The Council Meeting was called to order at 5:30 p.m.

Present: Mayor Porter; Council Members: Kurth, Olson, Feldhacker, Bergsma, Klocke

Absent: None

Staff Present: Mike DeBruin, City Administrator/City Clerk; Travis Waterman, Public Works Director; Corey Utech, Chief of Police; Jacob Stoner, Finance Officer; Jim Pickner, City Attorney

Absent: None

**Standard Agenda Items**

1a. Approval of April 10, 2019 Regular Council Meeting Minutes.

Moved by Bergsma/Klocke to approve the April 10, 2019 Regular Council Meeting Minutes.

Motion carried 5-0.

1b. Approval of Claims for Payment.

Moved by Kurth/Bergsma to approve the April 24, 2019 Claims for Payment.

Motion carried 4-0, 1 abstain.

1c. Open Business from the Community was held.

2a. Mayor’s Report was given.

2b. Staff Reports were given.

2c. Council Comments were given.

**Agenda Items**

Item 3a. Public Hearing – Housing Fund Grant

**CITIZEN PARTICIPATION PLAN**

**CDBG Application Public Hearing - Wednesday, April 24, 2019 at 6p.m.**

Hawarden City Hall, 1150 Central Ave, Hawarden, Iowa 51023

To comply with citizen participation requirements, pursuant to the requirements of Section 508 of the Housing and Community Development Act of 1987, as amended, this public hearing is being held by the Hawarden City Council for the purpose of discussing and submitting a Community Development Block Grant (CDBG) application for the City of Hawarden Owner-Occupied Housing Rehabilitation Project.

The purpose of the Housing Fund Grant will be to rehabilitate six (6) owner-occupied housing units. The nature of the proposed improvements include providing assistance to existing low to moderate income homeowners to make necessary repairs to their houses.

The proposed project will occur entirely within the city limits in a target area bound on the North by 18th Street, on the East by Avenue L, on the South by 13th Street and on the West by Avenue D. No new excavation or ground disturbance is expected.

The need for the proposed project was identified based on results from the windshield survey and that the City has 12 pre-applications on file. One Hundred (100%) of the requested grant funds will benefit low-to-moderate income households.

A CDBG application for federal grant assistance will be submitted on or before May 4, 2019 to the Iowa Economic Development Authority. The total project cost is estimated at $219,084. The sources for this proposed funding are $207,084 in requested CDBG funds and a $12,000 local match from the City.

Due to the nature of this project no persons or businesses shall be displaced as a result of the recommended project activities. In the event any persons or businesses are displaced as a result of the project, the entities involved will adhere to the requirements of the Uniform Relocation and Assistance and Acquisition Act of 1974, as amended.

Item 3b. Resolution 2018-11 A Resolution of the Mayor and City Council of the City of Hawarden, Iowa Authorizing Application to the Housing Fund Grant Program, Committing Local Match to the Project and Designating Persons Authorized to Execute Said Application.

Aye: Kurth, Olson, Feldhacker, Bergsma, Klocke  Nay: None  Motion carried 5-0
Item 10.1: Resolution 2013-13 Designating the City Administrator as the City Officer for Notice under Chapter 4-7, Section 12.
Item 9.1: Resolution 2013-18 Approving the Application for Community Development Block Grant Program.
Item 8.1: Resolution 2013-17 Adopting a Fraud Reporting Policy for Officers, Employees, and Agents.
Item 7.1: Resolution 2013-16 Designating the City Administrator as the City Officer for Notice under Chapter 4-7, Section 12.
Item 6.1: Resolution 2013-15 Authorizing the Procurement of Housing Rehabilitation Inspectors as part of the Northwest Iowa Planning and Development Commission in the Application for Community Development Block Grant Program.
Item 5.1: Resolution 2013-14 Authorizing the Procurement of Housing Rehabilitation Inspectors as part of the Northwest Iowa Planning and Development Commission in the Application for Community Development Block Grant Program.
Item 4.1: Resolution 2013-13 Requesting the Assistance of the Staff of the Iowa Economic Development Authority.
Item 3.1: Resolution 2013-12 Adopting the Administrative Plan for the OCBR Owner-Occupied Housing Development Grant from the Iowa Economic Development Authority.

Item 11.1: Resolution 2013-20 Adopting a Segregation of Duties Policy for Officers, Employees, and Agents.
Item 12.1: Resolution 2013-19 Authoring a Procurement Policy for Officers, Employees, and Agents.
Item 14.1: Resolution 2013-17 Adopting a Fraud Reporting Policy for Officers, Employees, and Agents.
Item 15.1: Adjournment.