

**CITY OF HAWARDEN
REGULAR CITY COUNCIL MEETING AGENDA
Hawarden City Hall – Council Chambers Room
Wednesday, November 8, 2017 at 5:30 p.m.**

Standard Agenda Items

- 1a. Approval of October 25, 2017 Council Meeting Minutes.**
- 1b. Approval of November 8, 2017 Claims for Payment**
- 1c. Open business from the Community (limited to a maximum of 5 minutes per item).**
- 2a. Mayor's Report**
- 2b. Council Comments**
- 2c. Staff Reports/Discussion**

Other Agenda Items

- 3. Hospital Update – Jayson Pullman**
- 4. Resolution 2017-20 Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year**
- 5. Resolution 2017-21 Authorizing Internal Advance to Tax Increment Revenue Fund (TIF A and A Amendment)**
- 6. Resolution 2017-22 Authorizing Internal Advance to Tax Increment Revenue Fund (TIF D)**
- 7. Consideration and Approval of City Administrator Contract with Michael J. DeBruin**

City of Hawarden

Public Meeting Procedures

These Procedural rules are to provide for the orderly conduct of City business by the City Council, with the objective of providing for full, open and comprehensive debate of issues brought before the body for action in a forum open to the public, and which encourages citizens' awareness of City Council activities. These procedures do not increase or diminish the existing powers or authority of the Mayor or City Council members, but is intended merely to serve as a general set of guidelines to assist the governmental body in conducting City business.

House Rules:

- No food or drink other than bottled water may be brought into the Council Chambers.
- Cell phones and pagers should be silenced in the Council Chambers.
- Signs and placards are not permitted in the Council Chambers.

Citizens' Right To Be Heard:

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to City Council on matters of concern. Accordingly, City Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing.
- Speakers must stand at the dais and speak into the microphone, unless unable to do so, and state your name and address for the record.
- Any citizen requesting to speak shall limit himself or herself to matters of fact regarding the issue of concern.
- Comments should be limited to five (5) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- Personal attacks made publicly toward any citizen or city employee are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command in accordance with the City's Personnel policies.
- Any member of the public interrupting City Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing the City Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the Council Chambers by Police Department personnel or other agent designated by the City Council or City Administrator.

**UNAPPROVED MINUTES REGULAR CITY COUNCIL MEETING
HAWARDEN CITY HALL – COUNCIL CHAMBERS
Wednesday, October 25, 2017 at 8:00 a.m.**

The Council Meeting was called to order at 5:30 p.m.

Present: Mayor Porter; Council Members: Olson, Kurth, Allen, Feldhacker, Harvey

Absent: None

Staff Present: Tom Kane, Public Works Director; Pam Wakeman, Finance Officer; Mike DeBruin, Chief of Police; Jim Pickner, City Attorney

Absent: Gary Tucker, City Administrator/City Clerk

Standard Agenda Items

1a. Approval of October 11, 2017 Regular Council Meeting Minutes.

Moved by Kurth/Feldhacker to approve October 11, 2017 Regular Council Meeting Minutes.
Motion carried 5-0.

1b. Approval of Claims for Payment.

Moved by Allen/Kurth to approve the October 25, 2017 Claims for Payment.
Motion carried 5-0.

1c. No Open Business from the Community was held.

2a. Mayor's Report was given.

2b. No Council Comments were given.

2c. Staff Reports were given.

Agenda Items

Item 3. Hospital Project Update.

Jayson Pullman was present and gave an update.

Item 4. Resolution 2017-19 allowing the extension of City-Wide Solid Waste Collection and Disposal Agreement between the City of Hawarden and K&P Services, Inc. D/B/A Independence Waste for an additional two years.

Moved by Olson/Kurth to approve.

Aye: Feldhacker, Kurth, Olson, Harvey, Allen Nay: None

Motion carried 5-0.

Item 5. Closed session Pursuant to Iowa Code Section 21.5(i) to evaluate the professional competency and qualifications of candidates for City Administrator and discussion and possible decision on offer of contract and negotiation of contract terms with any candidate selected.

