

**CITY OF HAWARDEN  
REGULAR CITY COUNCIL MEETING AGENDA  
Hawarden City Hall – Council Chambers Room  
Wednesday, September 12, 2018 at 5:30 p.m.**

**Standard Agenda Items**

- 1a. Approval of August 22, 2018 Council Meeting Minutes.**
- 1b. Approval of September 12, 2018 Claims for Payment**
- 1c. Open business from the Community (limited to a maximum of 5 minutes per item).**
- 2a. Mayor’s Report**
- 2b. Staff Reports/Discussion**
- 2c. Council Comments**

**Other Agenda Items**

- 3. Resolution 2018-28 approving FY18 City of Hawarden Street Finance Report**
- 4. Second Reading of Ordinance 703, An Ordinance Amending the Code of Ordinances of the City of Hawarden, Iowa By Amending Provisions Pertaining to Alcoholic Beverage Control.**
- 5. Second Reading of Ordinance 704, An Ordinance Amending the Code of Ordinances of the City of Hawarden, Iowa By Amending Provisions Pertaining to Traffic Regulations.**
- 6. Second Reading of Ordinance 705, An Ordinance Amending the Code of Ordinances for the City of Hawarden, Iowa By Amending Provisions Pertaining to Cigarette and Tobacco Permits.**
- 7. First Reading of Ordinance 706, An Ordinance Amending the Code of Ordinances of the City of Hawarden, Iowa By Adding a New Section to Chapter 69 of the Hawarden City Code to Regulate Parking or Storing Vehicles on Unimproved Surfaces on Residential Properties in R-1 and R-2 Zones.**
- 8. Consent Agenda:**
  - a. Request from Brian Engleman, dba Sportsman’s Lanes & Lounge, for a Liquor License Transfer to Hawarden Community Center on Sat., Sept. 29, 2018.**
- 9. Adjournment**

# City of Hawarden

## Public Meeting Procedures

These Procedural rules are to provide for the orderly conduct of City business by the City Council, with the objective of providing for full, open and comprehensive debate of issues brought before the body for action in a forum open to the public, and which encourages citizens' awareness of City Council activities. These procedures do not increase or diminish the existing powers or authority of the Mayor or City Council members, but is intended merely to serve as a general set of guidelines to assist the governmental body in conducting City business.

### House Rules:

- No food or drink other than bottled water may be brought into the Council Chambers.
- Cell phones and pagers should be silenced in the Council Chambers.
- Signs and placards are not permitted in the Council Chambers.

### Citizens' Right To Be Heard:

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to City Council on matters of concern. Accordingly, City Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing.
- Speakers must stand at the dais and speak into the microphone, unless unable to do so, and state your name and address for the record.
- Any citizen requesting to speak shall limit himself or herself to matters of fact regarding the issue of concern.
- Comments should be limited to five (5) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- Personal attacks made publicly toward any citizen or city employee are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command in accordance with the City's Personnel policies.
- Any member of the public interrupting City Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing the City Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the Council Chambers by Police Department personnel or other agent designated by the City Council or City Administrator.

**UNAPPROVED MINUTES REGULAR CITY COUNCIL MEETING  
HAWARDEN CITY HALL – COUNCIL CHAMBERS  
Wednesday, August 22, 2018 at 5:30 p.m.**

The Council Meeting was called to order at 5:30 p.m.

Present: Mayor Porter; Council Members: Bergsma, Klocke, Feldhacker, Kurth

Absent: Council Member Olson

Staff Present: Mike DeBruin, City Administrator/City Clerk; Tom Kane, Public Works Director; Travis Waterman, Ass't Public Works Director; Pam Wakeman, Finance Officer; Corey Utech, Chief of Police; Jim Pickner, City Attorney

Absent: None

**Standard Agenda Items**

**1a. Approval of August 8, 2018 Regular Council Meeting Minutes.**

Moved by Feldhacker/Bergsma to approve the August 8, 2018 Regular Council Meeting Minutes.  
Motion carried 4-0.

**1b. Approval of Claims for Payment.**

Moved by Kurth/Bergsma to approve the August 22, 2018 Claims for Payment.  
Motion carried 4-0.

**1c. No Open Business from the Community was held.**

**2a. Mayor's Report was given.**

**2b. No Council Comments were given.**

**2c. Staff Reports were given.**

**Agenda Items**

**Item 3. Hospital Update – Jayson Pullman.**

Jayson presented an update to the council.

**Item 4. Discussion on wastewater rate changes to pay for the Wastewater Plant upgrades.**

It was decided to present an ordinance at one of the Sept. council meetings.

**Item 5. Discussion on an Amendment to Hawarden Municipal Code Chapter 69 – Parking Regulations.**

Discussion was held & it was decided to place an ordinance on the next meeting agenda.

**Item 6. Resolution 2018-27 Authorizing the Release of Two Mortgages from Lo-Le Investments, LLC (Family 1<sup>st</sup> Dental).**

Moved by Feldhacker/Bergsma to approve.

Aye: Kurth, Bergsma, Feldhacker, Klocke                      Nay: None                      Motion carried 4-0

**Item 7. First reading of Ordinance 703, Amending the Code of Ordinances of the City of Hawarden, Iowa by Amending Provisions Pertaining to Alcoholic Beverage Control.**

Moved by Feldhacker/Klocke to approve.

Aye: Feldhacker, Kurth, Klocke, Bergsma                      Nay: None                      Motion carried 4-0.

