

**CITY OF HAWARDEN
REGULAR CITY COUNCIL MEETING AGENDA
Hawarden City Hall – Council Chambers Room
Wednesday, April 24, 2019 at 5:30 p.m.**

Standard Agenda Items

- 1a. Approval of April 10, 2019 Council Meeting Minutes**
- 1b. Approval of April 24, 2019 Claims for Payment**
- 1c. Open business from the Community (limited to a maximum of 5 minutes per item).**
- 2a. Mayor’s Report**
- 2b. Council Comments**
- 2c. Staff Reports/Discussion**

Other Agenda Items

- 3. a. Public hearing – Housing Fund Grant**
 - b. Resolution 2018-11 A Resolution of the Mayor and City Council of the City of Hawarden, Iowa Authorizing Application to the Housing Fund Grant Program, Committing Local Match to the Project and Designating Persons Authorized to Execute Said Application.**
- 4. Resolution 2019-12 to Adopt the Administrative Plan for the CDGB Owner-Occupied Housing Rehabilitation Grant from the Iowa Economic Development Authority.**
- 5. Resolution 2019-13 Requesting the Assistance of the Staff of the Northwest Iowa Planning and Development Commission.**
- 6. Resolution 2019-14 Authorizing the Procurement of a Housing Rehabilitation Inspector as part of the Hawarden Owner-Occupied Housing Rehabilitation Program.**
- 7. Resolution 2019-15 Requesting the Assistance of the Staff of the Northwest Iowa Planning and Development Commission in the Application of a Community Development Block Grant – Housing Fund.**
- 8. Resolution 2019-16 Designating the City Administrator as the City Officer for Notice Under Chapter 447 Section 12.**
- 9. Resolution 2019-17 Adopting a Fraud Reporting Policy for Officers, Employees, and Agents.**
- 10. Resolution 2019-18 Adopting an Addendum to the Conflict of Interest Policy of the City of Hawarden.**
- 11. Resolution 2019-19 Adopting a Procurement Policy for Officers, Employees, and Agents.**
- 12. Resolution 2019-20 Adopting a Segregation of Duties Policy for Officers, Employees, and Agents.**
- 13. Resolution 2019-21 Proposing to Dispose of Real Property and Publishing a Notice of Public Hearing.**
- 14. Consent Agenda:**
 - a. Request from Brian Engleman, dba Sportsman’s Lanes & Lounge, for a Liquor License Transfer to Hawarden Community Center on Sat., May 11, 2019.**
 - b. Request from Brian Engleman dba Hawarden Golf Clubhouse for renewal of Class C Liquor License with Outdoor Service & Sunday Sales, effective May 26, 2019 through May 25, 2020.**
- 15. Adjournment**

Next regular council meeting May 8, 2019

City of Hawarden

Public Meeting Procedures

These Procedural rules are to provide for the orderly conduct of City business by the City Council, with the objective of providing for full, open and comprehensive debate of issues brought before the body for action in a forum open to the public, and which encourages citizens' awareness of City Council activities. These procedures do not increase or diminish the existing powers or authority of the Mayor or City Council members, but is intended merely to serve as a general set of guidelines to assist the governmental body in conducting City business.

House Rules:

- No food or drink other than bottled water may be brought into the Council Chambers.
- Cell phones and pagers should be silenced in the Council Chambers.
- Signs and placards are not permitted in the Council Chambers.

Citizens' Right To Be Heard:

It is the Council's goal that citizens resolve their complaints for service or regarding employees' performance at the staff level. However, it is recognized that citizens may from time to time believe it is necessary to speak to City Council on matters of concern. Accordingly, City Council expects any citizen to speak in a civil manner, with due respect for the decorum of the meeting, and with respect for all persons attending.

