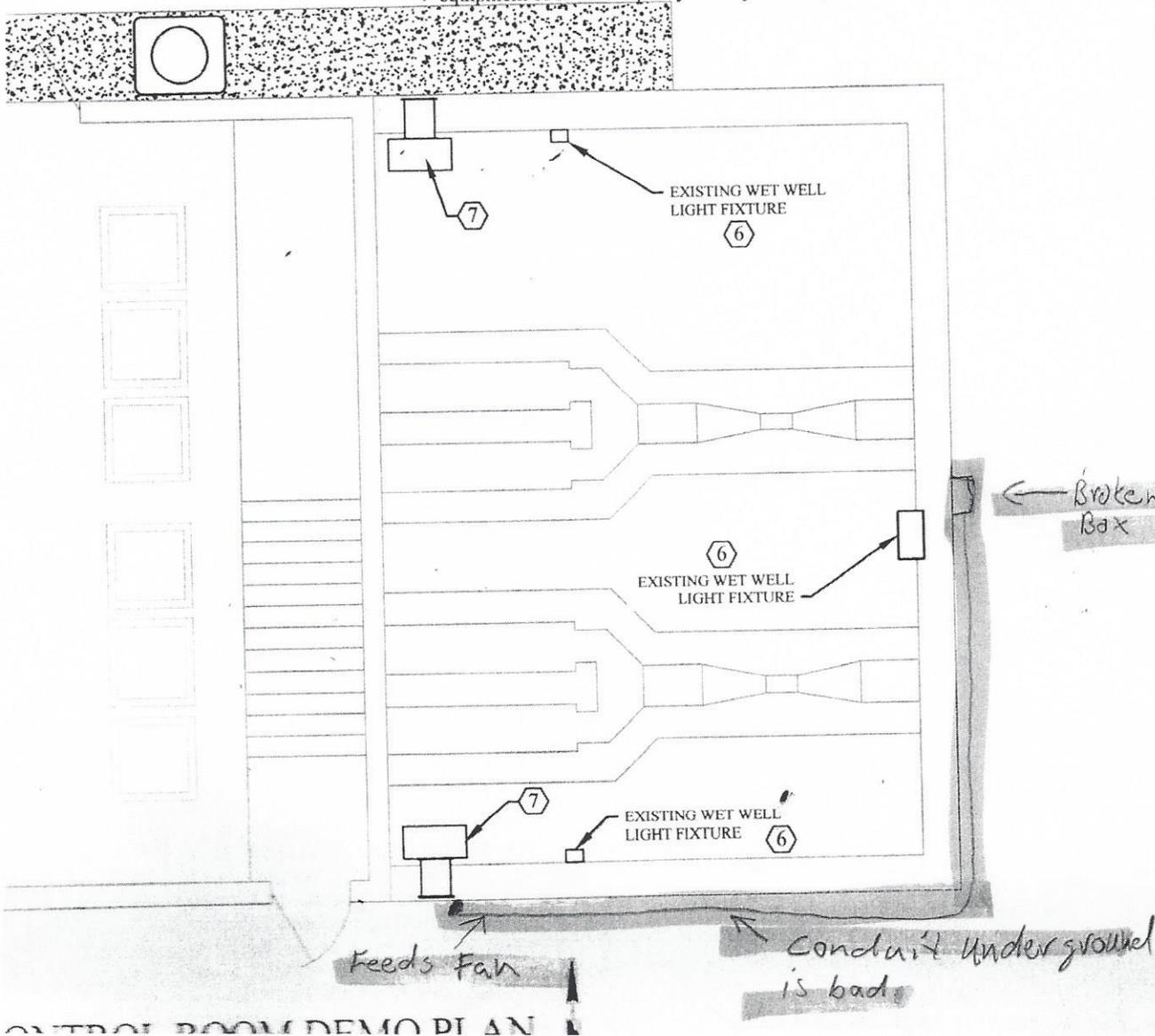
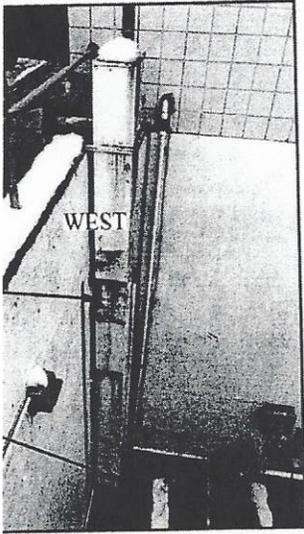
Mike Johnson, President
Holstein Electric, Ltd.





NOTES

- ① During control system cutover wet well level signal cables shall be replaced with new cable (Belden 8760, or equal) to new plant control panel (PCP). Demo existing controllers and give to Owner.
- ② In coordination with Owner and Engineer as part of the plant cutover sequence (See Sheet E2), the existing MCC shall be replaced. Splicing and re-termination of control and power conductors shall be performed to duplicate existing plant functionality.
- ③ After completion of the new blower building, existing blower cables shall be replaced sequentially with new shielded VFD cable as specified. At least one (1) blower shall be operable at all times during construction.
- ④ After cutover to new 480V service, the existing main disconnect and cables shall be removed and offered to the Owner.
- ⑤ After cutover of all 120/240V circuits to new panels, the existing meter socket and cables shall be removed and offered to the Owner.
- ⑥ Three (3) existing wet well light fixtures shall be demo'd and replaced with new Type C fixtures (see schedule on sheet E12). Provide wiring as required.
- ⑦ Contractor shall replace existing wet well ventilation ductwork and fans with equipment of similar capacity and equal horsepower.