**Item 8. First reading of Ordinance 704, Amending the Code of Ordinances of the City of Hawarden, Iowa by Amending Provisions Pertaining to Traffic Regulations.**

Moved by Bergsma/Kurth to approve.

Aye: Klocke, Bergsma, Feldhacker, Kurth                      Nay: None                      Motion carried 4-0.

**Item 9. First reading of Ordinance 705, Amending the Code of Ordinances of the City of Hawarden, Iowa by Amending Provisions Pertaining to Cigarette and Tobacco Permits.**

Moved by Rob/Jenn to approve.

Aye: Bergsma, Klocke, Feldhacker, Kurth                      Nay: None                      Motion carried 4-0.

**Item 10. Consent Agenda**

**a. Request from Brian Engleman dba Sportsman's Lanes & Lounge for a Liquor License Transfer to Hawarden Community Center on Sat., Sept. 15, 2018.**

Moved by Feldhacker/Bergsma to approve.                      Motion carried 4-0.

**Item 11. Adjournment.**

The next regular City Council Meeting will be Wednesday, September 12, 2018 @ 5:30 p.m.  
Moved by Bergsma/Kurth to adjourn the meeting. Motion carried 4-0.  
Meeting adjourned at 6:18 p.m.

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Ricard R. Porter, Mayor

ATTEST:

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Michael De Bruin, City Administrator/City Clerk

**CITY OF HAWARDEN  
COUNCIL MEETING  
September 12, 2018**

<b>CHECK</b>	<b>CHECK NO</b>	<b>VENDOR</b>	<b>REFERENCE</b>	<b>AMOUNT</b>
8/23/2018	52363	BETTER HOMES & GARDENS	MAGAZINE SUBSCRIPTION	\$ 9.99
8/23/2018	52364	BLACKSTONE AUDIO INC	AUDIO BOOKS	\$ 119.78
8/23/2018	52365	CITY OF HAWARDEN	UTILITIES	\$ 340.32
8/23/2018	52366	CITY OF ORANGE CITY	MILEAGE LIB CONVENTION	\$ 160.23
8/23/2018	52367	COUNSEL	COPIER CONTRACT	\$ 98.44
8/23/2018	52368	GALE/CENGAGE LEARNING	LARGE PRINT BOOKS	\$ 44.98
8/23/2018	52369	GIRLS LIFE	MAGAZINE SUBSCRIPTION	\$ 19.95
8/23/2018	52370	PETTY CASH	POSTAGE	\$ 141.63
8/23/2018	52371	HITEC	TELEPHONE SERVICE	\$ 80.17
8/23/2018	52372	INGRAM LIBRARY SERVICES	BOOKS	\$ 1,025.68
8/23/2018	52373	IOWA COMMUNICATIONS NETWORK	LONG DISTANCE	\$ 5.75
8/23/2018	52374	IOWA GAME & FISH	MAGAZINE SUBSCRIPTION	\$ 18.00
8/23/2018	52375	JASON JANS	LAWN CARE	\$ 370.00
8/23/2018	52376	LORI JUHLIN	MILEAGE	\$ 25.07
8/23/2018	52377	MENS HEALTH	MAGAZINE SUBSCRIPTION	\$ 17.00
8/23/2018	52378	JERRY NELSON	PROGRAM FEE	\$ 400.00
8/23/2018	52379	NOHAVA CONSTRUCTION INC	BUILDING REPAIR	\$ 253.00
8/23/2018	52380	OLSONS PEST TECHNICIANS	PEST CONTROL	\$ 45.00
8/23/2018	52381	SIMPLE & DELICIOUS	MAGAZINE SUBSCRIPTION	\$ 14.98
8/23/2018	52382	SIOUX CENTER NEWS	NEWSPAPER SUBSCRIPTION	\$ 32.00
8/23/2018	52383	SIOUX CENTER PUBLIC LIBRARY	PROGRAM FEE	\$ 200.00
8/23/2018	52384	THE MAGNOLIA JOURNAL	MAGAZINE SUBSCRIPTION	\$ 20.00
8/23/2018	52385	THIS OLD HOUSE	MAGAZINE SUBSCRIPTION	\$ 35.00
8/24/2018		ACH CITY OF HAWARDEN	PAYROLL	\$ 78,427.77
8/24/2018	52386	CITY OF HAWARDEN	PAYROLL	
8/24/2018 thru	52396	CITY OF HAWARDEN	PAYROLL	
8/24/2018	52397	ICMA-RC	457- ICMA	\$ 2,250.00
8/24/2018	52398	VOID	VOID	
8/24/2018	52399	FLEX PLAN	URM/FLEX PLAN	\$ 1,973.80
8/24/2018	52400	STATE OF SOUTH DAKOTA	REIMBURSEMENT	\$ 398.28
8/24/2018	52401	AFSCME/IOWA COUNCIL 61	VOID	
8/24/2018	52402	AFSCME/IOWA COUNCIL 61	UNION DUES	\$ 320.11
8/24/2018	52403	IOWA PUMP WORKS INC	SUPPLIES	\$ 766.02
8/24/2018	52404	JOHN DEERE FINANCIAL	SUPPLIES	\$ 398.95
8/24/2018	52405	NORTH WEST REC	POWER FOR WELLS	\$ 26.00
8/24/2018	52406	SCHOENEMAN BROS CO	SUPPLIES	\$ 230.73
8/24/2018	52407	VISA	SUPPLIES	\$ 1,365.52
8/27/2018	52408	ADAMS CABLE EQUIPMENT INC	SUPPLIES	\$ 1,226.00
8/27/2018	52409	B & H PHOTO-VIDEO	SUPPLIES	\$ 923.64
8/27/2018	52410	DIGI-KEY ELECTRONICS	SUPPLIES	\$ 135.03
8/27/2018	52411	MIKE FINCH	SELF-INS FUND REIMBURSEMENT	\$ 1,630.48
8/27/2018	52412	UNITED PARCEL SERVICE	SHIPPING	\$ 16.57