- No member of the public shall be heard until recognized by the presiding officer.
- Public comments will only be heard during the Public Comment portion of the meeting unless the issue is a Public Hearing.
- Speakers must stand at the dais and speak into the microphone, unless unable to do so, and state your name and address for the record.
- Any citizen requesting to speak shall limit himself or herself to matters of fact regarding the issue of concern.
- Comments should be limited to five (5) minutes unless prior approval by the presiding officer.
- If a representative is elected to speak for a group, the presiding officer may approve an increased time allotment.
- Personal attacks made publicly toward any citizen or city employee are not allowed. Citizens are encouraged to bring their complaints regarding employee performance through the supervisory chain of command in accordance with the City's Personnel policies.
- Any member of the public interrupting City Council proceedings, approaching the dais without permission, otherwise creating a disturbance, or failing to abide by these rules of procedure in addressing the City Council, shall be deemed to have disrupted a public meeting and, at the direction of the presiding officer, shall be removed from the Council Chambers by Police Department personnel or other agent designated by the City Council or City Administrator.

**UNAPPROVED MINUTES REGULAR CITY COUNCIL MEETING
HAWARDEN CITY HALL – COUNCIL CHAMBERS
Wednesday, April 10, 2019 at 5:30 p.m.**

The Council Meeting was called to order at 5:31 p.m.

Present: Mayor Porter; Council Members: Kurth, Olson, Feldhacker, Bergsma, Klocke

Absent: None

Staff Present: Mike DeBruin, City Administrator/City Clerk; Travis Waterman, Public Works Director; Corey Utech, Chief of Police; Jim Pickner, City Attorney

Absent: Jacob Stoner, Finance Officer

Standard Agenda Items

1a. Approval of March 27, 2019 Regular Council Meeting Minutes.

Moved by Feldhacker/Bergsma to approve the March 27, 2019 Regular Council Meeting Minutes.
Motion carried 5-0.

1b. Approval of Claims for Payment.

Moved by Bergsma/Klocke to approve the April 10, 2019 Claims for Payment.
Motion carried 4-0, 1 Abstain.

1c. No Open Business from the Community was held.

2a. Mayor's Report was given.

2b. Staff Reports were given.

2c. Council Comments were given.

Agenda Items

Item 3. Hospital Update – Jayson Pullman.

Item 4. Approval of the 2019 Hawarden Natural Gas System Operating & Maintenance Plan.

Moved by Feldhacker/Bergsma to approve. Motion carried 5-0.

Item 5. Approval of the 2019 Hawarden Natural Gas System Emergency Plan & Procedures.

Moved by Klocke/Bergsma to approve. Motion carried 5-0.

Item 6. Setting a Public Hearing on the CDGB Hawarden Housing Rehab Grant Program for Wednesday, April 24, 2019.

Moved by Kurth/Olson to approve. Motion carried 5-0.

Item 7. Consideration of the Sale of City owned lot at 704 Avenue K.

Will continue discussion at the next meeting.

Item 8. Approval of Fiscal Sponsorship for the Hawarden Golf Course Board for a Hawarden Community Foundation grant request.

Moved by Bergsma/Kurth to approve. Motion carried 5-0.

Item 9. Approval of Fiscal Sponsorship for the Hawarden Farmers Market for a Hawarden Community Foundation grant request.

Moved by Olson/Kurth to approve. Motion carried 5-0.

Item 10. Approval of Fiscal Sponsorship for the Hawarden Community Dinner for a Hawarden Community Foundation grant request.

Moved by Bergsma/Feldhacker to approve. Motion carried 5-0.

Item 11. Consent Agenda

a. Request from Brian Engleman, dba Sportsman's Lanes & Lounge, for a Liquor License Transfer to Hawarden Community Center on Sat., April 27, 2019.

b. Request from Paradise Bar for a new 8-month Class C Liquor License with Sunday Sales, effective May 1, 2019.

Moved by Olson/Kurth to approve. Motion carried 5-0.

Item 12. Adjournment.

The next regular City Council Meeting will be Wednesday, April 24, 2019 @ 5:30 p.m.

