

**CITY OF HAWARDEN
REGULAR CITY COUNCIL MEETING AGENDA
Hawarden City Hall – Council Chambers Room
Wednesday, July 10, 2019 at 5:30 p.m.**

Standard Agenda Items

- 1a. Approval of June 26, 2019 Council Meeting Minutes**
- 1b. Approval of July 10, 2019 Claims for Payment**
- 1c. Open business from the Community (limited to a maximum of 5 minutes per item).**
- 2a. Mayor’s Report**
- 2b. Staff Reports/Discussion**
- 2c. Council Comments**

Other Agenda Items

Oath of Office for Dave Pusey and Denny Peters as they have been reappointed to the Library Board.

3. Third Reading of Ordinance 710, An Ordinance Amending the Code of Ordinances of the City of Hawarden by amending and adopting the service rules.

4. a. Public hearing on the proposal to enter into an Electric Revenue Loan Agreement in a principal amount not to exceed \$2,950,000.

b. Resolution 2019-36 taking additional action on proposal to enter into an Electric Revenue Loan Agreement.

5. Resolution 2019-37 to fix a date for a public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$3,750,000.

6. First Reading of Ordinance 712, An Ordinance Amending the Code of Ordinances of the City of Hawarden by Amending Provisions Pertaining to Wastewater Utility Rates

7. Consent Agenda:

8. Adjournment

Next regular council meeting July 24, 2019

City of Hawarden

Public Meeting Procedures

These Procedural rules are to provide for the orderly conduct of City business by the City Council, with the objective of providing for full, open and comprehensive debate of issues brought before the body for action in a forum open to the public, and which encourages citizens' awareness of City Council activities. These procedures do not increase or diminish the existing powers or authority of the Mayor or City Council members, but is intended merely to serve as a general set of guidelines to assist the governmental body in conducting City business.

House Rules:

- No food or drink other than bottled water may be brought into the Council Chambers.
- Cell phones and pagers should be silenced in the Council Chambers.
- Signs and placards are not permitted in the Council Chambers.

Citizens' Right To Be Heard:

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to City Council on matters of concern. Accordingly, City Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing.
- Speakers must stand at the dais and speak into the microphone, unless unable to do so, and state your name and address for the record.
- Any citizen requesting to speak shall limit himself or herself to matters of fact regarding the issue of concern.
- Comments should be limited to five (5) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- Personal attacks made publicly toward any citizen or city employee are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command in accordance with the City's Personnel policies.
- Any member of the public interrupting City Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing the City Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the Council Chambers by Police Department personnel or other agent designated by the City Council or City Administrator.

**UNAPPROVED MINUTES REGULAR CITY COUNCIL MEETING
HAWARDEN CITY HALL – COUNCIL CHAMBERS
Wednesday, June 26, 2019 at 5:30 p.m.**

The Council Meeting was called to order at 5:32 p.m.

Present: Mayor Porter; Council Members: Kurth, Klocke, Olson, Bergsma, Feldhacker

Absent: none

Staff Present: Mike DeBruin, City Administrator/City Clerk; Corey Utech, Chief of Police; Travis Waterman, Public Works Director; Larry Cope, Economic/Community Development Director; Jim Pickner, City Attorney; Pam Wakeman

Absent: Jacob Stoner, Finance Officer

Standard Agenda Items

1a. Approval of June 12, 2019 Regular Council Meeting Minutes.

Moved by Olson/Bergsma to approve the June 12, 2019 Regular Council Meeting Minutes.

Motion carried 5-0.

1b. Approval of Claims for Payment.

Moved by Kurth/Olson to approve the June 26, 2019 Claims for Payment.

Motion carried 5-0.

1c. No Open Business from the Community was held.

2a. Mayor's Report was given.

2b. Staff Reports were given.

2c. No Council Comments were given.

Agenda Items

Item 3. Third Reading of Ordinance 708, Amending the Code of Ordinances of the City of Hawarden by Amending Provisions Pertaining to Hawarden Municipal Code Section 36.07 Ambulance Rates.

Moved by Kurth/Bergsma to approve.

Aye: Kurth, Olson, Feldhacker, Bergsma, Klocke Nay: None Motion carried 5-0

Item 4. Third Reading of Ordinance 709, Amending the Code of Ordinances of the City of Hawarden by Amending Provisions Pertaining to Hawarden Municipal Code Section 113.07, Gas Utility Rate.

Moved by Klocke/Bergsma to approve.

Aye: Bergsma, Feldhacker, Kurth, Klocke, Olson Nay: None Motion carried 5-0

Item 5. Second Reading of Ordinance 710, Amending the Code of Ordinances of the City of Hawarden by amending and adopting the service rules.

Moved by Olson/Kurth to approve.

Aye: Klocke, Bergsma, Olson, Feldhacker, Kurth Nay: None Motion carried 5-0

Item 6. Resolution 2019-31, Terminating Paying Agent and Registrar and Transfer Agent Agreements with Bankers Trust Company and Approving New Paying Agent and Registrar Agreements with BOKF.

Moved by Olson/Feldhacker to approve.

Aye: Olson, Klocke, Bergsma, Kurth, Feldhacker Nay: None Motion carried 5-0

Item 7. Resolution 2019-32, Fix a Date for a Public Hearing on Proposal to Enter into an Electric Revenue Loan Agreement and to Borrow Money Thereunder in a Principal Amount not to Exceed \$2,950,000.

Moved by Bergsma/Klocke to approve.

Aye: Feldhacker, Kurth, Klocke, Olson, Bergsma Nay: None Motion carried 5-0

Item 8. a. Public Hearing on Proposed Drawings and Specifications Proposed, Form of Contract, and Estimate of Cost for the Construction of the Wastewater Facility Improvements for the City of Hawarden, Iowa and taking bids therefor.

b. Resolution 2019-33, Approving Proposed Drawings and Specifications Proposed, Form of Contract, and Estimate of Cost for the Construction of the Wastewater Facility Improvements for the City of Hawarden, Iowa.

Moved by Bergsma/Kurth to approve.

Aye: Kurth, Olson, Feldhacker, Bergsma, Klocke Nay: None Motion carried 5-0

Item 9. Resolution 2019-34, Approving the Bid for the Wastewater Facility Improvement Project.

Moved by Olson/Bergsma to approve.

Aye: Bergsma, Feldhacker, Kurth, Klocke, Olson Nay: None Motion carried 5-0

Item 10. Resolution 2019-35, Approving a New Solid Waste Collection and Disposal Contract with Orange City Sanitation.

Moved by Olson/Klocke to approve.

Aye: Klocke, Bergsma, Olson, Feldhacker, Kurth Nay: None Motion carried 5-0

Item 11. First Reading of Ordinance 711, Amending the Code of Ordinances of the City of Hawarden by Amending the Residential Solid Waste Collection and Disposal Rates.

Moved by Olson/Bergsma to approve and waive the 2nd & 3rd readings.

Aye: Olson, Klocke, Bergsma, Kurth, Feldhacker Nay: None Motion carried 5-0

Second Reading of Ordinance 711, Amending the Code of Ordinances of the City of Hawarden by Amending the Residential Solid Waste Collection and Disposal Rates.

Moved by Kurth/Bergsma to approve.

Aye: Feldhacker, Kurth, Klocke, Olson, Bergsma Nay: None Motion carried 5-0

Third Reading of Ordinance 711, Amending the Code of Ordinances of the City of Hawarden by Amending the Residential Solid Waste Collection and Disposal Rates.

Moved by Bergsma/Klocke to approve.

Aye: Kurth, Olson, Feldhacker, Bergsma, Klocke Nay: None Motion carried 5-0

Item 12. Consent Agenda

- a. Request from Adam Waterman, dba Main Street Liquors, for renewal of Class E Liquor License with Class B Wine Permit and Class C Beer Permit with Sunday Sales.

Moved by Bergsma/Feldhacker to approve. Motion carried 5-0

Item 13. Council Hearing on a Vicious Animal Designation per Hawarden City Code 56.04.

Moved by Kurth/Olson to declare the dog vicious. Motion carried 5-0

Moved by Kurth/Bergsma to have the dog euthanized. Motion carried 5-0

Item 14. Adjournment

The next regular City Council Meeting will be Wednesday, July 10, 2019 @ 5:30 p.m.

Moved by Bergsma/Klocke to adjourn. Motion carried 5-0. Meeting adjourned at 6:26 p.m.

Ricard R. Porter, Mayor

ATTEST:

Michael De Bruin, City Administrator/City Clerk

**CITY OF HAWARDEN
COUNCIL MEETING
JUNE 28, 2019**

DATE	CHECK NO	VENDOR	INVOICE DESCRIPTION	AMOUNT
6/28/2019	504073	PAYROLL CHECKS		
6/28/2019	thru 54085	PAYROLL CHECKS		
6/28/2019	54086	ICMA-RC	457- ICMA	\$ 50.00
6/28/2019	54087	PAYROLL CHECK	VOID	\$ -
6/28/2019	54088	FLEX PLAN	URM/FLEX PLAN	\$ 1,710.14
6/28/2019	54089	AFSCME/IOWA COUNCIL 61	UNION DUES	\$ 301.28
6/28/2019	54090	BIG SIOUX EMBROIDERY	SUPPLIES	\$ 985.05
6/28/2019	54091	BOMGAARS	VOID	\$ -
6/28/2019	54092	BOMGAARS	SUPPLIES	\$ 1,836.99
6/28/2019	54093	CONSORTIA CONSULTING	SERVICE	\$ 1,650.00
6/28/2019	54094	ERICSON AUTO BODY	REPAIR/INSURANCE	\$ 3,714.25
6/28/2019	54095	JESSICA GARCIA	CC REFUND WEDDING	\$ 300.00
6/28/2019	54096	HAWARDEN REGIONAL HEALTHCARE	LOST MAY 2019	\$ 29,864.83
6/28/2019	54097	BRAD HOFLAND	SERVICE CC	\$ 100.00
6/28/2019	54098	MARY HULLEMAN	PD RETIREMENT BENEFITS	\$ 498.57
6/28/2019	54099	IN-SYNCH SYSTEMS LLC	MOBILE SYNC	\$ 673.92
6/28/2019	54100	IOWA PARK & RECREATION ASSN	AQUATIC CEU WORKSHOP	\$ 300.00
6/28/2019	54101	JEFFS RADIATOR & REPAIRS	TIRES	\$ 980.00
6/28/2019	54102	ANNE KLEINHESSELINK	UTILITY REFUND	\$ 29.67
6/28/2019	54103	MOW & GLOW LAWN & FLOOR CARE	SERVICE CC	\$ 100.00
6/28/2019	54104	SCHOENEMAN BROS CO	DECK STAIN	\$ 289.93
6/28/2019	54105	USA BLUEBOOK	SUPPLIES	\$ 314.39
6/28/2019	54106	WEST SIOUX ATHLETIC DEPT	ATHLETIC DEPT AD	\$ 75.00
6/28/2019	54107	WIGMAN COMPANY	SUPPLIES GAS	\$ 148.98
6/28/2019	54108	THOMPSON AUTOMATION	UPDATES WELL 10 & 11	\$ 14,929.93
6/28/2019	11141037	IPERS	IPERS - CITY	\$ 16,011.07
6/28/2019	11141038	WELLMARK	GROUP 125 - FAM	\$ 30,623.39
6/28/2019	11141039	AFLAC	SUPP.INSURANCE	\$ 636.62
6/28/2019	11141040	EFTPS	FED/FICA TAX	\$ 14,695.03
6/28/2019	11141041	IOWA DEPT OF REVENUE	STATE TAXES	\$ 4,597.00
6/28/2019	11141042	WADDELL & REED	457- W&R	\$ 50.00
6/28/2019	11141048	IOWA WORKFORCE	UNEMPLOYMENT INS	\$ 2,501.04
6/28/2019	11141049	DEARBORN NATIONAL LIFE INS	LIFE INS	\$ 292.04
		TOTAL ACCOUNTS PAYABLE		\$ 128,259.12
		PAYROLL CHECKS		\$ 48,309.53
		***** REPORT TOTAL *****		\$ 176,568.65