CHECK	CHECK NO	VENDOR	REFERENCE	AMOUNT
8/31/2018	52413	CITY OF HAWARDEN	PAYROLL	
8/31/2018	THRU 52418	CITY OF HAWARDEN	PAYROLL	
9/7/2018	ACH	CITY OF HAWARDEN	PAYROLL	\$ 75,943.21
9/7/2018	52419	STATE OF SOUTH DAKOTA	REIMBURSEMENT	\$ 398.28
9/12/2018	52420	AD-VERTISER	CLAIMS 8/22	\$ 796.82
9/12/2018	52421	ADAMS CABLE EQUIPMENT INC	SUPPLIES	\$ 614.50
9/12/2018	52422	ADVANCED MEDIA	SUPPLIES	\$ 173.54
9/12/2018	52423	ANCERLY HOSTING	WEB HOSTING	\$ 100.00
9/12/2018	52424	BTN	TV PROGRAMMING COST	\$ 1,273.68
9/12/2018	52425	BOMGAARS	SUPPLIES	\$ 1,516.25
9/12/2018	52426	BORDER STATES ELEC SUPPLY	BATTERIES	\$ 13,261.40
9/12/2018	52427	BROWN SUPPLY CO	SUPPLIES	\$ 976.01
9/12/2018	52428	CDW GOVERNMENT INC	SUPPLIES	\$ 114.22
9/12/2018	52429	CENTRAL PARTS & SUPPLY	BATTERY	\$ 726.61
9/12/2018	52430	CENTURY BUSINESS PRODUCTS INC	SVC AGREEMENT 7/18-8/18	\$ 121.15
9/12/2018	52431	CONSORTIA CONSULTING	CABLE SERVICES JULY	\$ 3,450.00
9/12/2018	52432	CULLIGAN WATER CONDITIONING	SERVICE	\$ 37.00
9/12/2018	52433	DATA TECHNOLOGIES INC	IA USERS GROUP MTG TRACEY,PAM	\$ 170.00
9/12/2018	52434	DGR ENGINEERING	PRELIMINARY	\$ 783.00
9/12/2018	52435	DIAMOND VOGEL & WAX CO	PAINT	\$ 5,323.79
9/12/2018	52436	EAGLE COMTRONICS INC	SUPPLIES	\$ 126.21
9/12/2018	52437	ERICSON AUTO BODY	OIL, FILTER 04 CHEVY	\$ 132.00
9/12/2018	52438	FELD FIRE	BATTERIES	\$ 6.00
9/12/2018	52439	GLENN GERRITSON	REBATE	\$ 100.00
9/12/2018	52440	GRAINGER INC	SUPPLIES	\$ 1,218.94
9/12/2018	52441	RONALD GREEN	REBATE	\$ 25.00
9/12/2018	52442	GROEBNER	SUPPLIES	\$ 721.39
9/12/2018	52443	HAWARDEN REGIONAL HEALTHCARE	LOST JULY 2018	\$ 25,335.14
9/12/2018	52444	HAWARDEN SENIOR CITIZEN CENTER	RENT	\$ 250.00
9/12/2018	52445	HAWKINS INC	CHEMICALS	\$ 986.80
9/12/2018	52446	HIGH SPEED GEAR	UNIFORM VESTS	\$ 372.00
9/12/2018	52447	HITEC	PHONE SERVICE	\$ 787.35
9/12/2018	52448	BRAD HOFLAND	CLEANING	\$ 100.00
9/12/2018	52449	MARY HULLEMAN	PD RETIREMENT BENEFITS	\$ 498.57
9/12/2018	52450	IAMU	DRUG & ALCOHOL WEBINAR	\$ 55.00
9/12/2018	52451	INDEPENDENCE WASTE	POT RENTAL	\$ 428.70
9/12/2018	52452	INTERSTATE ALL BATTERY CENTER	BATTERIES	\$ 78.00
9/12/2018	52453	IOWA DNR	PERMIT #295	\$ 400.00
9/12/2018	52454	IOWA ONE CALL	EMAIL LOCATES	\$ 32.40
9/12/2018	52455	IOWA PRISON INDUSTRIES	SIGNS	\$ 2,688.02
9/12/2018	52456	JACKS UNIFORMS & EQUIPMENT	UNIFORM VESTS	\$ 637.52
9/12/2018	52457	JEFFS RADIATOR & REPAIRS	OIL CHNGE BLADE-MOWER	\$ 547.80
9/12/2018	52458	L.G. EVERIST INC	ROCK	\$ 1,013.10
9/12/2018	52459	MAINSTEET AUTOBODY &	DECAL INSTALL	\$ 100.00
9/12/2018	52460	MANGOLD ENVIRONMENTAL	LAB FEES	\$ 320.00
9/12/2018	52461	MID-AMERICAN RESEARCH CHEMICAL	CLEANER DISINFECTANT	\$ 303.90