Moved by Olson/Feldhacker to enter Closed Session at 5:39 p.m. Aye: Allen, Olson, Feldhacker, Kurth. Nay: Harvey. Motion carried 4-1.

Return to Open Session at 6:20 p.m.

Moved by Allen/Olson to return to Open Session. Aye: Olson, Harvey, Allen, Kurth, Feldhacker. Nay: None. Motion carried 5-0.

Item 6. Possible Action on hiring of City Administrator.

Moved by Olson/Kurth to negotiate with Candidate #4 for the city administrator position.

Aye: Kurth, Allen, Feldhacker, Olson. Nay: Harvey

Motion carried 4-1.

The next regular City Council Meeting will be Wednesday, November 8, 2017.

Moved by Olson/Kurth to adjourn the meeting. Motion carried 5-0.

Meeting adjourned at 6:21 p.m.

Ricard R. Porter, Mayor

ATTEST:

Gary Tucker, City Administrator/City Clerk

**CITY OF HAWARDEN
COUNCIL MEETING
NOVEMBER 8, 2017**

CHECK DATE	CHECK NO	VENDOR	REFERENCE	AMOUNT
11/3/2017	ACH	CITY OF HAWARDEN	PAYROLL	\$ 73,465.83
11/3/2017	11140632	EFTPS	FED/FICA TAX	\$ 12,380.84
11/3/2017	11140633	CLAYTON ENERGY CORPORATION	GAS PURCHASE	\$ 5,488.20
10/30/2017	50541	VISA	PROGRAMMING	\$ 643.04
10/25/2017	50542 thru	OCTOBER CLAIMS APPROVED		
10/25/2017	50613	OCTOBER CLAIMS APPROVED		
10/30/2017	50614	ACCESS SYSTEMS	COPIER MAINTENANCE	\$ 30.36
10/30/2017	50615	AD-VERTISER	CLASSIFIED AD	\$ 15.54
10/30/2017	50616	AUDIO EDITIONS	AUDIO BOOKS	\$ 174.19
10/30/2017	50617	BIBLIONIX	INT LIB SYST MIGR & ANNL FEE	\$ 2,700.00
10/30/2017	50618	BRODART CO	SUPPLIES	\$ 254.54
10/30/2017	50619	CARPET CENTRAL	CARPET INSTALLATION	\$ 6,452.49
10/30/2017	50620	CITY OF HAWARDEN	UTILITIES	\$ 355.57
10/30/2017	50621	COUNSEL	PRINTER MAINTENANCE	\$ 39.84
10/30/2017	50622	FAYETTE COMMUNITY LIBRARY	LARGE PRINT BOOKS	\$ 45.00
10/30/2017	50623	GALE/CENGAGE LEARNING	LARGE PRINT BOOKS	\$ 98.55
10/30/2017	50624	HAWARDEN PUBLIC LIBRARY	PETTY CASH POSTAGE	\$ 107.39
10/30/2017	50625	HITEC	TELEPHONE SVC	\$ 79.93
10/30/2017	50626	INGRAM LIBRARY SERVICES	BOOKS	\$ 1,664.52
10/30/2017	50627	IOWA COMMUNICATIONS NETWORK	LONG DISTANCE	\$ 4.56
10/30/2017	50628	IOWA INFORMATION INC	ADVERTISING	\$ 37.50
10/30/2017	50629	IOWA PRISON INDUSTRIES	SHELVING PROJ	\$ 13,522.00
10/30/2017	50630	JASON JANS	YARD CARE	\$ 440.00
10/30/2017	50631	LORI JUHLIN	MILEAGE CORALVILLE	\$ 374.50
10/30/2017	50632	MEN'S HEALTH	MAGAZINE SUBSCRIPTION	\$ 29.97
10/30/2017	50633	MOTOR TREND	MAGAZINE SUBSCRIPTION	\$ 18.00
10/30/2017	50634	NO STREAKING INC	WINDOW CLEANING	\$ 46.00
10/30/2017	50635	OLSONS PEST TECHNICIANS	PEST CONTROL	\$ 35.00
10/30/2017	50636	CITY OF ORANGE CITY	MILEAGE	\$ 22.26
10/30/2017	50637	RANGER RICK JR	MAGAZINE SUBSCRIPTION	\$ 19.95
10/30/2017	50638	SEBCO BOOKS	BOOKS	\$ 86.84
10/30/2017	50639	SPORTS ILLUSTRATED	MAGAZINE SUBSCRIPTION	\$ 39.75
10/30/2017	50640	TASTE OF HOME	MAGAZINE SUBSCRIPTION	\$ 14.98
10/30/2017	50641	TEEN VOGUE	MAGAZINE SUBSCRIPTION	\$ 12.00
10/30/2017	50642	WEIGHT WATCHERS	MAGAZINE SUBSCRIPTION	\$ 14.95
11/3/2017	50643 thru	PAYROLL CHECKS		
11/3/2017	50646	PAYROLL CHECKS		
11/3/2017	50647	STATE OF SOUTH DAKOTA	REIMBURSEMENTS	\$ 398.28
11/3/2017	50648	SIOUX COUNTY SHERIFF'S OFFICE	REIMBURSEMENTS	\$ 268.36
11/1/2017	50649	AGENCY TWO TWELVE	WEB HOSTING	\$ 1,200.00
11/1/2017	50650	APGA	2018 SHRIMP FEE	\$ 395.00
11/1/2017	50651	BOMGAARS	SUPPLIES	\$ 1,394.54