**WWTF IMPROVEMENTS
HAWARDEN, IOWA**

CONTROL BUILDING / CONTROL ROOM DEMO PLAN

REVISIONS

Project Manager: SAM
 Designer: SPS
 Project Number: 817950
 Phone: (712) 472-2531





Hawarden Police Department

Corey Utech- Chief of Police

1150 Central Avenue

Hawarden, Iowa 51023

Pk: 712-551-4440

Fax: 712-551-4431

Email: coreyu@cityofhawarden.com

March 3rd, 2020

CERTIFICATION TO CARRY WEAPONS REQUEST

Reserve Officers Nanthavong-Campos and Arroyo have successfully completed the Field Training Manual and have now completed the approved Firearms Training with passing scores!

I am requesting authority to allow both Reserve Officers the consent to certify them with the permission from the City Council, to Carry their respective weapons for use as Reserve Police Officers with the Hawarden Police Department.

Sincerely,

Corey Utech

RESERVE OFFICER APPLICATION TO THE
IOWA LAW ENFORCEMENT ACADEMY
TO BE CERTIFIED TO CARRY WEAPONS

Agency Name: Hawarden Police Department

Name of Reserve Officer: Stephanie Arroyo Drivers License # 857AK7457

VERIFICATION OF SATISFACTORY COMPLETION
OF REQUIRED TRAINING

FIREARMS

Training in Firearms ILEA Tacticle Handgun and Shotgun Approved ILEA Firearms Course (Day and Night Course) Qualification scores				
Date 03/03/2020	# of Rounds 800	Day % 86	Night % 82	Shotgun %

Printed Name and Signature of ILEA Certified Firearms Instructor(s) who provided firearms training.

Corey Utech Digitally signed by Corey Utech
Date: 2020.03.05 13:28:44 -06'00'

ASP or EXPANDABLE BATON

Date	Number of Hours (8 hours required)
------	------------------------------------

Printed name and signature of ILEA Certified ASP or Collapsible Baton Instructor and where employed:

T.A.S.E.R.

Date	Number of Hours (4 hours required)
------	------------------------------------

Printed name and signature of ILEA Certified T.A.S.E.R. Instructor and where employed:

CHEMICAL AGENTS

Date	Number of Hours (4 hours required)
------	------------------------------------

Printed name and signature of ILEA Certified Chemical Agents Instructor and where employed:

RESERVE OFFICER APPROVAL TO CARRY WEAPONS
BY (city, City Council; if county, Board of Supervisors)

Name of Reserve Officer: Stephanie Arroyo

Department: Hawarden Police Department

DCI clearance date: 01/06/2020 FBI clearance date: 01/06/2020

With our signatures below, we certify that: (1) all of the information is true and correct; (2) the fingerprints of this officer have been processed through the Iowa Division of Criminal Investigation and the Federal Bureau of Investigation that no record of a felony conviction or a conviction for a crime involving moral turpitude as defined by 501 IAC 2.1(6) was disclosed.

That on the 11th day of March, 2020, as required by Iowa Code section 80D.7 this officer was specifically approved to carry any or all weapons listed on this form by the governing body of this jurisdiction (if city, City Council; if county, Board of Supervisors.)

Corey Utech Digitally signed by Corey Utech
Date: 2020.03.05 13:28:35 -06'00'

Signature of hiring authority (Chief, Sheriff, Mayor, etc.)

03/11/2020
Date


Signature of Reserve Officer

03/03/2020
Date

RESERVE OFFICER APPLICATION TO THE
IOWA LAW ENFORCEMENT ACADEMY
TO BE CERTIFIED TO CARRY WEAPONS

Agency Name: Hawarden Police Department

Name of Reserve Officer: Axel Nanthavong-Campos Drivers License # 767AK5853

VERIFICATION OF SATISFACTORY COMPLETION
OF REQUIRED TRAINING

FIREARMS

Training in Firearms ILEA Tacticle Handgun and Shotgun Approved ILEA Firearms Course (Day and Night Course) Qualification scores				
Date 03/03/2020	# of Rounds 800	Day % 86	Night % 84	Shotgun %

Printed Name and Signature of ILEA Certified Firearms Instructor(s) who provided firearms training.

Corey Utech Digitally signed by Corey Utech
Date: 2020.03.05 13:21:46 -06'00'

ASP or EXPANDABLE BATON

Date	Number of Hours (8 hours required)
------	------------------------------------

Printed name and signature of ILEA Certified ASP or Collapsible Baton Instructor and where employed:

T.A.S.E.R.

Date	Number of Hours (4 hours required)
------	------------------------------------

Printed name and signature of ILEA Certified T.A.S.E.R. Instructor and where employed:

CHEMICAL AGENTS

Date	Number of Hours (4 hours required)
------	------------------------------------

Printed name and signature of ILEA Certified Chemical Agents Instructor and where employed:

RESERVE OFFICER APPROVAL TO CARRY WEAPONS
BY (city, City Council; if county, Board of Supervisors)

Name of Reserve Officer: Axel Nanthavong-Campos

Department: Hawarden Police Department

DCI clearance date: 01/06/2020 FBI clearance date: 01/06/2020

With our signatures below, we certify that: (1) all of the information is true and correct; (2) the fingerprints of this officer have been processed through the Iowa Division of Criminal Investigation and the Federal Bureau of Investigation that no record of a felony conviction or a conviction for a crime involving moral turpitude as defined by 501 IAC 2.1(6) was disclosed.

That on the 11th day of March, 20 20, as required by Iowa Code section 80D.7 this officer was specifically approved to carry any or all weapons listed on this form by the governing body of this jurisdiction (if city, City Council; if county, Board of Supervisors.)

Corey Utech Digitally signed by Corey Utech
Date: 2020.03.05 13:21:35 -06'00'

Signature of hiring authority (Chief, Sheriff, Mayor, etc.)

03/11/2020
Date


Signature of Reserve Officer

03/03/2020
Date