CHECK	CHECK NO	VENDOR	REFERENCE	AMOUNT
9/12/2018	52462	MID-SIOUX OPPORTUNITY INC	LIHEAP REFUNDS	\$ 99.57
9/12/2018	52463	MIDWEST ALARM COMPANY INC	FIRE & SECURITY ALARM	\$ 93.00
9/12/2018	52464	JOHN MILLIKAN	SELF INS FUND REIMBURSEMENT	\$ 750.00
9/12/2018	52465	ROBERTO MORA	REBATE	\$ 474.60
9/12/2018	52466	MOW & GLOW LAWN & FLOOR CARE	SERVICE	\$ 100.00
9/12/2018	52467	MUELLER CO	SUPPLIES	\$ 38.14
9/12/2018	52468	MUNICIPAL UTILITIES	UTILITIES	\$ 919.64
9/12/2018	52469	NATIONAL CABLE TELEVISION	TV PROGRAMMING COST	\$ 27,461.21
9/12/2018	52470	JEFF NOHAVA	BACKGROUND CHECK	\$ 35.00
9/12/2018	52471	NWIPDC	HOUSING REHAB GRANT APP	\$ 1,000.00
9/12/2018	52472	OLSONS PEST TECHNICIANS	PEST CONTROL	\$ 76.43
9/12/2018	52473	ONE OFFICE SOLUTION	CLIPBOARD,MOUSEPAD,FILE	\$ 213.72
9/12/2018	52474	PICKNER LAW OFFICE PC	SEPT RETAINER	\$ 724.00
9/12/2018	52475	PLUIM PUBLISHING INC	NUISANCE FORMS	\$ 212.00
9/12/2018	52476	POWERPLAN	REPAIRS	\$ 8,913.00
9/12/2018	52477	PREMIER COMMUNICATIONS	SERVICE	\$ 423.34
9/12/2018	52478	ROVI GUIDES INC	TV PROGRAMMING COST	\$ 573.84
9/12/2018	52479	WILLIAM SHEPHERD	REBATE	\$ 25.00
9/12/2018	52480	SINCLAIR BROADCAST GROUP	KMEG RETRANSMISSION	\$ 1,795.50
9/12/2018	52481	SIOUX COUNTY TREASURER	PROPERTY TAXES	\$ 4,154.00
9/12/2018	52482	SIOUXLAND DISTRICT HEALTH DEPT	LAB FEES	\$ 80.00
9/12/2018	52483	SMITH ELECTRIC	SERVICE AC UNIT	\$ 809.45
9/12/2018	52484	TEN NAPEL HEATING & COOLING	CONTRACTOR REBATE	\$ 100.00
9/12/2018	52485	TOPKOTE INC	RESURFACE	\$ 72,489.77
9/12/2018	52486	TOWER DISTRIBUTION COMPANY	TV PROGRAMMING COST MONTHL'	\$ 186.27
9/12/2018	52487	USA BLUEBOOK	SUPPLIES	\$ 804.10
9/12/2018	52488	UTILITY EQUIPMENT COMPANY	COUPLING	\$ 26.25
9/12/2018	52489	VISA	GIFT	\$ 889.97
9/12/2018	52490	VSP GRAPHIC GROUP	VEHICLE GRAPHICS	\$ 1,174.95
9/12/2018	52491	WEST SIOUX VETERINARIANS	ANIMAL CONTROL	\$ 460.00
8/24/2018	11140811	WADDELL & REED	457- W&R	\$ 800.00
8/24/2018	11140812	IPERS	IPERS - CITY	\$ 15,003.00
8/24/2018	11140813	WELLMARK	GROUP 125 - FAM	\$ 27,989.54
8/24/2018	11140814	AFLAC	SUPP.INSURANCE	\$ 636.62
8/24/2018	11140815	EFTPS	FED/FICA TAX	\$ 12,244.94
8/24/2018	11140816	IOWA DEPT OF REVENUE	STATE TAXES	\$ 4,274.00
8/24/2018	11140817	TREASURER STATE OF IA	WATER SVC EXCISE TAX 8/16/18	\$ 1,043.00
8/24/2018	11140818	TREASURER STATE OF IOWA	SALES TAX 8/16/18	\$ 9,000.00
9/12/2018	11140819	DEARBORN NATIONAL	PD LIFE INS	\$ 296.11
9/12/2018	11140820	PEOPLES BANK	GENADM CHARGES & FEES	\$ 40.00
9/12/2018	11140821	USAC	TELE USAC FEES	\$ 1,594.82
9/12/2018	11140822	CLAYTON ENERGY CORPORATION	GAS PURCHASE	\$ 5,488.21
9/7/2018	11140823	EFTPS	FED/FICA TAX	\$ 11,906.72
9/12/2018	11140824	TREASURER STATE OF IOWA	PH SEPT 2018	\$ 437.82
		***** REPORT TOTAL *****		\$ 452,466.70