Moved by Klocke/Feldhacker to adjourn. Motion carried 5-0. Meeting adjourned at 5:56 p.m.

ATTEST:

Ricard R. Porter, Mayor

Michael De Bruin, City Administrator/City Clerk

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

4/11/2019 THRU 4/24/2019

VENDOR NAME	INVOICE DESCRIPTION	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
ACCOUNTS PAYABLE CLAIMS					
AFLAC	SUPP.INSURANCE	318.31	11140993		4/19/19
AFLAC	PRE TAX INS PRE	318.31	636.62	11140993	4/19/19
AFSCME/IOWA COUNCIL 61	UNION DUES	150.64	53670		4/19/19
AFSCME/IOWA COUNCIL 61	UNION DUES	150.64	301.28	53670	4/19/19
AGENCY TWO TWELVE	APPAREL GENADM	155.90	53678		4/24/19
AGENCY TWO TWELVE	COMM ECON AD	1,108.75	1,264.65	53678	4/24/19
AIRGAS USA LLC	OXYGEN		52.28	53674	4/18/19
ALPHA WIRELESS	BATTERIES FIRE		223.00	53679	4/24/19
AUREON NETWORK SERVICES	TRANSIT TRAFFIC		495.83	53660	4/11/19
LINDA BETSINGER MCCANN	LIB PROGRAM FEE		75.00	53714	4/19/19
BIG SIOUX EMBROIDERY	SHIRTS & SWEATSHIRTS ST		1,613.00	53680	4/24/19
BIRDS & BLOOMS	LIB MAGAZINE SUBSCRIPTION		10.00	53715	4/19/19
BLACKSTONE PUBLISHING	LIB AUDIOBOOK		34.94	53716	4/19/19
CENTER SPORTS INC	SUPPLIES SUMREC		372.50	53681	4/24/19
CITY OF HAWARDEN	B.COMBES HITEC REFUND - UTIL	65.61		53682	4/24/19
CITY OF HAWARDEN	C.REINDERS HITEC REFUND - UTIL	21.97		53682	4/24/19
CITY OF HAWARDEN	B.MUNNS HITEC REFUND - UTIL	16.95		53682	4/24/19
CITY OF HAWARDEN	C.MARSHALL HITEC REFUND -UTIL	59.96		53682	4/24/19
CITY OF HAWARDEN	LIB UTILITIES	610.63	775.12	53717	4/19/19
CLAYTON ENERGY CORPORATION	GAS PURCHASE		65,215.83	11140983	4/18/19
CONSORTIA CONSULTING	SVC MARCH 2019		1,650.00	53683	4/24/19
COUNSEL	LIB COPIER CONTRACT		44.54	53718	4/19/19
DEMCO INC	SUPPLIES		7.58	53719	4/19/19
DGR ENGINEERING	STORM WATER PROJ WSTWA	438.00		53684	4/24/19
DGR ENGINEERING	CENTRAL AVE SVC EL	1,538.30		53684	4/24/19
DGR ENGINEERING	WSTWA IMPROVEMENTS	33,400.00		53684	4/24/19
DGR ENGINEERING	TRANSMISSION LINE EL	10,028.50		53684	4/24/19
DGR ENGINEERING	DWNTWN ST LIGHT REPLACEMENT EL	20,020.00	65,424.80	53684	4/24/19
EATING WELL MAGAZINE	LIB MAGAZINE SUBSCRIPTION		10.00	53720	4/19/19
EFTPS	FED/FICA TAX		10,577.80	11140994	4/19/19
ENGINEERED EQUIPMENT	AIR PISTON UV WSTWA		385.95	53685	4/24/19
ERICSON OIL LC	FUEL ST		1,248.20	53686	4/24/19
FLEX PLAN	URM/FLEX PLAN	867.61		53669	4/19/19
FLEX PLAN	URM/FLEX PLAN	867.61	1,735.22	53669	4/19/19
FRIENDS OF THE CENTER POINT	LIB LARGE PRINT BOOKS		15.00	53721	4/19/19
GALE/CENGAGE LEARNING	LARGE PRINT BOOKS	69.57		53722	4/19/19
GALE/CENGAGE LEARNING	LARGE PRINT BOOKS	22.79		53722	4/19/19
GALE/CENGAGE LEARNING	LARGE PRINT BOOKS	101.35		53722	4/19/19
GALE/CENGAGE LEARNING	LARGE PRINT BOOKS	41.38	235.09	53722	4/19/19
GERRITSON CONSTRUCTION LLC	INSTALL JAMB PLATE EL		249.82	53687	4/24/19
GROEBNER	SUPPLIES		1,123.19	53688	4/24/19
PETTY CASH	PETTY CASH		144.10	53723	4/19/19
HAWKEYE ADJUSTMENT	COLLECTIONS		400.33	53690	4/24/19
HITEC	LIB TELEPHONE SVC		80.45	53724	4/19/19
ELANOR HITZEMANN	CABLE REFUND		29.06	53691	4/24/19
MARY HULLEMAN	PD RETIREMENT BENEFIT		498.57	53692	4/24/19
ICMA-RC	457- ICMA	25.00		53667	4/19/19
ICMA-RC	457- ICMA	25.00	50.00	53667	4/19/19
ICONECTIV	SPECIAL CHGS & FEES		26.44	53693	4/24/19
IDNR	T.ERICSON EXAM WSTWA		60.00	53673	4/18/19
INGRAM LIBRARY SERVICES	LIB BOOKS		850.86	53725	4/19/19

**ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT**

4/11/2019 THRU 4/24/2019

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
INTERSTATE ALL BATTERY CENTER	BATTERIES GAS		188.80	53672	4/18/19
IOWA COMMUNICATIONS NETWORK	LONG DISTANCE		5.96	53726	4/19/19
IOWA DEPT OF REVENUE	STATE TAXES	1,863.00		11140995	4/19/19
IOWA DEPT OF REVENUE	STATE TAX	1,811.00	3,674.00	11140995	4/19/19
IOWA INFORMATION INC	LIB BOOK SALE AD	34.44		53727	4/19/19
IOWA INFORMATION INC	LIB BOOK SALE AD	34.44		53727	4/19/19
IOWA INFORMATION INC	LIB FAB 4 AD	109.80	178.68	53727	4/19/19
IOWA ONE CALL	EMAIL LOCATES GUA		30.80	53694	4/24/19
IOWA PRISON INDUSTRIES	LIB MOBILE INFO SHELF		1,200.00	53728	4/19/19
IPERS	IPERS - CITY	7,529.55		11140991	4/19/19
IPERS	IPERS - CITY	7,448.16	14,977.71	11140991	4/19/19
JOHNSON CONTROLS	FURNACE GENADM		25,354.00	53695	4/24/19
L.G. EVERIST INC	CLASS A CRUSHED ST	1,846.35		53696	4/24/19
L.G. EVERIST INC	LED WALLPACK EL	1,400.91	3,247.26	53696	4/24/19
LOCATORS AND SUPPLIES INC	YELLOW FLAGS GAS		185.04	53697	4/24/19
MAILFINANCE	POSTAGE MACHINE LEASE		1,446.00	53698	4/24/19
MANGOLD ENVIRONMENTAL	LAB FEES WSTWA		640.00	53676	4/18/19
MISSOURI RIVER ENERGY SVCS	ELECTRIC PURCHASE		77,534.37	11140996	4/23/19
RAY MOELLER	CABLE REFUND		45.98	53699	4/24/19
MUNICIPAL UTILITIES	UTILITIES		12,530.97	53701	4/24/19
NATIONAL CABLE TELEVISION	TV PROGRAMMING COST	91.36		53661	4/11/19
NATIONAL CABLE TELEVISION	TV PROGRAMMING COST	100.63		53661	4/11/19
NATIONAL CABLE TELEVISION	TV PROGRAMMING COST	25.55	217.54	53661	4/11/19
NENA	CO ID YEARLY RENEWAL PH		255.00	53702	4/24/19
NEXSTAR BROADCASTING INC	RETRANSMISSION EELO MYNTV		4,550.40	53671	4/18/19
OLSONS PEST TECHNICIANS	LIB PEST CONTROL		45.00	53729	4/19/19
WEX BANK	FUEL PD		797.53	53675	4/18/19
REGIONAL TRANSIT AUTHORITY	SVC FY18-19 PYMT 4 SR CTZN		2,000.00	53677	4/18/19