**CITY OF HAWARDEN
COUNCIL MEETING
JUNE 28, 2019**

DATE	CHECK NO	VENDOR	INVOICE DESCRIPTION	AMOUNT
6/28/2019	504073	PAYROLL CHECKS		
6/28/2019	thru 54085	PAYROLL CHECKS		
6/28/2019	54086	ICMA-RC	457- ICMA	\$ 25.00
6/28/2019	54086	ICMA-RC	457- ICMA	\$ 25.00
6/28/2019	54087	PAYROLL CHECK	VOID	\$ -
6/28/2019	54088	FLEX PLAN	URM/FLEX PLAN	\$ 867.61
6/28/2019	54088	FLEX PLAN	URM/FLEX PLAN	\$ 842.53
6/28/2019	54089	AFSCME/IOWA COUNCIL 61	UNION DUES	\$ 150.64
6/28/2019	54089	AFSCME/IOWA COUNCIL 61	UNION DUES	\$ 150.64
6/28/2019	54090	BIG SIOUX EMBROIDERY	LOGO	\$ 24.00
6/28/2019	54090	BIG SIOUX EMBROIDERY	SUPPLIES	\$ 961.05
6/28/2019	54091	BOMGAARS	VOID	\$ -
6/28/2019	54092	BOMGAARS	SUPPLIES PD	\$ 1,836.99
6/28/2019	54093	CONSORTIA CONSULTING	SERVICE APRIL	\$ 1,650.00
6/28/2019	54094	ERICSON AUTO BODY	REPAIR/INSURANCE	\$ 2,714.25
6/28/2019	54094	ERICSON AUTO BODY	VEHICLE REPAIR	\$ 1,000.00
6/28/2019	54095	JESSICA GARCIA	CC REFUND WEDDING	\$ 300.00
6/28/2019	54096	HAWARDEN REGIONAL HEALTHCARE	LOST MAY 2019	\$ 29,864.83
6/28/2019	54097	BRAD HOFLAND	SERVICE CC	\$ 100.00
6/28/2019	54098	MARY HULLEMAN	PD RETIREMENT BENEFITS	\$ 498.57
6/28/2019	54099	IN-SYNCH SYSTEMS LLC	MOBILE SYNC	\$ 673.92
6/28/2019	54100	IOWA PARK & RECREATION ASSN	AQUATIC CEU WORKSHOP	\$ 300.00
6/28/2019	54101	JEFFS RADIATOR & REPAIRS	TIRES	\$ 980.00
6/28/2019	54102	ANNE KLEINHESSELINK	UTILITY REFUND	\$ 29.67
6/28/2019	54103	MOW & GLOW LAWN & FLOOR CARE	SERVICE CC	\$ 100.00
6/28/2019	54104	SCHOENEMAN BROS CO	DECK STAIN	\$ 163.96
6/28/2019	54104	SCHOENEMAN BROS CO	PAINT	\$ 125.97
6/28/2019	54105	USA BLUEBOOK	SUPPLIES	\$ 141.59
6/28/2019	54105	USA BLUEBOOK	SUPPLIES	\$ 172.80
6/28/2019	54106	WEST SIOUX ATHLETIC DEPT	ATHLETIC DEPT AD	\$ 75.00
6/28/2019	54107	WIGMAN COMPANY	SUPPLIES	\$ 148.98
6/28/2019	54108	THOMPSON AUTOMATION	UPDATES WELL 10 & 11	\$ 14,929.93
6/28/2019	11141037	IPERS	IPERS - CITY	\$ 8,102.63
6/28/2019	11141037	IPERS	IPERS - CITY	\$ 7,908.44
6/28/2019	11141038	WELLMARK	GROUP 125 - FAM	\$ 15,311.76
6/28/2019	11141038	WELLMARK	GROUP 125 - FAM	\$ 15,311.63
6/28/2019	11141039	AFLAC	SUPP.INSURANCE	\$ 318.31
6/28/2019	11141039	AFLAC	SUPP.INSURANCE	\$ 318.31
6/28/2019	11141040	EFTPS	FED/FICA TAX	\$ 14,695.03
6/28/2019	11141041	IOWA DEPT OF REVENUE	STATE TAXES	\$ 2,328.00
6/28/2019	11141041	IOWA DEPT OF REVENUE	STATE TAX	\$ 2,269.00
6/28/2019	11141042	WADDELL & REED	457- W&R	\$ 50.00
6/28/2019	11141048	IOWA WORKFORCE	UNEMPLOYEMENT INS	\$ 2,501.04

DATE	CHECK NO	VENDOR	INVOICE DESCRIPTION	AMOUNT
6/28/2019	11141049	DEARBORN NATIONAL LIFE INS	LIFE INS	\$ 292.04
		TOTAL ACCOUNTS PAYABLE		\$ 128,259.12
		PAYROLL CHECKS		\$ 48,309.53
		***** REPORT TOTAL *****		\$ 176,568.65
		GENERAL FUND		76,271.36
		ROAD USE TAX FUND		8,881.06
		POLICE RETIREMENT FUND		498.57
		LOCAL OPTION SALES TAX		29,864.83
		GENERAL UTILITY ADMIN.		12,130.43
		WATER UTILITY FUND		20,741.19
		WASTE WATER UTILITY FUND		3,988.30
		ELECTRIC UTILITY FUND		5,514.82
		GAS UTILITY FUND		6,700.55
		TELECOMMUNICATIONS ADMIN		4,372.66
		CABLE/INTERNET UTILITY		2,541.66
		TELEPHONE UTILITY FUND		5,063.22
		TOTAL		176,568.65

**CITY OF HAWARDEN
COUNCIL MEETING
JULY 10, 2019**

DATE	CHECK NO	VENDOR	REFERENCE	AMOUNT
7/5/2019	54109	VISA	LIB PROGRAMMING-GIFT MONEY	\$ 2,175.14
7/5/2019	54110	DAVIS EQUIPMENT CORPORATION	MOWER GOLF	\$ 35,500.00
7/5/2019	54111	STOVER CONTROLS	SUPPLIES	\$ 561.67
7/5/2019	54112	CENTRAL PARTS & SUPPLY	BATTERY	\$ 247.11
7/5/2019	54113	NATIONAL CABLE TELEVISION	TV PROGRAMMING COSTS	\$ 27,082.80
7/5/2019	54114	NORTH WEST REC	WELL POWER	\$ 25.00
7/5/2019	54115	VISA	LIB SUBSCRIPTION	\$ 13.88
7/10/2019	54116	AGENCY TWO TWELVE	ADVERTISING C&ED	\$ 449.57
7/10/2019	54117	ANCERLY HOSTING	WEB HOSTING	\$ 100.00
7/10/2019	54118	ARROW MANUFACTURING INC	A/C REPAIR AMB	\$ 3,545.00
7/10/2019	54119	ASCAP	MUSIC LICENSE FEE	\$ 361.50
7/10/2019	54120	TODD BERGSMA	UMPIRE SUMMER REC	\$ 315.00
7/10/2019	54121	BIG SIOUX EMBROIDERY	HATS SUMREC	\$ 90.00
7/10/2019	54122	BTN	TV PROGRAMMING COST	\$ 1,277.59
7/10/2019	54123	BORCHERS SUPPLY INC	CHEMICALS	\$ 238.25
7/10/2019	54124	BORDER STATES ELEC SUPPLY	SUPPLIES	\$ 84.31
7/10/2019	54125	CATALYST SOLUTIONS INC	SERVICES	\$ 1,904.60
7/10/2019	54126	CENTURY BUSINESS PRODUCTS INC	SVC AGREEMENT	\$ 113.74
7/10/2019	54127	CHAMPIONS CHOICE AWARDS	AWARDS SUMREC	\$ 300.50
7/10/2019	54128	CITY OF HAWARDEN	FRANCHISE FEE HITEC	\$ 5,742.01
7/10/2019	54129	CONCRETE MATERIALS	COLD MIX	\$ 3,463.90
7/10/2019	54130	CULLIGAN WATER CONDITIONING	SUPPLIES	\$ 38.00
7/10/2019	54131	ENGINEERED EQUIPMENT	BALLASTS	\$ 2,456.06
7/10/2019	54132	FELD FIRE	SUPPLIES FIRE	\$ 1,067.00
7/10/2019	54133	GROEBNER	EF PROCESSOR	\$ 3,820.31
7/10/2019	54134	HAWARDEN AMBULANCE ASSN	CREW FEES	\$ 8,810.00
7/10/2019	54135	HAWARDEN CHAMBER AND	CONTRACTUAL SVC	\$ 7,500.00
7/10/2019	54136	HAWARDEN SENIOR CITIZEN CENTER	RENT	\$ 250.00
7/10/2019	54137	HAWKINS INC	CHEMICALS	\$ 1,555.32
7/10/2019	54138	HITEC	PHONE SVC	\$ 862.14
7/10/2019	54139	IDNR	ANNUALL WA SUPPLY FEE	\$ 291.23
7/10/2019	54140	INTERSTATE ALL BATTERY CENTER	BATTERIES	\$ 310.50
7/10/2019	54141	IOWA LEAGUE OF CITIES	GRANTFINDER SUBSCRIPTION	\$ 50.00
7/10/2019	54142	IOWA PRISON INDUSTRIES	SUPPLIES	\$ 5.30
7/10/2019	54143	MAILFINANCE	POSTAGE MACHINE LEASE	\$ 825.00
7/10/2019	54144	JOSIE MCKEE	UMPIRE SUMMER REC	\$ 90.00
7/10/2019	54145	RYLEE NEGAARD	UMPIRE SUMMER REC	\$ 450.00
7/10/2019	54146	NWIA SOLID WASTE AGENCY	SPRING CLEANUP	\$ 1,891.08
7/10/2019	54147	PICKNER LAW OFFICE PC	LEGAL FEES	\$ 700.00
7/10/2019	54148	PIONEER PRODUCTS, INC	GEAR CLEANER	\$ 538.73
7/10/2019	54149	PREMIER COMMUNICATIONS	T1 SERVICE	\$ 424.20
7/10/2019	54150	REGIONAL TRANSIT AUTHORITY	CONTRACTUAL SVC	\$ 2,000.00

DATE	CHECK NO	VENDOR	REFERENCE	AMOUNT
7/10/2019	54151	ROVI GUIDES INC	TV PROGRAMMING COST	\$ 591.06
7/10/2019	54152	SHOWTIME NETWORK INC	TV PROGRAMMING COST	\$ 235.62
7/10/2019	54153	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION	\$ 1,864.80
7/10/2019	54154	SIOUX COUNTY AUDITOR	E911 CHARGES	\$ 1,846.93
7/10/2019	54155	SUNSHINE FOODS	SUPPLIES	\$ 797.62
7/10/2019	54156	TEST AMERICA LABORATORIES INC	LANDFILL TESTING	\$ 1,648.15
7/10/2019	54157	THOMPSON AUTOMATION	OF-8 /SCADA REPAIR	\$ 1,444.24
7/10/2019	54158	TOTALFUNDS	POSTAGE	\$ 4,000.00
7/10/2019	54159	TOWER DISTRIBUTION COMPANY	TV PROGRAMMING COST	\$ 180.10
7/10/2019	54160	TRANSOURCE	SWEEPER	\$ 756.00
7/10/2019	54161	US POSTAL SERVICE	PERMITS	\$ 470.00
7/10/2019	54162	USA BLUEBOOK	SUPPLIES	\$ 487.90
7/10/2019	54163	COLLIN WIGGINS	UMMPIRE SUMMER REC	\$ 225.00
7/10/2019	54164	LUDENS INC	PJ TRAILER	\$ 5,850.00
7/8/2019	11141043	CLAYTON ENERGY CORPORATION	GAS PURCHASE	\$ 5,488.21
7/10/2019	11141044	IOWA UTILITIES BOARD	DUAL PARTY RELAY SVC	\$ 45.05
7/10/2019	11141045	PEOPLES BANK	BILLING CHGS & FEES	\$ 40.00
7/10/2019	11141046	USAC	USAC FEES	\$ 1,267.12
7/10/2019	11141047	TREASURER STATE OF IOWA	EXCISE TAX	\$ 427.31
7/10/2019	11141050	CASEY'S BUSINESS MASTERCARD	FUEL	\$ 485.99
		**** PAID TOTAL ****		\$ 145,677.54
		***** REPORT TOTAL *****		\$ 145,677.54