CHECK DATE	CHECK NO	VENDOR	REFERENCE	AMOUNT
11/1/2017	50652	DATA TECHNOLOGIES INC	LICENSE/SUPPORT 2018	\$ 6,385.68
11/1/2017	50653	INDEPENDENCE WASTE	GARBAGE COLLECTION	\$ 13,648.81
11/1/2017	50654	JACKS SERVICE INC	SUPPLIES	\$ 13.65
11/1/2017	50655	MISSOURI RIVER ENERGY SVCS	INFRARED INSPECTION	\$ 464.90
11/1/2017	50656	NATIONAL CABLE TELEVISION	TV PROGRAMMING COST	\$ 24,237.21
11/1/2017	50657	NORTH WEST REC	POWER FOR WELLS	\$ 26.00
11/1/2017	50658	SCHOENEMAN BROS CO	SUPPLIES	\$ 127.44
11/1/2017	50659	UNITED STATES TREASURY	FORM 941	\$ 1,166.84
11/1/2017	50660	UNITED PARCEL SERVICE	SHIPPING	\$ 13.58
11/1/2017	50661	USAC	USAC FEES	\$ 1,382.42
11/1/2017	50662	VAN WERT INC	METERS	\$ 10,865.85
11/1/2017	50663	VISA	CAR WASH	\$ 1,825.13
11/1/2017	50664	WEST SIOUX VETERINARIANS	ANIMAL CONTROL	\$ 1,222.00
11/3/2017	50665	AD-VERTISER	PUBLISHING	\$ 662.92
11/3/2017	50666	AGENCY ONE SERVICES	HELIPAD INS	\$ 1,717.00
11/3/2017	50667	MINDIE BAILEY	REBATE	\$ 8.00
11/3/2017	50668	BALTIC NETWORKS USA	SUPPLIES	\$ 151.57
11/3/2017	50669	CATHIE BROWN	REBATE	\$ 50.00
11/3/2017	50670	CASEYS GENERAL STORE INC	FUEL	\$ 465.26
11/3/2017	50671	CENTRAL PARTS & SUPPLY	SUPPLIES	\$ 446.07
11/3/2017	50672	CENTURY BUSINESS PRODUCTS INC	AGREEMENT	\$ 175.21
11/3/2017	50673	CHLORINATORS INCORPORATED	SUPPLIES	\$ 928.55
11/3/2017	50674	CHR SOLUTIONS INC	SOFTWARE WTVE	\$ 800.00
11/3/2017	50675	CONSORTIA CONSULTING	SERVICE	\$ 2,515.00
11/3/2017	50676	CULLIGAN WATER CONDITIONING	SUPPLIES	\$ 48.50
11/3/2017	50677	DIGI-KEY CORP 758681	SUPPLIES	\$ 106.82
11/3/2017	50678	SHELLEY EDMUNDS	REFUND	\$ 250.00
11/3/2017	50679	ERICSON OIL LC	FUEL	\$ 1,232.89
11/3/2017	50680	FELD FIRE	SUPPLIES	\$ 1,151.80
11/3/2017	50681	JAMES FELDHACKER	REBATE	\$ 650.00
11/3/2017	50682	GROEBNER	SUPPLIES	\$ 1,741.79
11/3/2017	50683	HAWARDEN SENIOR CITIZEN CENTER	RENT	\$ 250.00
11/3/2017	50684	BRAD HOFLAND	SERVICES	\$ 150.00
11/3/2017	50685	MARY HULLEMAN	BENEFITS PD	\$ 488.68
11/3/2017	50686	IOWA UTILITIES BOARD	1ST QTR ASSESSMENT	\$ 96.00
11/3/2017	50687	KRIZ-DAVIS COMPANY	SUPPLIES	\$ 393.20
11/3/2017	50688	L.G. EVERIST INC	SUPPLIES	\$ 1,891.18
11/3/2017	50689	LYNOTT IMPLEMENT INC	SUPPLIES	\$ 111.26
11/3/2017	50690	MOUW MOTOR CO., INC	VEH MAINT	\$ 37.49
11/3/2017	50691	MOW & GLOW LAWN & FLOOR CARE	SERVICE	\$ 150.00
11/3/2017	50692	MUELLER CO	SUPPLIES	\$ 158.56
11/3/2017	50693	MUNICIPAL UTILITIES	UTILITIES	\$ 547.83
11/3/2017	50694	NOHAVA ROOFING	REPAIRS	\$ 436.00
11/3/2017	50695	ONE OFFICE SOLUTION	SUPPLIES	\$ 142.10
11/3/2017	50696	PICKNER LAW OFFICE PC	LEGAL FEES & SEMINAR	\$ 801.96
11/3/2017	50697	LYNDON H. RUYTER	UTILITY REFUND	\$ 614.53