CHECK	CHECK NO	VENDOR	REFERENCE	AMOUNT
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FUND NO	9/12/18 CLAIM TOTAL	AMOUNT
001	General Fund	\$ 142,316.53
110	Road Use Tax	\$ 79,434.32
112	Employee Benefits	\$ 22,403.06
117	Police Retirement	\$ 498.57
121	Local Option Sales Tax	\$ 25,319.14
501	Library Gifts/Donations	\$ 67.64
600	General Utility Admin.	\$ 36,832.64
601	Water Utility Fund	\$ 14,225.34
610	Waste Water Utility Fund	\$ 10,609.29
630	Electric Utility Fund	\$ 26,522.13
640	Gas Utility Fund	\$ 18,855.61
670	Solid Waste Utility Fund	\$ 447.70
700	Telecommunication Admin.	\$ 9,433.20
710	Cable/Internet Utility Fund	\$ 41,731.30
720	Telephone Utility Fund	\$ 19,320.33
820	Self-insurance/Risk Mgt	\$ 4,449.90
<b>Total</b>		<b>\$ 452,466.70</b>

FUND NO	AUGUST 2018 REVENUE	AMOUNT
001	GENERAL FUND	\$ 30,068.49
110	ROAD USE TAX FUND	\$ 38,496.06
112	EMPLOYEE BENEFITS LEVY	\$ 565.49
121	LOCAL OPTION SALES TAX	\$ 25,319.14
126	TIF AREA A & ADDITION	\$ 11.18
127	TIF AREA C	\$ 100.25
128	TIF AREA I	\$ 3.67
200	DEBT SERVICE FUND	\$ 302.61
302	STREET SPECIAL ASSESSMENT	\$ 5,693.00
501	LIBRARY GIFTS/DONATIONS	\$ 67.64
601	WATER UTILITY FUND	\$ 36,153.32
610	WASTE WATER UTILITY FUND	\$ 24,288.76
630	ELECTRIC UTILITY FUND	\$ 220,761.03
640	GAS UTILITY FUND	\$ 34,555.70
670	SOLID WASTE UTILITY FUND	\$ 15,133.38
710	CABLE/INTERNET UTILITY	\$ 90,382.93
720	TELEPHONE UTILITY FUND	\$ 36,592.45
800	PROJECT SHARE FUND	\$ 30.00
<b>TOTAL</b>		<b>\$ 558,525.10</b>





Form 517007 {5-2018}  
Office of Local Systems  
Ames, IA 50010

# City Street Financial Report

Report Generated

9/4/2018 4:04 PM

Fiscal Year

2018

Sheet

1 of 8

<b>City Name</b>
<b>HAWARDEN</b>
City Number
3345

## Cover Sheet

Now therefore let it be resolved that the city council HAWARDEN, Iowa  
(City Name)

On 09/12/2018 did hereby approve and adopt the annual  
(month/day/year)

City Street Financial Report from July 1, 2017 to June 30, 2018  
(Year) (Year)

### Contact Information

Name	E-mail Address	Street Address	city	ZIP Code
Pam Wakeman	pamw@cityofhawarden.com	1150 Central Avenue	Hawarden, Iowa	51023-0000
Hours	Phone	Extension	Phone(Altenative)	
7:30 am to 4:30 pm	712-551-2565		712-551-2565	

### Preparer Information

Name	E-mail Address	Phone	Extension
Pam Wakeman	pamw@cityofhawarden.com	712-551-2565	

### Mayor Information

Name	E-mail Address	Street Address	city	ZIP Code
Ricard R. Porter	porterfuneral@outlook.com	1150 Central Avenue	Hawarden, Iowa	51023-0000
Phone	Extension			
712-551-2565				

Resolution Number

2018-28

**Ricard R. Porter**

Signature Mayor

**Michael DeBruin**

Signature City Clerk



Form 517007 {5-2018}  
Office of Local Systems  
Ames, IA 50010

# City Street Financial Report

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Fiscal Year

2018

Sheet

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<b>City Name</b>
HAWARDEN
<b>City Number</b>
3345

## Summary Statement Sheet

Column 1  
Road use  
Tax Fund

Column 2  
Other Street  
Monies

Column 3  
Street Debt

Column 4  
Totals

Round Figures to Nearest Dollars

<b>A. BEGINNING BALANCE</b>				
1. July 1 Balance	\$194,635	\$0	\$12,505	\$207,140
2. Adjustments (Note on Explanation Sheet)	-\$77,868	\$0	\$0	-\$77,868
3. Adjusted Balance	\$116,767	\$0	\$12,505	\$129,272
<b>B. REVENUES</b>				
1. Road Use Tax	\$324,844			\$324,844
2. Property Taxes		\$74,301	\$80,171	\$154,472
3. Special Assessments		\$0	\$61,725	\$61,725
4. Miscellaneous		\$0	\$69,496	\$69,496
5. Proceeds from Bonds, Notes, and Loans		\$0	\$0	\$0
6. Interest Earned		\$0	\$0	\$0
<b>7. Total Revenues (Lines B1 thru B6)</b>	\$324,844	\$74,301	\$211,392	\$610,537
<b>C. Total Funds Available (Line A3 + Line B7)</b>	\$441,611	\$74,301	\$223,897	\$739,809