**CITY OF HAWARDEN
COUNCIL MEETING
JULY 10, 2019**

DATE	CHECK NO	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	TOTAL
7/10/2019	54116	AGENCY TWO TWELVE	ADVERTISING C&ED	\$ 69.73	
7/10/2019	54116	AGENCY TWO TWELVE	ADVERTISING C&ED	\$ 190.43	
7/10/2019	54116	AGENCY TWO TWELVE	ADVERTISING C&ED	\$ 189.41	\$ 449.57
7/10/2019	54117	ANCERLY HOSTING	WEB HOSTING		\$ 100.00
7/10/2019	54118	ARROW MANUFACTURING INC	A/C REPAIR AMB	\$ 2,725.00	
7/10/2019	54118	ARROW MANUFACTURING INC	A/C REPAIR AMB	\$ 820.00	\$ 3,545.00
7/10/2019	54119	ASCAP	MUSIC LICENSE FEE FY19-20 POOL	\$ 178.50	
7/10/2019	54119	ASCAP	MUSIC LICENSE FEE FY19-20 POOL	\$ 178.50	
7/10/2019	54119	ASCAP	MUSIC LICENSE FEE FY19-20 POOL	\$ 4.50	\$ 361.50
7/10/2019	54120	TODD BERGSMA	UMPIRE SUMMER REC		\$ 315.00
7/10/2019	54121	BIG SIOUX EMBROIDERY	HATS SUMREC		\$ 90.00
7/10/2019	54122	BTN	TV PROGRAMMING COST		\$ 1,277.59
7/10/2019	54123	BORCHERS SUPPLY INC	CHEMICALS EL		\$ 238.25
7/10/2019	54124	BORDER STATES ELEC SUPPLY	SUPPLIES EL	\$ 7.83	
7/10/2019	54124	BORDER STATES ELEC SUPPLY	CLOTHING EL	\$ 76.48	\$ 84.31
7/10/2019	11141050	CASEY'S BUSINESS MASTERCARD	FUEL PD		\$ 485.99
7/10/2019	54125	CATALYST SOLUTIONS INC	TECH SERVICES		\$ 1,904.60
7/5/2019	54112	CENTRAL PARTS & SUPPLY	BATTERY EL	\$ 119.48	
7/5/2019	54112	CENTRAL PARTS & SUPPLY	SUPPLIES ST	\$ 124.37	
7/5/2019	54112	CENTRAL PARTS & SUPPLY	BULB PH	\$ 3.26	\$ 247.11
7/10/2019	54126	CENTURY BUSINESS PRODUCTS INC	SVC AGREEMENT 5/1/19-6/14/19		\$ 113.74
7/10/2019	54127	CHAMPIONS CHOICE AWARDS	AWARDS SUMREC		\$ 300.50
7/10/2019	54128	CITY OF HAWARDEN	FRANCHISE FEE FROM HITEC		\$ 5,742.01
7/8/2019	11141043	CLAYTON ENERGY CORPORATION	GAS PURCHASE		\$ 5,488.21
7/10/2019	54129	CONCRETE MATERIALS	COLD MIX ST		\$ 3,463.90
7/10/2019	54130	CULLIGAN WATER CONDITIONING	SERVICE		\$ 38.00
7/5/2019	54110	DAVIS EQUIPMENT CORPORATION	MOWER GOLF		\$ 35,500.00
7/10/2019	54131	ENGINEERED EQUIPMENT	BALLASTS WSTWA		\$ 2,456.06
7/10/2019	54132	FELD FIRE	EQUIPMENT	\$ 600.00	
7/10/2019	54132	FELD FIRE	EQUIPMENT	\$ 21.00	
7/10/2019	54132	FELD FIRE	EQUIPMENT	\$ 542.00	
7/10/2019	54132	FELD FIRE	EQUIPMENT	\$ (96.00)	\$ 1,067.00

DATE	CHECK NO	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	TOTAL
7/10/2019	54133	GROEBNER	SUPPLIES	\$ 3,647.75	
7/10/2019	54133	GROEBNER	SUPPLIES	\$ 172.56	\$ 3,820.31
7/10/2019	54134	HAWARDEN AMBULANCE ASSN	FEES		\$ 8,810.00
7/10/2019	54135	HAWARDEN CHAMBER AND	QUARTERLY PAYMENT		\$ 7,500.00
7/10/2019	54136	HAWARDEN SENIOR CITIZEN CENTER	RENT		\$ 250.00
7/10/2019	54137	HAWKINS INC	CHEMICALS POOL		\$ 1,555.32
7/10/2019	54138	HITEC	PHONE SVC GENADM		\$ 862.14
7/10/2019	54139	IDNR	WA-PWS ID 8434040		\$ 291.23
7/10/2019	54140	INTERSTATE ALL BATTERY CENTER	BATTERIES GENADM		\$ 310.50
7/10/2019	54141	IOWA LEAGUE OF CITIES	GRANTFINDER SUBSCRIPTION		\$ 50.00
7/10/2019	54142	IOWA PRISON INDUSTRIES	SUPPLIES PARK		\$ 5.30
7/10/2019	11141044	IOWA UTILITIES BOARD	DUAL PARTY RELAY SVC Q4 FY19		\$ 45.05
7/10/2019	54164	LUDENS INC	PJ TRAILER		\$ 5,850.00
7/10/2019	54143	MAILFINANCE	POSTAGE MACHINE LEASE		\$ 825.00
7/10/2019	54144	JOSIE MCKEE	UMPIRE SUMMER REC		\$ 90.00
7/5/2019	54113	NATIONAL CABLE TELEVISION	TV PROGRAMMING COST	\$ 27,127.16	
7/5/2019	54113	NATIONAL CABLE TELEVISION	TV PROGRAMMING COST	\$ (44.36)	\$ 27,082.80
7/10/2019	54145	RYLEE NEGAARD	UMPIRE SUMMER REC		\$ 450.00
7/5/2019	54114	NORTH WEST REC	ELECTRICITY		\$ 25.00
7/10/2019	54146	NWIA SOLID WASTE AGENCY	SPRING CLEANUP SOLWST		\$ 1,891.08
7/10/2019	11141045	PEOPLES BANK	BILLING CHGS & FEES		\$ 40.00
7/10/2019	54147	PICKNER LAW OFFICE PC	LEGAL FEES		\$ 700.00
7/10/2019	54148	PIONEER PRODUCTS, INC	GEAR CLEANER FIRE		\$ 538.73
7/10/2019	54149	PREMIER COMMUNICATIONS	T1 SERVICE	\$ 372.62	
7/10/2019	54149	PREMIER COMMUNICATIONS	FAX LINE	\$ 51.58	\$ 424.20
7/10/2019	54150	REGIONAL TRANSIT AUTHORITY	CONTRACTUAL SVC 1-FY19-20		\$ 2,000.00
7/10/2019	54151	ROVI GUIDES INC	TV PROGRAMMING COST		\$ 591.06
7/10/2019	54152	SHOWTIME NETWORK INC	TV PROGRAMMING COST MONTHLY		\$ 235.62
7/10/2019	54153	SINCLAIR BROADCAST GROUP INC	RETRANSMISSION KMEG		\$ 1,864.80
7/10/2019	54154	SIOUX COUNTY AUDITOR	E911 CHARGES APR/MAY/JUN 2019		\$ 1,846.93
7/5/2019	54111	STOVER CONTROLS	SUPPLIES GAS		\$ 561.67
7/10/2019	54155	SUNSHINE FOODS	SUPPLIES WATER	\$ 10.57	
7/10/2019	54155	SUNSHINE FOODS	FLOWERS PARK	\$ 652.59	
7/10/2019	54155	SUNSHINE FOODS	ICE EL	\$ 8.58	
7/10/2019	54155	SUNSHINE FOODS	SUPPLIES POOL	\$ 41.86	
7/10/2019	54155	SUNSHINE FOODS	SUPPLIES GENADM	\$ 24.80	

DATE	CHECK NO	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	TOTAL
7/10/2019	54155	SUNSHINE FOODS	SUPPLIES EL	\$ 53.08	
7/10/2019	54155	SUNSHINE FOODS	SUPPLIES GENADM	\$ 6.14	\$ 797.62
7/10/2019	54156	TEST AMERICA LABORATORIES INC	LANDFILL TESTING		\$ 1,648.15
7/10/2019	54157	THOMPSON AUTOMATION	REPLACED OF-8 WA	\$ 1,259.94	
7/10/2019	54157	THOMPSON AUTOMATION	SCADA REPAIR WA	\$ 184.30	\$ 1,444.24
7/10/2019	54158	TOTALFUNDS	POSTAGE		\$ 4,000.00
7/10/2019	54159	TOWER DISTRIBUTION COMPANY	TV PROGRAMMING COST MONTHLY		\$ 180.10
7/10/2019	54160	TRANSOURCE	SWEEPER ST		\$ 756.00
7/10/2019	11141047	TREASURER STATE OF IOWA	EXCISE TAX		\$ 427.31
7/10/2019	54161	US POSTAL SERVICE	PERMITS BULK MAILING		\$ 470.00
7/10/2019	54162	USA BLUEBOOK	SUPPLIES WA		\$ 487.90
7/10/2019	11141046	USAC	USAC FEES		\$ 1,267.12
7/5/2019	54115	VISA	MAGAZINE SUBSCRIPTION		\$ 13.88
7/5/2019	54109	VISA	LIB PROGRAMMING-GIFT MONEY		\$ 2,175.14
7/10/2019	54163	COLLIN WIGGINS	UMMPIRE SUMMER REC		\$ 225.00

***** REPORT TOTAL *****

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\$ 145,677.54

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TOTAL CLAIMS BY FUND

GENERAL FUND	\$	73,815.46
WATER UTILITY FUND	\$	2,832.46
WASTE WATER UTILITY FUND	\$	3,040.15
ELECTRIC UTILITY FUND	\$	4,606.84
GAS UTILITY FUND	\$	14,196.41
SOLID WASTE UTILITY FUND	\$	3,612.23
TELECOMMUNICATIONS ADMIN	\$	630.05
CABLE/INTERNET UTILITY	\$	38,878.58
TELEPHONE UTILITY FUND	\$	4,065.36
TOTAL	\$	145,677.54

TOTAL REVENUE BY FUND JUNE 2019

CABLE/INTERNET UTILITY TOTAL	\$	47.87
CAPITAL EQUIPMENT FUND TOTAL	\$	1,158.85
DEBT SERVICE FUND TOTAL	\$	1,206.72
ELEC-REVOLVING LOAN FUND TO	\$	1,743.52
ELECTRIC UTILITY FUND TOTAL	\$	170,972.19

DATE	CHECK NO	VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	TOTAL
		EMPLOYEE BENEFITS LEVY TOTAL	\$	2,085.45	
		GAS UTILITY FUND TOTAL	\$	58,017.82	
		GENERAL FUND TOTAL	\$	61,399.39	
		GREGG/VIPOND LIB TRUSTS TOTA	\$	451.02	
		LIBRARY GIFTS/DONATIONS TOTA	\$	484.50	
		LOCAL OPTION SALES TAX TOTAL	\$	29,864.83	
		PROJECT SHARE FUND TOTAL	\$	30.00	
		ROAD USE TAX FUND TOTAL	\$	26,647.36	
		SOLID WASTE UTILITY FUND TO	\$	14,487.10	
		STREET SPECIAL ASSESSMENT TO	\$	580.00	
		TELEPHONE UTILITY FUND TOTAL	\$	5,087.00	
		TIF AREA A & ADDITION TOTAL	\$	2,162.18	
		TIF AREA C TOTAL	\$	2,951.51	
		TIF AREA I TOTAL	\$	97.09	
		WASTE WATER UTILITY FUND TO	\$	32,302.47	
		WATER UTILITY FUND TOTAL	\$	28,999.17	
		TOTAL REVENUE BY FUND	\$	440,776.04	