CHECK DATE	CHECK NO	VENDOR	REFERENCE	AMOUNT
11/3/2017	50698	SAFETY MADE SIMPLE	ELECTRICAL TRAINING	\$ 311.30
11/3/2017	50699	SIOUXLAND DISTRICT HEALTH DEPT	LAB FEES	\$ 63.00
11/3/2017	50700	VISA	TRAINING	\$ 480.00
11/3/2017	50701	WESCO RECEIVABLES CORP	SUPPLIES	\$ 163.75
11/3/2017	50702	WEST SIOUX HIGH SCHOOL	YEARBOOK AD	\$ 60.00
		***** REPORT TOTAL *****		\$ 204,198.00

**CODE OF IOWA SECTION 403.19 TAX INCREMENT FINANCING (TIF) INDEBTEDNESS
CERTIFICATION TO COUNTY AUDITOR
Due To County Auditor By December 1 Prior To The Fiscal Year TIF Increment Tax Is Requested
Use One Certification Per Urban Renewal Area**

City: Hawarden County: Sioux

Urban Renewal Area Name: Hawarden UR District A & A Amendment

Urban Renewal Area Number: 84038 (Use five-digit Area Number Assigned by the County Auditor)

I hereby certify to the County Auditor that for the Urban Renewal Area within the City and County named above the City has outstanding loans, advances, indebtedness, or bonds, none of which have been previously certified, in the collective amount shown below, all of which qualify for repayment from the special fund referred to in paragraph 2 of Section 403.19 of the Code of Iowa.