Column 1  
Road use  
Tax Fund

Column 2  
Other Street  
Monies

Column 3  
Street Debt

Column 4  
Totals

Round Figures to Nearest Dollars

<b>EXPENSES</b>				
<b>D. Maintenance</b>				
1. RoadWay Maintenance	\$213,565	\$5,896	\$0	\$219,461
2. Snow and Ice Removal	\$0	\$23,759	\$0	\$23,759
<b>E. Construction, Reconstruction and Improvements</b>				
1. Engineering	\$0	\$0	\$0	\$0
2. Right of Way Purchased	\$0	\$0	\$0	\$0
3. Street/Bridge Construction	\$0	\$0	\$0	\$0
4. Traffic Services	\$0	\$0	\$0	\$0
<b>F. Administration</b>	\$79,435	\$44,646	\$0	\$124,081
<b>G. Equipment</b>	\$32,000	\$0	\$0	\$32,000
<b>H. Miscellaneous</b>		\$0	\$0	\$0
<b>J. street Debt</b>				
1. Bonds, Notes and Loans -Principal Paid	\$0	\$0	\$187,811	\$187,811
2. Bonds, Notes and Loans - Interest Paid	\$0	\$0	\$36,086	\$36,086
<b>TOTALS</b>				
<b>K. Total Expenses (Lines D thru J)</b>	\$325,000	\$74,301	\$223,897	\$623,198
<b>L. Ending Balance (Line C-K)</b>	\$116,611	\$0	\$0	\$116,611
<b>M. Total Funds Accounted For (K + L = C)</b>	\$441,611	\$74,301	\$223,897	\$739,809



Form 517007 {5-2018}  
Office of Local Systems  
Ames, IA 50010

## City Street Financial Report

<b>City Name</b>
<b>HAWARDEN</b>
<b>City Number</b>
<b>3345</b>

Report Generated
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Fiscal Year
2018
Sheet
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### Miscellaneous Revenues and Expenses Sheet

Code Number and Itemization of Miscellaneous Revenues (Line B4 on the Summary Statement Sheet)(See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
195---Tax Increment Financing (TIF)	\$0.00	\$69,496.00
Line B4 Totals	\$0.00	\$69,496.00

Code Number and Itemization of Miscellaneous Expenses (Line H on the Summary Statement Sheet) "On street" parking expenses, street maintenance, buildings, insurance, administrative costs for printing, legal fees, bond fees etc. (See Instructions)	Column 2 Other Street Monies	Column 3 Street Debt
Line H Totals		



Form 517007 {5-2018}  
Office of Local Systems  
Ames, IA 50010

## City Street Financial Report

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<b>City Name</b>
<b>HAWARDEN</b>
<b>City Number</b>
<b>3345</b>

### Bonds, Notes and Loans Sheet

New Bond ?	Debt Type	Debt Purpose	DOT Use Only	Issue Date	Issue Amount	% Related to Street	Year Due	Principal Balance as of 7/1	Total Principal Paid	Total Interest Paid	Principal Roads	Interest Roads	Principal Balance as of 6/30
<input type="checkbox"/>	General Obligation	Street Improvements	101	07/01/2005	\$92,000	100	2021	\$23,420	\$23,420	\$0	\$23,420	\$0	\$0
<input type="checkbox"/>	General Obligation	Street Improvements	102	11/30/2011	\$750,000	100	2022	\$388,277	\$49,391	\$11,861	\$49,391	\$11,861	\$338,886
<input type="checkbox"/>	General Obligation	Street Improvements	103	07/10/2014	\$1,210,000	100	2025	\$985,000	\$115,000	\$24,225	\$115,000	\$24,225	\$870,000
New Bond Totals					\$0	\$0	Totals	\$1,396,697	\$187,811	\$36,086	\$187,811	\$36,086	\$1,208,886



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<b>City Name</b>
<b>HAWARDEN</b>
<b>City Number</b>
<b>3345</b>

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### Project Final Costs Sheet

For construction, reconstruction, and improvement projects with costs equal to or greater than 90% of the bid threshold in effect as the beginning of the fiscal year.

[Check here if there are no entities for this year](#)

### Project Final Costs Sheet (Section A)

1. Project Number	2. Estimated Cost	3. Project Type	4. Public Letting?	5. Location/Project Description (limits, length, size of structure)
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### Project Final Costs Sheet (Section B)

1. Project Number	6. Contractor Name	7. Contract Price	8. Additions/ Deductions	9. Labor	10. Equipment	11. Materials	12. Overhead	13. Total
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Office of Local Systems  
Ames, IA 50010

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<b>City Name</b>
<b>HAWARDEN</b>
<b>City Number</b>
<b>3345</b>

### Road/Street Equipment Inventory Sheet

1. Local Class I.D. #	2. Model Year	3. Description	4. Purchase Cost	5. Lease Cost /Unit	6. Rental Cost /Unit	7. Used On Project this FY?	8. Status
	2011	Alliance Street Sweeper	\$133,000	\$0	\$0	No	NOCH
	2008	Jack Hammer	\$7,295	\$0	\$0	No	NOCH
	2008	Street Roller	\$10,745	\$0	\$0	No	NOCH
	2004	Packer	\$2,160	\$0	\$0	No	NOCH
	2003	Ring O Matic Sewer Vac	\$11,084	\$0	\$0	No	NOCH
	2004	Skid Loader Trailer	\$2,174	\$0	\$0	No	NOCH
	2000	Chevy Single Axle C7500	\$47,500	\$0	\$0	No	NOCH
	1990	John Deere Roadgrader	\$50,000	\$0	\$0	No	NOCH
	1996	Sullair Air compressor	\$12,000	\$0	\$0	No	NOCH
	2012	Snowblower for JD Mower	\$1,569	\$0	\$0	No	NOCH
	2005	International Plow Truck	\$54,617	\$0	\$0	No	NOCH
	2006	GMC Single Axle 7500	\$57,500	\$0	\$0	No	NOCH
	2013	Ford F250 Pickup	\$20,750	\$0	\$0	No	NOCH
	2015	John Deere Z970 Mower	\$15,000	\$0	\$0	No	NOCH
	2015	John Deere Payloader	\$169,750	\$0	\$0	No	NOCH
	2014	Bobcat Skidloader	\$32,969	\$0	\$0	No	NOCH
	2016	JD Tractor Mower	\$29,870	\$0	\$0	No	NOCH



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## City Street Financial Report

<b>City Name</b>
<b>HAWARDEN</b>
<b>City Number</b>
<b>3345</b>

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## Explanation Sheet

### Comments

Beginning Balance Correction - It has been incorrect in the past. See attached Treasurer Report show FY2017 Ending Balance.