SHOWTIME NETWORK INC	TV PROGRAMMING COST MONTHLY		248.71	53703	4/24/19
SINCLAIR BROADCAST GROUP INC	RETRANSMISSION KMEG		1,883.28	53704	4/24/19
SIOUX COUNTY AUDITOR	E911 CHGS JAN,FEB,MAR 2019		1,846.06	53705	4/24/19
SIOUXLAND DISTRICT HEALTH DEPT	LAB FEES WA	11.00		53706	4/24/19
SIOUXLAND DISTRICT HEALTH DEPT	LAB FEES WA	63.00	74.00	53706	4/24/19
SMITH ELECTRIC	SVC DISHWASHER/FAUCET CC		1,015.51	53707	4/24/19
SUBSCRIBER TECHNOLOGIES INC	TV PROGRAMMING COST MONTHLY		225.00	53708	4/24/19
SUNSHINE FOODS	SUPPLIES CC	33.33		53709	4/24/19
SUNSHINE FOODS	SUPPLIES GUA	31.92		53709	4/24/19
SUNSHINE FOODS	SUPPLIES FIRE	15.78		53709	4/24/19
SUNSHINE FOODS	SUPPLIES EL	61.50		53709	4/24/19
SUNSHINE FOODS	SUPPLIES ST	237.59	380.12	53709	4/24/19
MARIA A. TOPETE-DUENAS	INTERNET REFUND		7.49	53710	4/24/19
TREASURER STATE OF IOWA	SALES TAX 4/15/19		12,196.00	11140997	4/24/19
TREASURER STATE OF IOWA	WET TAX 4/15/19		1,512.00	11140998	4/24/19
USA BLUEBOOK	GLOVES WSTWA	48.18		53711	4/24/19
USA BLUEBOOK	SUPPLIES WSTWA	182.19		53711	4/24/19
USA BLUEBOOK	HOSW WSTWA	245.42	475.79	53711	4/24/19
KIM VAN NOORT	REBATE DEHUMIDIFIER EL		25.00	53712	4/24/19
VERIZON	CELL SVC WATER	127.40		53659	4/11/19
VERIZON	CELL SVC PD	80.08	207.48	53659	4/11/19
VISA	LIB ILA MEMBERSHIP DUES		218.30	53730	4/19/19
WADDELL & REED	457- w&r		50.00	11140990	4/19/19
WELLMARK	GROUP 125 - FAM	14,744.64		11140992	4/19/19
WELLMARK	GROUP 125 - FAM	14,744.50	29,489.14	11140992	4/19/19
WELLS FARGO VENDOR FIN SER LLC	COPIER LEASE		233.86	53713	4/24/19

ACCOUNTS PAYABLE ACTIVITY
CLAIMS REPORT

VENDOR NAME	REFERENCE	INVOICE AMT	VENDOR TOTAL	CHECK#	CHECK DATE
	TOTAL		=====		
			355,109.83		
TOTAL ACCOUNTS PAYABLE			355,109.83		
PAYROLL CHECKS			32,776.18		
*** PAID TOTAL ****			387,886.01		
**** REPORT TOTAL ****			=====		
			387,886.01		
			=====		