Urban Renewal Area Indebtedness Not Previously Certified*: \$ 202,509

*There must be attached a supporting itemized listing of the dates that individual loans, advances, indebtedness, or bonds were initially approved by the governing body. (Complete and attach 'CITY TIF FORM 1.1'.)

The County Auditor shall provide the available TIF increment tax in subsequent fiscal years without further certification until the above-stated amount of indebtedness is paid to the City. However, for any fiscal year a City may elect to receive less than the available TIF increment tax by certifying the requested amount to the County Auditor on or before the preceding December 1. (File 'CITY TIF FORM 2' with the County Auditor by the preceding December 1 for each of those fiscal years where all of the TIF increment tax is not requested.)

A City reducing certified TIF indebtedness by any reason other than application of TIF increment tax received from the County Treasurer shall certify such reduced amounts to the County Auditor no later than December 1 of the year of occurrence. (File 'CITY TIF FORM 3' with the County Auditor when TIF indebtedness has been reduced by any reason other than application of TIF increment tax received from the County Treasurer.)

Notes/Additional Information:

Dated this 8th day of November, 2017

Signature of Authorized Official 712-551-2565
Telephone

TIF INDEBTEDNESS NOT PREVIOUSLY CERTIFIED ELIGIBLE FOR TAX COLLECTIONS NEXT FISCAL YEAR

City: Hawarden County: Sioux

Urban Renewal Area Name: Hawarden UR District A & A Amendment

Urban Renewal Area Number: 84038 (Use five-digit Area Number Assigned by the County Auditor)

Individual TIF Indebtedness Type/Description/Details:	Date Approved*:	Total Amount:
1. <u>Resolution 2017-20 - Annual Appropriation to Coilcraft, Inc.</u> <u>Deveopment Agreement for Building Addition</u>	<u>11/08/2017</u>	<u>2,509</u>
<input checked="" type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
2. <u>Resolution 2017-21 Approval of Internal Loan (Advance) to TIF A for</u> <u>Industrial Project Infrastructure Debt</u>	<u>11/08/2017</u>	<u>200,000</u>
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
3. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
4. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
5. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		

If more indebtedness entry lines are needed continue to Form 1.1 Page 2.

Total For City TIF Form 1.1 Page 1: 202,509

* "Date Approved" is the date that the local governing body initially approved the TIF indebtedness.

TIF INDEBTEDNESS NOT PREVIOUSLY CERTIFIED ELIGIBLE FOR TAX COLLECTIONS NEXT FISCAL YEAR

City: Hawarden County: Sioux

Urban Renewal Area Name: Hawarden UR District A & A Amendment

Urban Renewal Area Number: 84038 (Use five-digit Area Number Assigned by the County Auditor)

Individual TIF Indebtedness Type/Description/Details:	Date Approved*:	Total Amount:
6. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
7. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
8. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
9. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
10. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		

If more indebtedness entry lines are needed continue to Form 1.1 Page 3.

Total For City TIF Form 1.1 Page 2: 0

* "Date Approved" is the date that the local governing body initially approved the TIF indebtedness.

TIF INDEBTEDNESS NOT PREVIOUSLY CERTIFIED ELIGIBLE FOR TAX COLLECTIONS NEXT FISCAL YEAR

City: Hawarden County: Sioux

Urban Renewal Area Name: Hawarden UR District A & A Amendment

Urban Renewal Area Number: 84038 (Use five-digit Area Number Assigned by the County Auditor)

Individual TIF Indebtedness Type/Description/Details:	Date Approved*:	Total Amount:
11. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
12. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
13. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
14. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
15. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		

If more indebtedness entry lines are needed continue to Form 1.1 Page 4.

Total For City TIF Form 1.1 Page 3: 0

* "Date Approved" is the date that the local governing body initially approved the TIF indebtedness.