TREASURER'S REPORT
CALENDAR 7/2019, FISCAL 1/2020

FUND #	TITLE	LAST MONTH CASH BALANCE	REVENUE	EXPENSES	CHANGE IN LIABILITIES	THIS MONTH CASH BALANCE
001	GENERAL FUND	582,349.40	15,436.81	75,350.02	75,011.03	597,447.22
008	LIBRARY UNRESTRICTED	93,301.02	.00	.00	.00	93,301.02
009	CONTINGENCY-HOSPITAL	101,096.93	.00	.00	.00	101,096.93
110	ROAD USE TAX FUND	6,968.44	.00	.00	.00	6,968.44
112	EMPLOYEE BENEFITS LEVY	27,601.56-	.00	.00	.00	27,601.56-
117	POLICE RETIREMENT FUND	4,594.81-	.00	.00	.00	4,594.81-
119	EMERGENCY LEVY	.00	.00	.00	.00	.00
121	LOCAL OPTION SALES TAX	.00	.00	.00	.00	.00
126	TIF AREA A & ADDITION	369,509.83	.00	.00	.00	369,509.83
127	TIF AREA C	56,070.62	.00	.00	.00	56,070.62
128	TIF AREA I	187,416.07	.00	.00	.00	187,416.07
129	TIF AREA D	13,749.65	.00	.00	.00	13,749.65
150	ELEC-REVOLVING LOAN FUN	323,194.29	.00	.00	.00	323,194.29
168	USDA RBEG RLF	68,602.32	.00	.00	.00	68,602.32
177	POLICE FOREFEITURE	478.37	.00	.00	.00	478.37
200	DEBT SERVICE FUND	392,232.23-	.00	.00	.00	392,232.23-
301	CAPITAL IMPROVEMENT FUN	.00	.00	.00	.00	.00
302	STREET SPECIAL ASSESME	132,281.49	.00	.00	.00	132,281.49
303	LOW-MOD. INCOME PROJECT	.00	.00	.00	.00	.00
304	WALKING TRAIL PROJECT	14,167.13	35,000.00	.00	.00	49,167.13
305	STREET PROJECTS	.00	.00	.00	.00	.00
306	MAPPING/WEBSITE PROJECT	560.00	.00	.00	.00	560.00
307	PARKS & REC CAP PROJ FU	.00	.00	.00	.00	.00
308	FLOOD DISASTER 4221	.00	.00	.00	.00	.00
310	PUBLIC WORKS BLD REPLAC	416,653.45	.00	.00	.00	416,653.45
311	CAT GRANT/HEART OF HAW	.00	.00	.00	.00	.00
312	GEN FUND FAC MAIN FUND	79,414.60	.00	.00	.00	79,414.60
313	DOWNTOWN PROJECT	18,719.20-	.00	.00	.00	18,719.20-
314	ELEC TRANSMISSION LINE	24,096.30-	.00	.00	.00	24,096.30-
315	CAPITAL EQUIPMENT FUND	650,804.65	.00	.00	.00	650,804.65
500	GREGG/VI POND LIB TRUSTS	131,389.68	.00	.00	.00	131,389.68
501	LIBRARY GIFTS/DONATIONS	758.50	.00	.00	.00	758.50
600	GENERAL UTILITY ADMIN.	17,164.94	.00	327.12	327.12	17,164.94
601	WATER UTILITY FUND	223,035.47-	11,930.01	2,966.20	2,966.20	211,105.46-
610	WASTE WATER UTILITY FUN	61,667.51	13,239.42	3,119.40	3,119.40	74,906.93
611	WASTEWATER PLANT RENOVA	93,376.05-	.00	.00	.00	93,376.05-
630	ELECTRIC UTILITY FUND	3,310,693.27	72,382.12	1,855.68	1,855.68	3,383,075.39
638	ELECTRIC UPGRADE PROJEC	.00	.00	.00	.00	.00
640	GAS UTILITY FUND	782,168.63	20,395.10	11,367.67	5,709.46	796,905.52
670	SOLID WASTE UTILITY FUN	114,148.55	5,821.76	3,612.23	3,612.23	119,970.31
680	HOSPITAL FUND	2,997,291.00	.00	.00	.00	2,997,291.00
700	TELECOMMUNICATIONS ADMI	27,634.48-	.00	865.66	865.66	27,634.48-
710	CABLE/INTERNET UTILITY	765,330.99	8.19	38,990.65	38,990.65	765,339.18
720	TELEPHONE UTILITY FUND	135,500.92-	944.92	4,165.99	2,409.51	131,237.33-
800	PROJECT SHARE FUND	1,007.07	20.00	.00	.00	1,027.07
820	SELF-INSURANCE/RISK MGT	27,474.57	.00	.00	.00	27,474.57
830	CAPITAL EQUIPMENT FUND	.00	.00	.00	.00	.00
950	TRUST & AGENCY PROJECTS	.00	.00	.00	.00	.00
Report Total		10,358,921.95	175,178.33	142,620.62	134,866.94	10,531,421.75

BILLING REPORT
JUNE 2019

	NO.	KWH	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
ELECTRIC (security lights)						
RESIDENTIAL	1,016	789,396	\$ 74,022.16	\$ 740.42	\$ 74,762.58	\$ 1,068,087.77
*MISC CHARGES			\$ 1,700.00	\$ 119.00	\$ 1,819.00	\$ 14,635.01
COMMERCIAL	183	372,747	\$ 35,707.93	\$ 2,342.83	\$ 38,050.76	\$ 518,284.10
*MISC CHARGES			\$ 150.00	\$ 10.50	\$ 160.50	\$ 1,498.00
INDUSTRIAL/INTERRUPTIBLE	9	403,966	\$ 35,162.19	\$ 1,277.06	\$ 36,439.25	\$ 417,373.96
*MISC CHARGES			\$ -	\$ -	\$ -	\$ -
INTERDEPARTMENTAL	69	256,021	\$ 14,016.23	\$ -	\$ 14,016.23	\$ 158,658.04
*MISC CHARGES			\$ -	\$ -	\$ -	\$ -
PUBLIC AUTHORITY	10	113,317	\$ 9,840.30	\$ -	\$ 9,840.30	\$ 106,029.75
PENALTY			\$ 228.90	\$ -	\$ 228.90	\$ 2,738.71
MISC SALES/NSF FEES			\$ 30.00	\$ -	\$ 30.00	\$ 120.00
WIND ENERGY	6		\$ 24.00	\$ 0.24	\$ 24.24	\$ 284.82
TOTAL	1,293	1,935,447	\$ 170,881.71	\$ 4,490.05	\$ 175,371.76	\$ 2,287,710.16

	NO.	CCF	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
GAS						
RESIDENTIAL	863	23,029	\$ 21,474.07	\$ 214.82	\$ 21,688.89	\$ 642,848.74
*MISC CHARGES					\$ -	\$ 26.75
COMMERCIAL	115	6,594	\$ 5,513.11	\$ 383.69	\$ 5,896.80	\$ 181,969.55
*MISC CHARGES					\$ -	\$ 26.75
INDUSTRIAL/INTERRUPTIBLE	8	8,358	\$ 6,277.51	\$ 167.62	\$ 6,445.13	\$ 131,486.43
*MISC CHARGES					\$ -	\$ -
INTERDEPARTMENTAL	15	2,703	\$ 2,089.14	\$ -	\$ 2,089.14	\$ 64,629.57
PUBLIC AUTHORITY	7	1,807	\$ 1,398.14	\$ -	\$ 1,398.14	\$ 53,091.39
PENALTY			\$ 42.76	\$ -	\$ 42.76	\$ 705.87
MISC SALES					\$ -	
TOTAL	1,008	42,491	\$ 36,794.73	\$ 766.13	\$ 37,560.86	\$ 1,074,785.05

	NO.	CF	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
WATER						
RESIDENTIAL	1,002	602,800	\$ 22,939.49	\$ 1,377.68	\$ 24,317.17	\$ 277,072.78
*MISC CHARGES			\$ 75.00	\$ 4.50	\$ 79.50	\$ 265.00
COMMERCIAL	114	99,634	\$ 3,138.95	\$ 175.24	\$ 3,314.19	\$ 47,567.66
*MISC CHARGES			\$ -	\$ -	\$ -	\$ 79.50
INDUSTRIAL/INTERRUPTIBLE	7	63,900	\$ 1,283.31	\$ 77.00	\$ 1,360.31	\$ 12,955.52
INTERDEPARTMENTAL	15	59,500	\$ 1,308.15	\$ -	\$ 1,308.15	\$ 11,794.65
PUBLIC AUTHORITY	7	19,400	\$ 463.86	\$ 23.39	\$ 487.25	\$ 5,874.83
BULK WATER	7	20,841	\$ 389.73	\$ -	\$ 389.73	\$ 2,845.92
PENALTY			\$ 22.02	\$ -	\$ 22.02	\$ 273.29
MISC SALES			\$ -	\$ -	\$ -	\$ -
TOTAL	1,152	866,075	\$ 29,620.51	\$ 1,657.81	\$ 31,278.32	\$ 358,729.15

						MONTH	YEAR
SEWER RENTAL	NO.	CF	DOLLARS	TAXES		TO DATE	TO DATE
RESIDENTIAL	967	583,600	\$ 30,449.30	\$ -		\$ 30,449.30	\$ 303,639.32
COMMERCIAL	104	91,800	\$ 3,524.94	\$ 246.65		\$ 3,771.59	\$ 37,808.44
INDUSTRIAL/INTERRUPTIBLE	5	51,900	\$ 822.22	\$ 57.54		\$ 879.76	\$ 8,202.95
INTERDEPARTMENTAL	12	5,700	\$ 347.06	\$ -		\$ 347.06	\$ 2,897.78
PUBLIC AUTHORITY	6	17,000	\$ 381.32	\$ -		\$ 381.32	\$ 3,737.34
PENALTY			\$ 31.25	\$ -		\$ 31.25	\$ 297.67
MISC SALES						\$ -	\$ -
TOTAL	1,094	750,000	\$ 35,556.09	\$ 304.19		\$ 35,860.28	\$ 356,583.50

						MONTH	YEAR
GARBAGE COLLECTIONS	NO.		DOLLARS	TAXES		TO DATE	TO DATE
RESIDENTIAL	1,065		\$ 14,648.64	\$ -		\$ 14,648.64	\$ 166,910.98
*MISC CHARGES						\$ -	\$ -
COMMERCIAL	106		\$ 321.58	\$ 22.51		\$ 344.09	\$ 4,135.29
INDUSTRIAL/INTERRUPTIBLE	5		\$ 15.00	\$ 1.05		\$ 16.05	\$ 215.07
INTERDEPARTMENTAL	15		\$ 45.00			\$ 45.00	\$ 306.00
PUBLIC AUTHORITY	5		\$ 15.00			\$ 15.00	\$ 150.00
PENALTY			\$ 40.44			\$ 40.44	\$ 315.13
MISC SALES			\$ -	\$ -		\$ -	\$ -
TOTAL	1,196		\$ 15,085.66	\$ 23.56		\$ 15,109.22	\$ 172,032.47

						MONTH	YEAR
HITEC COMMUNICATIONS			DOLLARS	TAXES		TO DATE	TO DATE
PHONE	NO.						
RESIDENTIAL	322		\$ 8,071.85			\$ 8,071.85	\$ 108,890.05
NON RESIDENTIAL	300		\$ 13,284.58			\$ 13,284.58	\$ 148,791.68
HITEC LONG DISTANCE	296		\$ 2,426.85			\$ 2,426.85	\$ 28,118.93
SPECIAL ADJUSTMENTS			\$ 884.70			\$ 884.70	\$ 9,688.74
FEDERAL TAX			\$ -	\$ 428.65		\$ 428.65	\$ 5,190.35
STATE SALES TAX			\$ -	\$ 1,149.89		\$ 1,149.89	\$ 13,698.79
MISC SALES			\$ -	\$ -		\$ -	\$ -
TOTAL	918		\$ 24,667.98	\$ 1,578.54		\$ 26,246.52	\$ 314,378.54