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Ames, IA 50010

## City Street Financial Report

<b>City Name</b>
<b>HAWARDEN</b>
<b>City Number</b>
<b>3345</b>

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## Monthly Payment Sheet

Month	Road Use tax Payments
July	\$32,985.41
August	\$34,090.44
September	\$33,286.90
October	\$21,884.54
November	\$29,407.44
December	\$25,500.16
January	\$21,239.55
February	\$35,792.91
March	\$22,674.07
April	\$12,382.06
May	\$30,581.24
June	\$25,019.77
<b>Totals</b>	<b>\$324,844.49</b>



## ORDINANCE NO. 703

### AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HAWARDEN, IOWA, 2011, BY AMENDING PROVISIONS PERTAINING TO ALCOHOLIC BEVERAGE CONTROL

Be It Enacted by the City Council of the City of Hawarden, Iowa:

**SECTION 1. SECTION MODIFIED.** Section 45.01 of the Code of Ordinances of the City of Hawarden, Iowa, 2011, is repealed and the following adopted in lieu thereof:

**45.01 PERSONS UNDER LEGAL AGE.** As used in this section, “legal age” means 21 years of age or more.

1. Social Host. A person who is the owner or lessee of, or who otherwise has control over, property that is not a licensed premise shall not knowingly permit any person, knowing or having reasonable cause to believe the person to be under the age of eighteen, to consume or possess on such property any alcoholic beverage. The provisions of this subsection shall not apply to a landlord or manager of the property or to a person under legal age who consumes or possesses any alcoholic beverage in connection with a religious observance, ceremony, or rite.

*(Code of Iowa, Sec. 123.47)*

2. Purchase, Consume, or Possess. A person or persons under legal age shall not purchase or attempt to purchase, consume, or individually or jointly have alcoholic beverages in their possession or control; except in the case of any alcoholic beverage given or dispensed to a person under legal age within a private home and with the knowledge, presence and consent of the parent or guardian, for beverage or medicinal purposes or as administered to the person by either a physician or dentist for medicinal purposes and except to the extent that a person under legal age may handle alcoholic beverages during the regular course of the person’s employment by a liquor control licensee, or wine or beer permittee under State laws.

*(Code of Iowa, Sec. 123.47[3])*

3. Misrepresentation of Age. A person under legal age shall not misrepresent the person’s age for the purpose of purchasing or attempting to purchase any alcoholic beverage from any liquor control licensee or wine or beer permittee.

*(Code of Iowa, Sec. 123.49[3])*

**SECTION 2. SUBSECTIONS MODIFIED.** Subsections 1, 3, 4 and 6 of Section 120.05 of the Code of Ordinances of the City of Hawarden, Iowa, 2011, are repealed and the following adopted in lieu thereof:

1. Sell, dispense, or give to any intoxicated person, or one simulating intoxication, any alcoholic beverage.

*(Code of Iowa, Sec. 123.49[1])*

3. Sell alcoholic beverages to any person on credit, except with a bona fide credit card. This provision does not apply to sales by a club to its members, to sales by a hotel or motel to bona fide registered guests or to retail sales by the managing entity of a convention center, civic center, or events center.

*(Code of Iowa, Sec. 123.49[2c])*

4. Employ a person under 18 years of age in the sale or serving of alcoholic beverages for consumption on the premises where sold.

*(Code of Iowa, Sec. 123.49[2f])*

5. In the case of a retail wine or beer permittee, knowingly allow the mixing or adding of alcohol or any alcoholic beverage to wine, beer, or any other beverage in or about the permittee's place of business.

*(Code of Iowa, Sec. 123.49[2i])*

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2018, and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Ricard R. Porter, Mayor

ATTEST:

\_\_\_\_\_  
Michael DeBruin, City Administrator/City Clerk

First Reading: August 22, 2018

Second Reading: September 12, 2018

Third Reading: September 26, 2018

I certify that the foregoing was published as Ordinance No. 703 on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Michael DeBruin, City Administrator/City Clerk

## ORDINANCE NO. 704

### AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HAWARDEN, IOWA, 2011, BY AMENDING PROVISIONS PERTAINING TO TRAFFIC REGULATIONS

Be It Enacted by the City Council of the City of Hawarden, Iowa:

**SECTION 1. NEW SUBSECTION.** The Code of Ordinances of the City of Hawarden, Iowa, 2011, is amended by adding a new subsection to Section 62.01 which is hereby adopted to read as follows:

160. Section 321.449B – Texting or using a mobile telephone while operating a commercial motor vehicle.

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2018, and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Ricard R. Porter, Mayor

ATTEST:

\_\_\_\_\_  
Michael DeBruin, City Administrator/City Clerk

First Reading: August 22, 2018

Second Reading: September 12, 2018

Third Reading: September 26, 2018

I certify that the foregoing was published as Ordinance No. 704 on the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Michael DeBruin, City Administrator/City Clerk

**ORDINANCE NO. 705**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HAWARDEN, IOWA, 2011, BY AMENDING PROVISIONS PERTAINING TO CIGARETTE AND TOBACCO PERMITS**

Be It Enacted by the City Council of the City of Hawarden, Iowa:

**SECTION 1. SECTION MODIFIED.** Section 121.05 of the Code of Ordinances of the City of Hawarden, Iowa, 2011, is repealed and the following adopted in lieu thereof:

**121.05 ISSUANCE AND EXPIRATION.** Upon proper application and payment of the required fee, a permit shall be issued. Each permit issued shall describe clearly the place of business for which it is issued and shall be non-assignable. All permits expire on June 30 of each year. The Clerk shall submit a duplicate of any application for a permit to the Alcoholic Beverages Division of the Department of Commerce within 30 days of issuance of a permit.

**SECTION 2. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed by the Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2018, and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Ricard R. Porter, Mayor

ATTEST:

\_\_\_\_\_  
Michael DeBruin, City Administrator/City Clerk

First Reading: August 22, 2018

Second Reading: September 12, 2018

Third Reading: September 26, 2018

I certify that the foregoing was published as Ordinance No. 705 on the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Michael DeBruin, City Administrator/City Clerk

## ORDINANCE NO. 706

### **AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF HAWARDEN, IOWA BY ADDING A NEW SECTION TO CHAPTER 69 OF THE HAWARDEN CITY CODE TO REGULATE PARKING OR STORING VEHICLES ON UNIMPROVED SURFACES ON RESIDENTIAL PROPERTIES IN R-1 AND R-2 ZONES.**

WHEREAS, City of Hawarden desires to improve Hawarden residential neighborhoods by eliminating unsightly conditions that create urban blight and reduce overall property values, and

WHEREAS, the parking of vehicles in front yards on unimproved surfaces in residential areas causes yard depressions, standing water, grass and vegetation to die, and mud to be tracked onto streets and other property, and

WHEREAS, such conditions are unsightly and unsanitary in residential neighborhoods, and serve to depress surrounding property values.

**NOW THEREFORE, BE IT ENACTED** by the City Council of the City of Hawarden, Iowa:

**SECTION 1. NEW SECTION.** The Code of Ordinances of the City of Hawarden, Iowa is amended by adding a new Section 69.15:

**69.15 PARKING IN RESIDENTIAL FRONT YARDS.** No person shall park or permit the parking of a vehicle in the front yard in a residential district except on a permitted, improved driveway or parking space other than temporary parking as defined herein. For purposes of this Section the following are defined:

1. "Front Yard" means the open space in that portion of a yard between the street and the face of the principal residence and a line extending from the left side of the lot to the right side of the lot. The line, as viewed from the street, shall extend parallel to the street to the nearest corner of the principal residence and then along the face of the principal residence to the right corner, and from that point on a line parallel to the street to a point on the right lot line. When there is no residence, it shall mean the area from the front building setback line to the front edge of the street right-of-way. Corner lots and through lots which abut more than one street shall be deemed to have two front yards for purposes of this section. This shall also apply to that area of the public way not covered by sidewalk and lying between the front lot line and the curb line.

2. "Improved Surface Driveway or Parking Space" means an area connected by a direct access to the street right of way by means of a continuously improved surface with such surface and parking area to be improved by surfacing with concrete, asphalt, paving stones, gravel or rock with a depth of not less than 3 inches or other hard surfaced durable material approved in advance by the City Administrator. The borders of a driveway or parking which is gravel or rock must have its borders clearly delineated with curb, brick, landscaping timbers or metal borders so that the driveway or parking area can be easily delineated from the grass and remaining yard. The area of the improved surface shall not contain more than 50% of the area of the front yard as described.

3. "Vehicle" means every device in, upon or by which any person or property is or may be transported or drawn or moved upon a street, highway, waterway or airway and shall include

any automobile, truck, motor house, motorcycles, scooters, mopeds, all-terrain vehicles, boats, recreational vehicles, golf carts, go-carts, trailers, fifth wheel trailers, campers, camper shells, folding tent trailers, motor homes, truck campers removed from a truck or pickup, horse trailers, boat trailers with or without boats, and utility trailers or wheeled towing frames. This definition does not include non-motorized bicycles, small engine lawn mowers and devices of similar scale.

4. "Temporary Parking" means parking limited to, weekend visitors, family gatherings, special events or large gatherings that are temporary in nature. No temporary parking shall exceed 48 hours in any seven-day period. Provided, however, that at no time shall such temporary parking or driving into the front yard be the cause of ruts and/or the non-growth of grass in the front yard such that the track of the vehicle is visible from the street for more than 72 hours after the end of the temporary parking.

**SECTION 2. REPEALER.** All ordinances or part of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**SECTION 3. SEVERABILITY CLAUSE.** If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Ricard R. Porter, Mayor

ATTEST: \_\_\_\_\_  
Michael J. DeBruin, City Administrator/Clerk

First Reading: September 12, 2018  
Second Reading: September 26, 2018  
Third Reading: October 10, 2018

I Certify that the foregoing was published as Ordinance No. \_\_\_\_\_ on the \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Michael J. DeBruin, City Administrator/Clerk