TIF INDEBTEDNESS NOT PREVIOUSLY CERTIFIED ELIGIBLE FOR TAX COLLECTIONS NEXT FISCAL YEAR

City: Hawarden County: Sioux

Urban Renewal Area Name: Hawarden UR District A & A Amendment

Urban Renewal Area Number: 84038 (Use five-digit Area Number Assigned by the County Auditor)

Individual TIF Indebtedness Type/Description/Details:	Date Approved*:	Total Amount:
16. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
17. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
18. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
19. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
20. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		

Total For City TIF Form 1.1 Page 4: 0

* "Date Approved" is the date that the local governing body initially approved the TIF indebtedness.

RESOLUTION No. 2017-20

Obligating funds from the Urban Renewal Tax Revenue Fund for appropriation to the payment of annual appropriation tax increment financed obligations which shall come due in the next succeeding fiscal year

WHEREAS, the City of Hawarden, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Hawarden Urban Renewal Area – Industrial TIF A Addition (the “Urban Renewal Area”); and

WHEREAS, this Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa (the “Urban Renewal Tax Revenue Fund”), which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City has scheduled payments in the amount of \$2,509.40 (the “Annual Payment”) which shall come due in the fiscal year beginning July 1, 2018 with respect to the City’s Development Agreement with Coilcraft, Inc.

WHEREAS, it is now necessary for the City Council to obligate for appropriation to the Annual Payment, funds anticipated to be received in Urban Renewal Tax Revenue Fund in the fiscal year beginning July 1, 2017;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Hawarden, Iowa, as follows:

Section 1. The City Council hereby obligates \$2,509.40 for appropriation from the Urban Renewal Tax Revenue Fund to the Annual Payment in the fiscal year beginning July 1, 2018.

Section 2. The City Clerk is hereby directed to certify the amount obligated for appropriation in Section 1 above, on the City’s December 1, 2017 certification of debt payable from the Urban Renewal Tax Revenue Fund and to reflect such amount in the City’s budget for the next succeeding fiscal year.

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved November 8, 2017.

Ricard R. Porter, Mayor

Attest:

Gary W. Tucker, City Administrator/City Clerk

RESOLUTION NO 2017-21

**AUTHORIZING INTERNAL ADVANCE TO
TAX INCREMENT REVENUE FUND**

WHEREAS, the City of Hawarden, Iowa (the “City”), has established the Hawarden Urban Renewal Area – TIF A and A Amendment (the “Urban Renewal Area”) and has established the Hawarden Urban Renewal Area – TIF A and A Amendment Tax Increment Revenue Fund (the “Tax Increment Fund”) in connection therewith; and

WHEREAS, the City has undertaken an Industrial Project Infrastructure Debt as an urban renewal project in the Urban Renewal Area (the “Project”); and

WHEREAS, in order to make the costs of the Project eligible to be paid from future incremental property tax revenues, it is necessary to facilitate an internal advance of funds;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Hawarden, Iowa, as follows:

Section 1. It is hereby directed that an amount not to exceed Two Hundred Thousand Dollars (\$200,000) be advanced to the Urban Renewal Area Project Fund from the City’s Capital Equipment Fund (the “Advance”) in order to pay the costs of the Project. The Advance shall be repaid to Capital Equipment Fund without interest out of future incremental property tax revenues received into the Tax Increment Fund.

The Advance shall be repaid over a period of 1 fiscal year with \$200,000, to be repaid on or before June 1, 2018 provided however that repayment of the Advance is subject to the determination of future City Councils that there are incremental property tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Fund relative to the Advance, and the City Council reserves the right to appropriate funds, or to withhold such appropriation, at its discretion.

Section 2. A copy of this Resolution shall be filed in the office of the County Auditor of Sioux County, Iowa to evidence the Advance. Pursuant to Section 403.19 of the Code of Iowa, the City Clerk is hereby directed to certify, no later than December 1, 2017, the original amount of the Advance as provided for herein.

Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 8th day of November, 2017.

Ricard R. Porter, Mayor

Attest:

Gary W. Tucker, City Administrator/City Clerk

**CODE OF IOWA SECTION 403.19 TAX INCREMENT FINANCING (TIF) INDEBTEDNESS
CERTIFICATION TO COUNTY AUDITOR
Due To County Auditor By December 1 Prior To The Fiscal Year TIF Increment Tax Is Requested
Use One Certification Per Urban Renewal Area**

City: Hawarden County: Sioux

Urban Renewal Area Name: Hawarden Urban Renewal District TIF D (051D)

Urban Renewal Area Number: 84057 (Use five-digit Area Number Assigned by the County Auditor)

I hereby certify to the County Auditor that for the Urban Renewal Area within the City and County named above the City has outstanding loans, advances, indebtedness, or bonds, none of which have been previously certified, in the collective amount shown below, all of which qualify for repayment from the special fund referred to in paragraph 2 of Section 403.19 of the Code of Iowa.

Urban Renewal Area Indebtedness Not Previously Certified*: \$ 15,000

*There must be attached a supporting itemized listing of the dates that individual loans, advances, indebtedness, or bonds were initially approved by the governing body. (Complete and attach 'CITY TIF FORM 1.1'.)

The County Auditor shall provide the available TIF increment tax in subsequent fiscal years without further certification until the above-stated amount of indebtedness is paid to the City. However, for any fiscal year a City may elect to receive less than the available TIF increment tax by certifying the requested amount to the County Auditor on or before the preceding December 1. (File 'CITY TIF FORM 2' with the County Auditor by the preceding December 1 for each of those fiscal years where all of the TIF increment tax is not requested.)

A City reducing certified TIF indebtedness by any reason other than application of TIF increment tax received from the County Treasurer shall certify such reduced amounts to the County Auditor no later than December 1 of the year of occurrence. (File 'CITY TIF FORM 3' with the County Auditor when TIF indebtedness has been reduced by any reason other than application of TIF increment tax received from the County Treasurer.)

Notes/Additional Information:

Dated this 8th day of November, 2017

Signature of Authorized Official 712-551-2565
Telephone

TIF INDEBTEDNESS NOT PREVIOUSLY CERTIFIED ELIGIBLE FOR TAX COLLECTIONS NEXT FISCAL YEAR

City: Hawarden County: Sioux

Urban Renewal Area Name: Hawarden Urban Renewal District TIF D (051D)

Urban Renewal Area Number: 84057 (Use five-digit Area Number Assigned by the County Auditor)

Individual TIF Indebtedness Type/Description/Details:	Date Approved*:	Total Amount:
1. <u>Resolution 2017-22 Approval of Internal Loan (Advance to TIF D for Infrastructure Debt)</u>	<u>11/08/2017</u>	<u>15,000</u>

2. _____		

3. _____		

4. _____		

5. _____		

'X' this box if a rebate agreement. List administrative details on lines above.

'X' this box if a rebate agreement. List administrative details on lines above.

'X' this box if a rebate agreement. List administrative details on lines above.

'X' this box if a rebate agreement. List administrative details on lines above.

'X' this box if a rebate agreement. List administrative details on lines above.

If more indebtedness entry lines are needed continue to Form 1.1 Page 2.

Total For City TIF Form 1.1 Page 1: 15,000

* "Date Approved" is the date that the local governing body initially approved the TIF indebtedness.

TIF INDEBTEDNESS NOT PREVIOUSLY CERTIFIED ELIGIBLE FOR TAX COLLECTIONS NEXT FISCAL YEAR

City: Hawarden County: Sioux

Urban Renewal Area Name: Hawarden Urban Renewal District TIF D (051D)

Urban Renewal Area Number: 84057 (Use five-digit Area Number Assigned by the County Auditor)

Individual TIF Indebtedness Type/Description/Details:	Date Approved*:	Total Amount:
6. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
7. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
8. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
9. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
10. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		

If more indebtedness entry lines are needed continue to Form 1.1 Page 3.