	NO.	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
CABLE					
INTERNET	840	\$ 45,800.24		\$ 45,800.24	\$ 537,830.66
LOCAL PACKAGE	46	\$ 1,331.70		\$ 1,331.70	\$ 16,472.55
BASIC SERVICE	463	\$ 33,403.74		\$ 33,403.74	\$ 410,230.77
SHOWTIME PACKAGE	14	\$ 210.00		\$ 210.00	\$ 2,659.50
MOVIE CHANNEL (CINAMAX)	8	\$ 80.00		\$ 80.00	\$ 960.00
STARZ	5	\$ 75.00		\$ 75.00	\$ 945.00
HBO	13	\$ 260.00		\$ 260.00	\$ 3,118.52
CONVERTER BOX	2	\$ 4.00		\$ 4.00	\$ 48.00
MISC REV (OTHER CHG & CR)	0	\$ -		\$ -	\$ -
PAY-PER-VIEW	0	\$ -		\$ -	\$ -
FRANCHISE FEE	557	\$ 1,912.39		\$ 1,912.39	\$ 23,463.27
EQUIPMENT REVENUE	48	\$ 819.60		\$ 819.60	\$ 10,063.43
DIGITAL BASIC SERVICE	51	\$ 1,761.45		\$ 1,761.45	\$ 21,501.95
DIGITAL SHOWTIME	5	\$ 75.00		\$ 75.00	\$ 840.46
DIGITAL CINEMAX	2	\$ 20.00		\$ 20.00	\$ 231.67
DIGITAL HBO	10	\$ 200.00		\$ 200.00	\$ 2,103.51
STATE SALES TAX		\$ -	\$ 2,665.39	\$ 2,665.39	\$ 32,830.87
TOWER LEASE SPACE		\$ 650.00		\$ 650.00	\$ 7,800.00
MISC SALES		\$ -	\$ -	\$ -	\$ -
TOTAL	2064	\$ 86,603.12	\$ 2,665.39	\$ 89,268.51	\$ 1,071,100.16

	NO.	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
MISC SALES			\$ -	\$ -	\$ -
TOTAL	0	\$ -	\$ -	\$ -	\$ -

	NO.	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
MISCELLANEOUS CHARGES					
PS-PROJECT SHARE	5	\$ 37.00	\$ -	\$ 37.00	\$ 357.00
PT-PET SERVICE				\$ -	\$ -
MISC				\$ -	\$ -
TOTAL		\$ 37.00	\$ -	\$ 37.00	\$ 357.00

GRAND TOTAL		\$ 399,246.80	\$ 11,485.67	\$ 410,732.47	\$ 5,635,676.03
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**BILLING REPORT
JUNE 2018**

	NO.	KWH	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
ELECTRIC (security lights)						
RESIDENTIAL	1,012	1,088,043	\$ 96,663.53	\$ 1,006.53	\$ 97,670.06	\$ 1,093,520.33
*MISC CHARGES			\$ 1,600.00	\$ 112.00	\$ 1,712.00	\$ 16,123.95
COMMERCIAL	186	465,723	\$ 43,672.48	\$ 2,834.94	\$ 46,507.42	\$ 521,343.70
*MISC CHARGES			\$ 150.00	\$ 10.50	\$ 160.50	\$ 1,578.25
INDUSTRIAL/INTERRUPTIBLE	13	402,024	\$ 35,321.15	\$ 1,355.84	\$ 36,676.99	\$ 410,144.45
*MISC CHARGES			\$ -	\$ -	\$ -	\$ 53.50
INTERDEPARTMENTAL	68	283,684	\$ 16,069.69	\$ -	\$ 16,069.69	\$ 156,589.40
*MISC CHARGES			\$ -	\$ -	\$ -	\$ -
PUBLIC AUTHORITY	9	132,021	\$ 10,734.85	\$ -	\$ 10,734.85	\$ 106,175.73
PENALTY			\$ 260.23	\$ -	\$ 260.23	\$ 2,964.53
MISC SALES			\$ -	\$ -	\$ -	\$ -
WIND ENERGY	6		\$ 30.00	\$ 0.30	\$ 30.30	\$ 363.60
TOTAL	1,294	2,371,495	\$ 204,501.93	\$ 5,320.11	\$ 209,822.04	\$ 2,308,857.44

	NO.	CCF	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
GAS						
RESIDENTIAL	864	10,285	\$ 12,080.99	\$ 121.68	\$ 12,202.67	\$ 651,147.19
*MISC CHARGES			\$ -	\$ -	\$ -	\$ 26.75
COMMERCIAL	113	3,989	\$ 3,582.15	\$ 249.22	\$ 3,831.37	\$ 183,128.60
*MISC CHARGES			\$ -	\$ -	\$ -	\$ -
INDUSTRIAL/INTERRUPTIBLE	10	6,017	\$ 4,575.35	\$ 130.03	\$ 4,705.38	\$ 130,037.29
*MISC CHARGES			\$ -	\$ -	\$ -	\$ -
INTERDEPARTMENTAL	15	2,478	\$ 1,932.50	\$ -	\$ 1,932.50	\$ 65,993.50
PUBLIC AUTHORITY ***	6	603	\$ 496.99	\$ -	\$ 496.99	\$ 58,368.05
PENALTY			\$ 45.55		\$ 45.55	\$ 752.85
MISC SALES					\$ -	
TOTAL	1,008	23,372	\$ 22,713.53	\$ 500.93	\$ 23,214.46	\$ 1,089,454.23

	NO.	CF	DOLLARS	TAXES	MONTH TO DATE	YEAR TO DATE
WATER						
RESIDENTIAL	996	764,902	\$ 26,088.28	\$ 1,825.74	\$ 27,914.02	\$ 301,999.50
COMMERCIAL	135	244,072	\$ 6,173.30	\$ 418.05	\$ 6,591.35	\$ 56,004.70
INDUSTRIAL/INTERRUPTIBLE	8	67,398	\$ 1,360.22	\$ 95.22	\$ 1,455.44	\$ 12,862.03
INTERDEPARTMENTAL	19	138,700	\$ 2,859.03		\$ 2,859.03	\$ 10,079.10
PUBLIC AUTHORITY	6	77,800	\$ 1,556.82		\$ 1,556.82	\$ 9,626.31
PENALTY			\$ 20.91		\$ 20.91	\$ 288.80
MISC SALES			\$ -		\$ -	\$ -
TOTAL	1,164	1,292,872	\$ 38,058.56	\$ 2,339.01	\$ 40,397.57	\$ 390,860.44

					MONTH	YEAR
SEWER RENTAL	NO.	DOLLARS	TAXES		TO DATE	TO DATE
RESIDENTIAL	963	\$ 22,158.28	\$ -		\$ 22,158.28	\$ 252,594.47
NON RESIDENTIAL	118	\$ 3,737.36	\$ 210.50		\$ 3,947.86	\$ 41,794.07
CONTRACT		\$ -	\$ -		\$ -	\$ -
PENALTY		\$ 22.00			\$ 22.00	\$ 273.20
MISC SALES					\$ -	\$ -
TOTAL	1,081	\$ 25,917.64	\$ 210.50		\$ 26,128.14	\$ 294,661.74

					MONTH	YEAR
GARBAGE COLLECTIONS	NO.	DOLLARS	TAXES		TO DATE	TO DATE
RESIDENTIAL	1,059	\$ 14,575.40	\$ -		\$ 14,575.40	\$ 173,866.81
*MISC CHARGES		\$ -	\$ -		\$ -	\$ -
NON RESIDENTIAL	118	\$ 379.68	\$ 23.81		\$ 403.49	\$ 4,810.16
PENALTY		\$ 28.89			\$ 28.89	\$ 343.99
MISC SALES		\$ -			\$ -	\$ -
TOTAL	1,177	\$ 14,983.97	\$ 23.81		\$ 15,007.78	\$ 179,020.96

					MONTH	YEAR
HITEC COMMUNICATIONS		DOLLARS	TAXES		TO DATE	TO DATE
PHONE	NO.					
RESIDENTIAL	345	\$ 9,188.41			\$ 9,188.41	\$ 135,855.43
NON RESIDENTIAL	305	\$ 12,421.84			\$ 12,421.84	\$ 127,002.64
HITEC LONG DISTANCE	327	\$ 2,307.93			\$ 2,307.93	\$ 29,798.78
SPECIAL ADJUSTMENTS		\$ 781.48			\$ 781.48	\$ 9,181.80
FEDERAL TAX		\$ -	\$ 445.82		\$ 445.82	\$ 5,530.28
STATE SALES TAX		\$ -	\$ 1,155.89		\$ 1,155.89	\$ 14,251.57
MISC SALES		\$ -	\$ -		\$ -	\$ -
TOTAL	977	\$ 24,699.66	\$ 1,601.71		\$ 26,301.37	\$ 321,620.50

CABS BILLED	-----	\$ 2,391.58			\$ 2,391.58	\$ 30,691.89
CABS RECEIVED	-----	\$ 2,119.71			\$ 2,119.71	\$ 26,365.61

				MONTH	YEAR
	NO.	DOLLARS	TAXES	TO DATE	TO DATE
CABLE					
INTERNET	1151	\$ 43,933.57		\$ 43,933.57	\$ 511,521.46
LOCAL PACKAGE	51	\$ 1,476.45		\$ 1,476.45	\$ 16,600.75
BASIC SERVICE	569	\$ 36,129.43		\$ 36,129.43	\$ 405,269.25
SHOWTIME PACKAGE	15	\$ 225.00		\$ 225.00	\$ 2,942.24
MOVIE CHANNEL (CINAMAX)	9	\$ 75.48		\$ 75.48	\$ 1,101.28
STARZ	6	\$ 90.00		\$ 90.00	\$ 1,080.00
HBO	13	\$ 280.00		\$ 280.00	\$ 3,280.00
CONVERTER BOX	1	\$ 4.00		\$ 4.00	\$ 48.00
MISC REV (OTHER CHG & CR)	0	\$ -		\$ -	\$ 50.00
PAY-PER-VIEW	0	\$ -		\$ -	\$ -
FRANCHISE FEE	620	\$ 2,081.59		\$ 2,081.59	\$ 23,397.24
EQUIPMENT REVENUE	61	\$ 972.38		\$ 972.38	\$ 11,547.21
DIGITAL BASIC SERVICE	62	\$ 2,086.71		\$ 2,086.71	\$ 22,752.20
DIGITAL SHOWTIME	5	\$ 75.00		\$ 75.00	\$ 815.53
DIGITAL CINEMAX	3	\$ 30.00		\$ 30.00	\$ 360.00
DIGITAL HBO	9	\$ 180.00		\$ 180.00	\$ 2,027.38
STATE SALES TAX			\$ 2,913.72	\$ 2,913.72	\$ 32,751.21
TOWER LEASE SPACE		\$ 650.00		\$ 650.00	\$ 7,300.00
MISC SALES		\$ -	\$ -	\$ 0.00	\$ -
TOTAL	2575	\$ 88,289.61	\$ 2,913.72	\$ 91,203.33	\$ 1,042,843.75

	NO.	DOLLARS	TAXES	MONTH	YEAR
				TO DATE	TO DATE
MISC SALES			\$ -	\$ -	\$ -
TOTAL	0	\$ -	\$ -	\$ -	\$ -

	NO.	DOLLARS	TAXES	MONTH	YEAR
				TO DATE	TO DATE
MISCELLANEOUS CHARGES					
PS-PROJECT SHARE	4	\$ 27.00	\$ -	\$ 27.00	\$ 344.32
PT-PET SERVICE	0	\$ -	\$ -	\$ -	\$ -
MISC		\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 27.00	\$ -	\$ 27.00	\$ 344.32

GRAND TOTAL		\$ 421,583.48	\$ 12,909.79	\$ 434,493.27	\$ 5,658,355.27
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ORDINANCE NO. 710

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HAWARDEN, IOWA, BY AMENDING PROVISIONS GOVERNING TELEPHONE, CABLE, INTERNET, ELECTRIC, NATURAL GAS, POTABLE WATER, SANITARY SEWER, AND SOLID WASTE SERVICES

BE IT ENACTED by the City Council of the City of Hawarden:

SECTION 1. SECTIONS AND SUBSECTIONS MODIFIED AMENDED AND ADOPTED.