Total For City TIF Form 1.1 Page 2: 0

* "Date Approved" is the date that the local governing body initially approved the TIF indebtedness.

TIF INDEBTEDNESS NOT PREVIOUSLY CERTIFIED ELIGIBLE FOR TAX COLLECTIONS NEXT FISCAL YEAR

City: Hawarden County: Sioux

Urban Renewal Area Name: Hawarden Urban Renewal District TIF D (051D)

Urban Renewal Area Number: 84057 (Use five-digit Area Number Assigned by the County Auditor)

Individual TIF Indebtedness Type/Description/Details:	Date Approved*:	Total Amount:
11. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
12. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
13. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
14. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
15. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		

If more indebtedness entry lines are needed continue to Form 1.1 Page 4.

Total For City TIF Form 1.1 Page 3: 0

* "Date Approved" is the date that the local governing body initially approved the TIF indebtedness.

TIF INDEBTEDNESS NOT PREVIOUSLY CERTIFIED ELIGIBLE FOR TAX COLLECTIONS NEXT FISCAL YEAR

City: Hawarden County: Sioux

Urban Renewal Area Name: Hawarden Urban Renewal District TIF D (051D)

Urban Renewal Area Number: 84057 (Use five-digit Area Number Assigned by the County Auditor)

Individual TIF Indebtedness Type/Description/Details:	Date Approved*:	Total Amount:
16. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
17. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
18. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
19. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		
20. _____ _____ _____ _____	_____	_____
<input type="checkbox"/> 'X' this box if a rebate agreement. List administrative details on lines above.		

Total For City TIF Form 1.1 Page 4: 0

* "Date Approved" is the date that the local governing body initially approved the TIF indebtedness.

RESOLUTION NO 2017-22

**AUTHORIZING INTERNAL ADVANCE TO
TAX INCREMENT REVENUE FUND**

WHEREAS, the City of Hawarden, Iowa (the “City”), has established the Hawarden Urban Renewal Area – TIF D (the “Urban Renewal Area”) and has established the Hawarden Urban Renewal Area – TIF D Tax Increment Revenue Fund (the “Tax Increment Fund”) in connection therewith; and

WHEREAS, the City has undertaken a Infrastructure Debt as an urban renewal project in the Urban Renewal Area (the “Project”); and

WHEREAS, in order to make the costs of the Project eligible to be paid from future incremental property tax revenues, it is necessary to facilitate an internal advance of funds;

NOW, THEREFORE, IT IS RESOLVED by the City Council of the City of Hawarden, Iowa, as follows:

Section 1. It is hereby directed that an amount not to exceed Fifteen Thousand Dollars (\$15,000) be advanced to the Urban Renewal Area Project Fund from the City’s Capital Equipment Fund (the “Advance”) in order to pay the costs of the Project. The Advance shall be repaid to Capital Equipment Fund without interest out of future incremental property tax revenues received into the Tax Increment Fund.

The Advance shall be repaid over a period of 1 fiscal year with \$15,000, to be repaid on or before June 1, 2018 provided however that repayment of the Advance is subject to the determination of future City Councils that there are incremental property tax revenues available for such purpose which have been allocated to or accrued in the Tax Increment Fund relative to the Advance, and the City Council reserves the right to appropriate funds, or to withhold such appropriation, at its discretion.

Section 2. A copy of this Resolution shall be filed in the office of the County Auditor of Sioux County, Iowa to evidence the Advance. Pursuant to Section 403.19 of the Code of Iowa, the City Clerk is hereby directed to certify, no later than December 1, 2017, the original amount of the Advance as provided for herein.

Section 3. All resolutions or parts thereof in conflict herewith, are hereby repealed, to the extent of such conflict.

PASSED AND APPROVED this 8th day of November, 2017.

Ricard R. Porter, Mayor

Attest:

Gary W. Tucker, City Administrator/City Clerk