Section 90.04 of the Code of Ordinances of the City of Hawarden, Iowa is repealed and the following adopted in lieu thereof:

90.04 LATERAL/SERVICE LINE COSTS INSTALLATIONS/PERMITS The owner of a property to be served must assume the responsibility and bear the entire cost of the water service line, which runs from the water main to the building. All water services shall be installed to comply with the State Plumbing Code. The water service line shall be owned, maintained and repaired by the property owner. These service lines include the piping, corporation at the main, curb stop, curb box and meter valve. The Utility will not be responsible for the failure of any pipe or fixtures associated with the property owner's service line. All owners, at their own expense, must keep their service line (from the point of connection with the Utility's main to their premises) in good working condition. Any failure of the service line during normal operation by a Utility employee shall be repaired and paid for by the service line owner. Owners of any curb stop, curb box found inoperable will be notified by the city to have it repaired within 60 days. After the given time the city will replace the curb stop, curb box at the owner's expense. No person shall lay pipe in connection with or to be connected to the city water system without first obtaining a permit from the Public Works Director

Subsection 90.05 (1) of the Code of Ordinances of the City of Hawarden, Iowa is repealed and the following adopted in lieu thereof:

1. Material. Service pipes between the water mains and curb stop shall be of copper service tubing, known as Type K, soft temper, copper service tubing for use with either compression or flare fittings or continuous coiled poly pipe with mechanical connections rated at 200 PSI or greater or Schedule 40 PVC or greater with solvent weld joints. Three-fourths inch inside diameter shall be the minimum size used.

New Subsection 90.05 (10) as set forth below is adopted:

90.10 Irrigation Water Meters – Customers may request a water meter to be added to the irrigation system to subtract water not being used in the sanitary sewer system. The Utility shall furnish, own, install and maintain the meter with a monthly service fee as set by ordinance.

New Subsection 90.05 (11) as set forth below is adopted:

11. Shared Sanitary Sewer Lateral. Sewer laterals of 6 inch and smaller that service two or more property owners. These sewer lines are owned and operated by the property owners they serve, up to the point of connection to an 8 inch or larger sewer main. Where identified, such property owners shall be notified of responsibility to service and maintain the line. The property owner shall have the right to install a new sanitary sewer service to the city main at full cost to the homeowner.

Chapter 110 of the Code of Ordinances of the City of Hawarden, Iowa is repealed, and the following adopted in lieu thereof:

CHAPTER 110 UTILITY SERVICE AND POLICY DEFINITIONS

110.01 DEFINITIONS. Unless another meaning is specifically indicated, the definitions given below apply to terms used in Chapters 90, 95, 96, 110, 111, 112, 113, 115, 116 and 117 of this Code of

Ordinances. Where a definition is not specifically provided, those definitions listed in IAC Chapters 19, 20 and 22 and Chapter 384 of the *Code of Iowa* shall apply for the specific utility service in question.

1. "Account holder, primary" means a person 18 years of age or older, partnership, firm, association, corporation, governmental agency or other legal entity, that is receiving a City utility service, whose name is specifically listed on an account as the primary entity responsible for decisions regarding the service and for financial obligations created from the use of the service.

2. "Account holder, secondary" means a person 18 years of age or older (who is not a dependent), partnership, firm, association, corporation, governmental agency, or other legal entity responsible by law for payment for a City utility service said person is receiving, regardless of whether or not said person is specifically listed on the account.

3. "Account status" terms are defined as follows:

A. "Closed" refers to an account that is no longer receiving utility service.

B. "Current" refers to an open or closed account that has paid all outstanding balances prior to the due date, with the exception of the most recent bill prior to the due date and any amount not yet read and billed.

- C. "Delinquent" refers to any open or closed account that has not paid a service bill or service payment agreement amount in full on or before the last day for timely payment.
- D. "Fully paid" refers to a closed account that has fully paid any and all charges against it.
- E. "Grossly delinquent" refers to any open or closed account that has not fully paid the amount due after more than 90 days past the due date posted on the bill.
- F. "Open" or "active" refers to an account that is presently receiving utility service.
- G. "Paid to date" refers to an open or closed account that has paid all billed utility charges but that may still have unread and/or unbilled charges outstanding.
4. "Additional deposit" means deposit monies required in addition to an initial or new deposit necessary to cover an increase in number and/or types of services, usage of service previously underestimated with the initial or new deposit required.
5. "Applicant" means a person 18 years of age or older, partnership, firm, association, corporation, governmental agency or other legal entity, applying to the City for utility services.
6. "Basic service" means the cable entertainment television service tier above minimum service for which a separate price is charged.
7. "Bulk service" means the cable entertainment television service to multiple residential living dwellings where owners accept the responsibility of a single billing for all their units regardless of occupancy. The owner pays and provides service to tenants; fee is usually included in rent.
8. "Cable Act" means Section 631 of the Cable Communications Policy Act of 1934 as amended.
9. "Channel" means a portion of the electromagnetic frequency spectrum, or any other means of transmission, which is capable of carrying a video signal, an audio signal, a voice signal or a data signal, or any combination of such signals.
10. "City" shall mean and refer to the City of Hawarden.
11. "Combined telecommunications service account" means an account for all telecommunications services, including telephone, Cable TV, and Internet services.
12. "Combined utility service account" means an account for the service of water, wastewater, gas, electric, and garbage collection.
13. "Commercial" means basic analog and basic digital and contracted cable entertainment services provided to a business establishment whose customers are being provided access to the video services.
14. "Commission" means the Department of Commerce Utility Division.
15. "Complaint" means a statement or question by anyone whether a utility customer or not, alleging a wrong, grievance, injury, dissatisfaction, illegal action or procedure, dangerous condition or action, or utility obligation.
16. "Converter" means a device utilized by a subscriber to change the frequency or other characteristics of a signal.
17. "Cubic foot" A measure of gas having its meanings set forth at 250 IAC 19.1(3)e, which shall be construed in the context of use. (In general, these definitions describe the quantity of gas occupying one cubic foot at specified conditions, including temperature and pressure).
18. "Customer" means an Applicant and Account Holder as described above in these definitions.
19. "Delinquent" or "delinquency" refers to an account for which a service bill or service payment agreement has not been paid in full on or before the last date for timely payment.
20. "Demand" or "demand power" means a quantity of electric power needed by the customer at a given point in time.
21. "Deposit" means an amount determined by the Utility to be paid and kept on deposit with the Utility until good credit rating is achieved or service is terminated.
22. "Digital base package" means the lowest tier of digital cable television service.
23. "Drop" means the cable that connects the subscriber terminal at a point in the subscriber's home, designated by the subscriber, to the nearest feeder cable of the communications system.
24. "Equipment" means one or more of the following, but not limited to: converter, converter-descrambler, remote-control unit, security device, addressable control module, A/B switch, ground block, splitter, trap, cable modem, coaxial cable or fiber optic cable which is not inside wiring.
25. "Ethernet" means a physical link and data link protocol that operates at 10 Mbps (10,000,000 bits per second).
26. "FCC" means the Federal Communications Commission, its designee, or any successor thereto.
27. "Gas" means manufactured gas, natural gas, other hydrocarbon gases, or any mixture of gases produced, transmitted, distributed or furnished by the Utility.
28. "Governing Body" means the Hawarden City Council.
29. "Heating and calorific values" – as set forth in 250 IAC 19.1(3) j. (Definitions for such values as BTU, Therm, and various measures of BTU's evolved by combustion are found in the section cited.)
30. "Initial deposit" means a deposit required when first securing a utility service to include adding service if required according to the criteria herein.
31. "Inside wiring" means the cable that exists inside the subscriber's home or business to a point 12 inches outside of the home or business, and includes any extra outlets, splitters, connections, fittings, or wall plates attached to it.
32. "Installation" means the act of connecting or activating the communications system from the feeder cable to the subscriber terminal so that the subscriber may receive communications services.
33. "Interruption of utility service" means any disturbance of the utility supply whereby service to at least fifty customers in one segment or in a portion of a distribution system has been disrupted.

34. "IUB" means Iowa Utilities Board.
35. "Local service" means the cable entertainment television service tier that includes the retransmission of local television broadcast signals.
36. "Main" means a water, wastewater, or gas pipe, owner operated or maintained by the Utility, which is used for the purpose of transmission or distribution of gas, water, or wastewater, but does not include the "service line."
37. "Maximum demand" means the greatest demand required by the customer during a specific length of time.
38. "Meter" means a device that measures and registers the integral of a water, electric or gas quantity with respect to time.
39. "New deposit" means a deposit required if the initial deposit has been returned and the criteria exists to require a deposit. It is figured the same way as the initial deposit.
40. "Pay-per-view television" means digital cable television programming that is offered on a per-order basis. The programming is delivered over the telecommunications system on per-channel or per-program signals to subscribers for a fee or charge, in addition to the regular monthly fee for basic cable and digital cable television services.
41. "Premium channels" means the additional channels added to the basic cable TV service tier for which a separate price is charged.
42. "Pressure" means an expression of pounds per square inch above atmospheric pressure, i.e., gauge pressure (abbreviated "psig")
43. "Service" means any service, including the transmission of data, video and voice or any other service, whether originated by the Utility or any other person, which is offered to any subscriber in conjunction with, or distributed over the communications system.
44. "Service line" means a distribution line that transports a utility service from a common source of supply/service to a customer meter or the connection to a customer's piping, whichever is farther downstream, or the connection to a customer's piping if there is not a meter.
45. "Service rules" means the entire body of rules, procedures, and policies adopted by the City Council and on file for public inspection.
46. "Set top box" means a digital signal converter which allows a customer to view digital cable television programming carried via a compressed digital signal to a standard television.
47. "T1" means a digital transmission link with a capacity of 1.544 Mbps (1,544,000 bits per second).
48. "Telecommunication services" means, for the purposes of this Code, an all-inclusive term to encompass telephone, Cable TV, and Internet services.
47. "Timely payment" means a payment on a customer's account made on or before the date shown on a current bill for service, or on a form which records an agreement between the customer and the Utility for a series of partial payments to settle a delinquent account, as the date which determines application of a late payment charge to the current bill or future collection effort.
48. "Unsatisfactory payment history" means a payment record of the proposed account holder that:
 - A. Has had NSF checks or ACH reject notices in the last twelve months; or
 - B. Has received more than two disconnect notices of any utility service.
 - C. Has two or more late payments (past the bill due date) for any utility in the last twelve months;
50. "Utility" is interchangeable with definition of "City."
51. "Utility service" means one of the following utility services offered by the City to the customer, to include but not limited to: Potable Water, Wastewater, Electric, Gas, Solid Waste, Telephone and Cable, and Internet.

Sub-Section 111.01 2(C) of the Code of Ordinances of the City of Hawarden, Iowa is repealed and the following adopted in lieu thereof:

C. Two forms of acceptable United States proof of identity which may include a copy of valid Driver's License or other ID which may include Social Security Card, Passport, or Consulate ID. an acceptable United States form of ID (at least one of which must be a photo ID).

Sub-Section 111.02(3) is of the Code of Ordinances of the City of Hawarden, Iowa is repealed and the following adopted in lieu thereof:

3. Utility Deposit Calculation: If it is determined a deposit is necessary, the amount of the deposit will be calculated as provided below:

A. Gas, Electric, Water, Sewer and Solid Waste Deposits - The amount of an initial service deposit will be no more than the actual, or estimated, maximum charge for one month's service in the last 12-month period. A reasonable deposit may be required for a temporary or special occasion. In calculating customer deposits, adjustments may be made by reasonably determining differences in the likely level of energy consumption including number of persons served, changes in the type of service (i.e. residential vs. nonresidential), the installation or removal of energy conservation or alternative energy measures, and utility rate changes or charges. Where the service connection was not previously metered, the maximum charge for one month's service shall be based on comparable existing service of the same utility.

B. Cable TV, Telephone and Internet Deposits - The amount of an initial service deposit will be as follows:

1. Cable TV- Amount equal to estimated first month's bill, plus all taxes and fees.

2. Internet – Amount equal to estimated first month’s bill, plus all taxes and fees. Additional equipment at a rate set in the schedule of fees.

3. Telephone Local Service - Amount equal to estimated first month’s bill, plus all taxes and fees.

4. Telephone Long Distance - Actual average usage over previous two months from previous long-distance carrier or a minimum of \$50 (\$25 per month) if previous usage data does not exist or cannot be obtained. An additional deposit shall be required when the monthly long-distance charges exceed the monthly deposit by more than 25% and \$20.

Section 111.03 of the Code of Ordinances of the City of Hawarden, Iowa is repealed and the following adopted in lieu thereof:

111.03 - BILLING/BILLING INFORMATION.

Customers shall be billed on a monthly basis. Charges for services start immediately after service is activated. The billing period will coincide with the period that utility services, including electric, natural gas, wastewater, garbage and/or water services, are provided during each billing month. Billing information will only be made available to those individuals designated by the account holder. Charges for all telecommunications services will be billed on a monthly statement that includes telephone, internet and cable services. When a customer is connected or disconnected or the meter reading date causes a given billing period to deviate by more than 10 percent (counting only business days) from the normal meter-reading period, such bill shall be prorated on a daily basis.

1. Minimum Bill. The minimum bill provided for in the rate schedule for each class of service will apply to any billing period during which service remains connected and the minimum quantity of service is not used. The minimum bill shall apply to each separate account holder receiving a service to include each individual dwelling unit.

2. Billing Form. The following information will be included on the billing form or made available to the customer at the Utility’s customer services office:

- A. The reading of the meter at the beginning and at the end of the period for which the bill is rendered.
- B. The dates on which the meter was read at the beginning and end of the billing period.
- C. The number and kind of units metered.
- D. The applicable rate schedule or identification of the applicable rate schedule.
- E. The account balance brought forward and the amount of each net charge for rate-schedule-priced utility service, sales tax, other taxes, franchise fees, late payment charge, and other charges required by the Utility and any regulatory authority and total amount currently due. In the case of prepayment meters, the amount of money collected shall be shown.
- F. The last date for timely payment will be clearly shown and will not be less than twenty days after the bill is rendered.
- G. A distinct marking or wording to identify an estimated bill or meter reading.
- H. A distinct marking to identify a minimum bill.
- I. Any conversions from meter readings units to billing units, or any calculations to determine billing units from recording or other devices, or any other factors, such as sliding scale or automatic adjustment. (i.e. Multiplier) and amount of sales tax adjustments used in determining the bill.
- J. Any other requirements in accordance with Iowa Administrative Code.

As Per IAC 19.4(9) as a utility serving fewer than 5000 customers, information regarding Items 2, 4, and 8 above can be obtained by contacting the utility’s local office at 1150 Central Avenue or calling 712-551-2565.

Section 111.04 of the Code of Ordinances of the City of Hawarden, Iowa is repealed and the following adopted in lieu thereof:

111.04 SERVICE DISCONNECTION PROCEDURES. Disconnection of service to customers for nonpayment of a bill or deposit shall be in accordance with the following procedures:

A. Procedures for Utilities Other Than Telephone Internet and Cable TV.

1. The Utility shall make a reasonable attempt to collect all past-due accounts.
2. The Utility shall give written notice to the customer and, where applicable, the person or agency designated by the customer to receive such notice that service will be disconnected if the account is not settled within twelve (12) calendar days from the date of notice. Notice shall include a written summary of the rights and remedies available to avoid disconnection in accordance with IUB mandated language. The written notice shall also include a telephone number where a utility representative qualified to provide additional information about the disconnection can be reached. Each utility representative must provide his or her name to the caller and have immediate access to the most current and detailed information available concerning the customer’s account and previous contacts with the utility.
3. The Utility may allow settlement of the account to include an agreement for payment of the past due amount over a specified period.

4. The Utility shall give the customer a reasonable opportunity to dispute the reason for disconnection to the utility. If the matter cannot be satisfactorily resolved, the customer may appeal to the City's Hearing Officer or to the utility division, as provided in Section 111.08(3).
5. If no effort has been made on the part of the customer to pay the past due amount or dispute the account, the Utility shall issue a two-day disconnection notice, with service to be disconnected at the end of the two days. The notice shall be posted on the property and a posting fee, as established by Section 113.11, shall be charged. When disconnecting service, the Utility shall make a diligent attempt to contact, by telephone or in person, the individual or agency responsible for payment of the bill to inform the customer of the pending disconnection and his or her rights and remedies. If an attempt at personal or telephone contact is unsuccessful and the customer is living in a rental unit, the Utility may attempt to contact the landlord, if known, to determine if the customer is still in occupancy and, if not in occupancy, his or her present location. A landlord so contacted shall also be informed of the date when service may be disconnected.
6. For residential customers only, during the period from November 1 to April 1, if the attempt at customer contact fails, the premises shall be posted with a notice informing the customer of the pending disconnection and rights or remedies available to avoid disconnection. The notice shall be posted at least two days prior to disconnection.
7. For residential customers only, during the period from November 1 through April 1, the utility shall give the customer twelve days from the date the disconnect notice was mailed to apply to the local community action agency for low-income energy assistance or weatherization assistance as provided in Section 111.05. This applies only to the utility that is the source of heat (electric or gas) and not to the water, solid waste, or telecommunications utility service, which can be disconnected in accordance with subsection 5 above.
8. Disconnection of a customer's service may not take place on a weekend, a holiday, or after 2:00 p.m. unless the utility is prepared to reconnect the same day. A disconnection fee or trip charge as set by Section 113.11 shall apply if the Utility person either physically travels to the premises or does disconnect one or more utilities, per combined utility for delinquent accounts only.

B. Procedures for Utilities Other Than Telephone Internet and Cable TV. Disconnection of Telephone, Internet and /or Cable Service to customers for nonpayment of a bill or deposit shall be in accordance with the following procedures:

1. The Utility shall make a reasonable attempt to collect all past due accounts. Telephone, internet and Cable bills are mailed out at the beginning of the month and due 20 days later.
2. On the first day after the due date, late fees will be assessed, and the Utility shall give written notice to the customer and, where applicable, the person or agency designated by the customer to receive such notice that service will be disconnected if the account is not settled by the last day of that month. The written notice shall also include a telephone number where a utility representative qualified to provide additional information about the disconnection can be reached.
3. The Utility may allow settlement of the account to include an agreement for payment of the past due amount over a specified period.
4. The Utility shall give the customer a reasonable opportunity to dispute the reason for disconnection to the utility. If the matter cannot be satisfactorily resolved, the customer may appeal to the City's Hearing Officer.
5. If no effort has been made on the part of the customer to pay the past due amount or dispute the account, the telephone, internet and/or cable service will be disconnected according to the written notice and a disconnection fee will be charged.
6. If customer pays all past due amounts after disconnection and then requests services be reconnected, a reconnection fee will be charged, and both the disconnection and reconnection fees will be collected prior to services being reconnected. Also, if customer is required to make a deposit, that amount will need to be paid prior to reconnection.

Subsection 111.07 (1) (A) of the Code of Ordinances of the City of Hawarden, Iowa is repealed and the following adopted in lieu thereof:

A. Low Income Programs – Customer discounts on telephone and broadband service are available through assistance programs sponsored by the State of Iowa and the Federal government. The amount of the discount will equal the maximum amount authorized by state and federal regulations. In order to qualify, applicants must demonstrate eligibility for one of the following lifeline programs. Qualifying applicants must present verifying documentation of their eligibility when signing up for services.

112.01 (5) is repealed and replaced with:

5. Backfilling of Public Property. For backfill, only materials approved by the City shall be used. Pipes shall be backfilled completely under the pipe and along the haunches in uniform layers not exceeding six inches in depth up each side and up to a level of two feet over the top of the pipe. Above this backfill shall be laid and tamped in twelve-inch lifts. If located in the alley

surfaced area, the last 12-inch lift shall be Iowa Class A road gravel. Each layer placed shall be uniformly mechanically tamped and compacted, to eliminate the possibility of vertical or lateral displacement. This tamping shall be required the full depth of the trench in the public right of way. Paving materials and dirt/grass shall be renewed or replaced at the owner's expense to the same condition in the right-of-way as existed prior to construction. If a concrete street, the concrete shall be pinned into the adjoining concrete and shall match the existing grade and thickness of the street/sidewalk concrete with a minimum of 6" thickness for the street and 4" for a sidewalk. All non-concrete streets a minimum of 6" concrete shall be poured level with the existing street.

Subsection 112.02(1) of the Code of Ordinances of the City of Hawarden, Iowa is repealed and the following adopted in lieu thereof:

1. Meter Ownership/ Installation - The utility shall install, own, and maintain a meter of a type appropriate to the nature of the service, for each applicable utility service. Each meter shall be fed with a single service line and means of shut off or disconnect. If more than one meter exists for a single account holder, at one location, the meters shall be billed as separate meters. Meters shall not be required, however, where consumption can be readily computed without metering or where the service is of a temporary nature and the cost of meter installation would be unreasonable. A meter seal shall be placed on all meters such that the seal must be broken to gain entry. Private meters up to the point of demarcation (Utility meter or RSU) are prohibited for any City utility service. Should a private meter exist, the City shall replace it with a utility meter at no charge to the account holder.

Section 115.01 of the Code of Ordinances of the City of Hawarden, Iowa is repealed and the following adopted in lieu thereof:

115.01 SERVICE CHARACTERISTICS. The electric utilities shall make available throughout its service area electric service of a character determined by the utility to meet the needs of the customer. The standard service available to meet this obligation is 120/240 nominal voltage, 60Hz alternating current, single phase, 200 amps or less, supplies via either overhead conductor or underground conductor as the utility chooses. In supplying this service, the utilities shall construct, own and maintain all facilities up to, the premises. Where the utility chooses to install underground conductor in supplying standard electric service, the utility shall construct, own and maintain all facilities up to and including the meter socket and meter. In all standard service extensions, the utilities shall furnish, own and maintain the meter socket and meter. Other service connection, including three phase service and service at primary voltages, are available at the option of the Utility and may require a contribution in aid of construction or an advance for construction cost. Terms and conditions of customers' participation may be established by the city council. The City Council may waive the costs if in the public interest. Such waivers, when entered in the minutes of the City Council, shall not be considered a discriminatory practice. Reference to the publications listed above shall be deemed to be the latest addition or revision as the accepted version of the utility division as a standard of good practice.

New Subsection 115.02(11) as set forth below is adopted:

11. National Electric Safety Code ANSI C2

Section 115.07 of the Code of Ordinances of the City of Hawarden, Iowa is repealed and the following adopted in lieu thereof:

115.07 Distributed Generation.

Customers may apply for an interconnection agreement to install wind and solar generation. The two levels of generation are < 40KW and 40KW-10MW. All installation cost will be at the expense of the customer to include a new bi-directional meter provided by the city. All usage will be non-net metered. Any KHW supplied back into the city distribution system will be purchased by Missouri River Energy Services at a standard rate set yearly. Terms and conditions can be requested at the city office 1150 Central Avenue.

Section 116.07 of the Code of Ordinances of the City of Hawarden, Iowa is repealed.

Section 117.01 of the Code of Ordinances of the City of Hawarden, Iowa is repealed and the following adopted in lieu thereof:

117.01 TELECOMMUNICATIONS, INTERNET AND CABLE TELEVISION SERVICE CHARACTERISTICS. The Communications Utility includes a 750-Megahertz broadband communications system that uses a hybrid fiber optic and coaxial cable distribution plant to provide fully interactive communications services.

Section 117.02 of the Code of Ordinances of the City of Hawarden, Iowa is repealed and the following adopted in lieu thereof:

117.02 TELECOMMUNICATIONS AND CABLE TELEVISION SERVICE AVAILABILITY. These services will be made available to all prospective customers within the exchange boundaries and corporate limits of Hawarden, subject to the provisions governing line extension costs as noted in Chapter

112 of this Code of Ordinances. Within the corporate limits of the City of Hawarden, the Utility will construct, own and maintain all facilities up to the delivery point at the subscriber's property, which is the RSU. Telecommunications services provided to customers located outside of the Hawarden City limits, but within the Hawarden telephone exchange boundaries, will be done so through a resale agreement with a local provider. In areas in which service is provided through the resale agreement, all questions regarding service outages, service prices, account status, payment history, and all other service-related issues will be directed to the HITEC. Special Telecommunications Services will only be available at locations that meet operational criteria deemed appropriate by the HITEC.

Subsection 117.03 (3) of the Code of Ordinances of the City of Hawarden, Iowa is repealed and the following adopted in lieu thereof:

3. Internet/High Speed Internet Services. Hitec provides Internet/High Speed Internet services for residential and business customers. There are individual internet speeds and bundled service options to choose from.

Section 117.08 of the Code of Ordinances of the City of Hawarden, Iowa is repealed and the following adopted in lieu thereof:

117.08 DIGITAL CABLE TELEVISION SERVICES.

1. Digital cable television services include a base package as well as premium and Pay-Per-View services. All the basic cable television customers will be required to first subscribe to a cable television package before receiving digital service.
2. Premium digital cable television services will be available to all digital service customers on an a la carte basis.
3. Pay-Per-View services will be available to all digital cable television customers. These services may only be ordered through the use of the remote control. Customers may order individual movies. By ordering a movie, customer acknowledges and agrees to pay the applicable charge which is in addition to the basic monthly charge for digital, and basic cable television services.
4. Digital cable television customers will be subject to a \$100 credit limit on Pay-Per-View orders. When this limit is reached, Pay-Per-View access will be discontinued, and the customer will be notified of the amount of orders on his/her account. Customer will be required to pay the full amount of all Pay-Per-View orders (including all taxes and applicable fees) on the account before his/her Pay-Per-View access will be restored.
5. All digital cable television customers must rent one digital set top box for each television on which he/she wishes to receive digital services.
6. All digital cable television customers must enter into an agreement with the Utility obligating the customer to maintain a subscription to at least one digital base package and rental of at least one digital set top box for an initial period of six months. The agreement will also obligate the customer to pay specified replacement costs for his/her set top box(es) and remote control(s) should irreparable damage be caused to the equipment while in the customer's possession.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, subsection, provision of part thereof not adjudged invalid or unconstitutional.

SECTION FOUR. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and Approved by the Council of the City of Hawarden on the 10th day of July, 2019.

Ricard R. Porter, Mayor

ATTEST:

Michael DeBruin, City Administrator/Clerk

First Reading: June 12, 2019
Second Reading: June 26, 2019
Third Reading: July 10, 2019

I certify that the foregoing was published as Ordinance No. 710 on the 11th day of July, 2019.

Michael DeBruin, City Administrator/Clerk

RESOLUTION NO. 2019-36

Resolution taking additional action on proposal to enter into an Electric Revenue Loan Agreement

WHEREAS, the City of Hawarden (the “City”), in Sioux County, State of Iowa, did heretofore establish a Municipal Electric Utility System (the “Utility”) in and for the City which has continuously supplied electric service in and to the City and its inhabitants since its establishment; and

WHEREAS, the management and control of the Utility are vested in the City Council (the “Council”) and no board of trustees exists for this purpose; and

WHEREAS, pursuant to a prior resolution of the Council, the City has heretofore issued its \$2,890,000 Electric Revenue Improvement Bonds, Series 2015, dated May 5, 2015 (the “Series 2015 Bonds”), a portion of which remain outstanding; and

WHEREAS, pursuant to a prior resolution of the Council, the City has heretofore issued its \$2,655,000 Electric Revenue Refunding Bonds, Series 2016, dated October 27, 2016 (the “Series 2016 Bonds”), a portion of which remain outstanding; and

WHEREAS, pursuant to the resolutions (the “Outstanding Bond Resolutions”) authorizing the issuance of the Series 2015 Bonds and the Series 2016 Bonds (hereinafter together referred to as the “Outstanding Bonds”), the City reserved the right to issue additional obligations payable from the net revenues of the Utility and ranking on a parity with the Outstanding Bonds under the terms and conditions set forth in the Outstanding Bond Resolutions; and

WHEREAS, the Council has heretofore proposed to enter into an Electric Revenue Loan Agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$2,950,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of constructing improvements and extensions to the Utility, and has published notice of the proposed action and has held a hearing thereon on July 10, 2019;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Hawarden, Iowa, as follows:

Section 1. The Council hereby determines to enter into the Loan Agreement in the future and orders that electric revenue bonds be issued at such time, in evidence thereof. The Council further declares that this resolution constitutes the “additional action” required by Section 384.24A of the Code of Iowa.

Section 2. Further action with respect to the Loan Agreement is hereby adjourned to the next Council meeting scheduled for July 24, 2019.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved July 10, 2019.

Mayor

Attest:

City Clerk

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On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

RESOLUTION NO. 2019-37

Resolution to fix a date for a public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$3,750,000

WHEREAS, the City of Hawarden (the “City”), in Sioux County, State of Iowa, did heretofore establish a Municipal Sanitary Sewer System (the “Utility”) in and for the City which has continuously supplied sanitary sewer service in and to the City and its inhabitants since its establishment; and

WHEREAS, the management and control of the Utility are vested in the City Council (the “Council”) and no board of trustees exists for this purpose; and

WHEREAS, the City now proposes to enter into a Sewer Revenue Loan and Disbursement Agreement (the “Agreement”) and to borrow money thereunder in a principal amount not to exceed \$3,750,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions to the Utility (the “Project”), and it is necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Agreement and to give notice thereof as required by such law;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Hawarden, Iowa, as follows:

Section 1. This City Council shall meet on August 14, 2019, at the City of Hawarden Council Chambers, in the City, at 5:30 o’clock a.m., at which time and place a hearing will be held and proceedings will be instituted and action taken to enter into the Agreement.

Section 2. The City Clerk is hereby directed to give notice of the proposed action on the Agreement setting forth the amount and purpose thereof, the time when and place where the said meeting will be held, by publication at least once, not less than four (4) and not more than twenty (20) days before the meeting, in a legal newspaper which has a general circulation in the City. The notice shall be in substantially the following form:

NOTICE OF PROPOSED ACTION TO INSTITUTE
PROCEEDINGS TO ENTER INTO A LOAN AND DISBURSEMENT AGREEMENT
IN A PRINCIPAL AMOUNT NOT TO EXCEED \$3,750,000

(SEWER REVENUE)

The City Council of the City of Hawarden, Iowa, will meet on August 14, 2019, at the City of Hawarden Council Chambers, in the City, at 5:30 o'clock p.m., for the purpose of instituting proceedings and taking action to enter into a loan and disbursement agreement (the "Agreement") and to borrow money thereunder in a principal amount not to exceed \$3,750,000 for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions to the City's Municipal Sanitary Sewer System.

The Agreement will not constitute a general obligation of the City, nor will it be payable in any manner by taxation but, together with any additional obligations of the City as may be hereafter issued and outstanding from time to time ranking on a parity therewith, will be payable solely and only from the Net Revenues of the Municipal Sanitary Sewer System of the City.

At the aforementioned time and place, oral or written objections may be filed or made to the proposal to enter into the Agreement. After receiving objections, the City may determine to enter into the Agreement, in which case, the decision will be final unless appealed to the District Court within fifteen (15) days thereafter.

By order of the City Council of the City of Hawarden, Iowa.

Mike DeBruin
City Clerk

Section 3. Pursuant to Section 1.150-2 of the Income Tax Regulations (the “Regulations”) of the Internal Revenue Service, the City declares (a) that it intends to undertake the Project which is reasonably estimated to cost approximately \$3,206,000, (b) that other than (i) expenditures to be paid or reimbursed from sources other than the issuance of bonds, notes or other obligations (the “Bonds”), or (ii) expenditures made not earlier than 60 days prior to the date of this Resolution or a previous intent resolution of the City, or (iii) expenditures amounting to the lesser of \$100,000 or 5% of the proceeds of the Bonds, or (iv) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, no expenditures for the Project have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution or a prior intent resolution of the City, and (c) that the City reasonably expects to reimburse the expenditures made for costs of the City out of the proceeds of the Bonds. This declaration is a declaration of official intent adopted pursuant to Section 1.150-2 of the Regulations.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved July 10, 2019.

Mayor

Attest:

City Clerk

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On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

ORDINANCE NO. 712

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HAWARDEN IOWA BY AMENDING PROVISIONS PERTAINING TO WASTEWATER UTILITY RATES

BE IT ENACTED by the City Council of the City of Hawarden, Iowa:

SECTION ONE. SUB-SECTIONS MODIFIED. Sub Section 113.05(2) and Sub Section 113.05(7) of the Code of Ordinances of the City of Hawarden, Iowa are repealed, and the following adopted in lieu thereof:

113.05 WASTEWATER UTILITY DEFINITIONS AND RATES.

2. Normal Wastewater Contributor Rates Per Unit/User. Each contributor of normal wastewater to the City's wastewater treatment system shall pay per unit/user for services provided by the City by payment of a minimum system support charge and additional charges based on water use as measured by water meters acceptable to the City according to the following schedule:

- A. Minimum System Support Charge: ~~\$21.20~~ **\$30.00** per month (this includes no usage);
- B. ~~1.38~~ **\$2.25** per 100 cubic feet, or fraction thereof, of water used.

A contributor to the City wastewater system whose use of the wastewater system is not accurately reflected by metered water usage will be charged a minimum usage of 400 cubic feet or at the request of either the City or the contributor, be billed based upon usage adjusted by measurements of wastewater meter(s) or separate water meter(s) installed and maintained at the contributor's expense.

7. Alternate Sanitary Sewer System (E-1 system) Rates Per Unit. The following charges shall apply on a per unit basis whenever it is necessary to use alternative sanitary sewer equipment to provide service to a property:

- A. ~~The minimum equipment and installation charge per unit installed shall be \$3,000.00. Additional costs shall apply where the sewer must be extended more than a length of 300 feet and for any sewer unit with a cost more than the cost of a base E-1. Sewer unit cost with all costs to be assessed to the customer.~~
The charge per E-1 unit shall be actual expense incurred by the City for the equipment and installation of the E-1 system unit. All costs are to be assessed to the customer. The customer shall be required to pay a deposit of one half of the estimated expense of the equipment and installation at the time the equipment is ordered, and the remaining balance shall be due thirty days after installation is completed.
- B. Minimum System Support Charge: ~~\$14.00~~ **\$19.00** per month (this includes no usage) and is in addition to the applicable Normal Wastewater Contributor Rate Per

Unit/User and rate per cubic feet of water used as set forth elsewhere in Section 113.05 (2) a and b.

SECTION TWO. SEVERABILITY CLAUSE. If any section, provision of part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION THREE. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and Approved by the Council of the City of Hawarden on the 24th day of August 2019.

Ricard R. Porter, Mayor

ATTEST:

Michael DeBruin, City Administrator/Clerk

First Reading: July 10, 2019

Second Reading: July 24, 2019

Third Reading: August 24, 2019

I certify that the foregoing was published as Ordinance No. 712 on the 15th day of August 2018.

Michael DeBruin, City Administrator/Clerk