ACCOUNTS PAYABLE ACTIVITY
CLAIMS FUND SUMMARY

FUND	FUND NAME	INVOICE AMT	TOTAL	CHECK#	DATE
001	GENERAL FUND	63,888.43			
110	ROAD USE TAX FUND	7,311.53			
117	POLICE RETIREMENT FUND	498.57			
315	CAPITAL EQUIPMENT FUND	25,354.00			
600	GENERAL UTILITY ADMIN.	13,730.47			
601	WATER UTILITY FUND	8,361.79			
610	WASTE WATER UTILITY FUND	43,229.65			
630	ELECTRIC UTILITY FUND	123,545.33			
640	GAS UTILITY FUND	75,224.51			
670	SOLID WASTE UTILITY FUND	26.61			
700	TELECOMMUNICATIONS ADMIN	4,803.17			
710	CABLE/INTERNET UTILITY	12,295.89			
720	TELEPHONE UTILITY FUND	9,616.06			

TREASURER'S REPORT
CALENDAR 4/2019, FISCAL 10/2019

FUND #	TITLE	LAST MONTH CASH BALANCE	REVENUE	EXPENSES	CHANGE IN LIABILITIES	THIS MONTH CASH BALANCE
001	GENERAL FUND	369,784.19	221,755.87	99,075.78	.00	492,464.28
008	LIBRARY UNRESTRICTED	93,301.02	.00	.00	.00	93,301.02
009	CONTINGENCY-HOSPITAL	101,096.93	.00	.00	.00	101,096.93
110	ROAD USE TAX FUND	30,847.65	13,856.45	8,098.08	.00	36,606.02
112	EMPLOYEE BENEFITS LEVY	69,001.12-	52,287.76	23,523.75	.00	40,237.11-
117	POLICE RETIREMENT FUND	2,991.42-	.00	997.14	.00	3,988.56-
119	EMERGENCY LEVY	.00	.00	.00	.00	.00
121	LOCAL OPTION SALES TAX	24,483.50	.00	24,483.50	.00	.00
126	TIF AREA A & ADDITION	382,939.24	70,467.23	.00	.00	453,406.47
127	TIF AREA C	32,296.14	20,822.97	.00	.00	53,119.11
128	TIF AREA I	186,939.50	363.49	.00	.00	187,302.99
129	TIF AREA D	11,499.92	2,249.73	.00	.00	13,749.65
150	ELEC-REVOLVING LOAN FUN	317,853.28	540.00	.00	.00	318,393.28
168	USDA RBEG RLF	68,602.32	.00	.00	.00	68,602.32
177	POLICE FOREFEITURE	478.37	.00	.00	.00	478.37
200	DEBT SERVICE FUND	4,477.45	31,021.64	.00	.00	35,499.09
301	CAPITAL IMPROVEMENT FUN	.00	.00	.00	.00	.00
302	STREET SPECIAL ASSESME	130,885.49	816.00	.00	.00	131,701.49
303	LOW-MOD. INCOME PROJECT	.00	.00	.00	.00	.00
304	WALKING TRAIL PROJECT	14,167.13	.00	.00	.00	14,167.13
305	STREET PROJECTS	.00	.00	.00	.00	.00
306	MAPPING/WEBSITE PROJECT	560.00	.00	.00	.00	560.00
307	PARKS & REC CAP PROJ FU	.00	.00	.00	.00	.00
308	FLOOD DISASTER 4221	.00	.00	.00	.00	.00
310	PUBLIC WORKS BLD REPLAC	416,653.45	.00	.00	.00	416,653.45
311	CAT GRANT/HEART OF HAW	.00	.00	.00	.00	.00
312	GEN FUND FAC MAIN FUND	79,414.60	.00	.00	.00	79,414.60
315	CAPITAL EQUIPMENT FUND	785,767.55	1,158.85	25,354.00	.00	761,572.40
500	GREGG/VI POND LIB TRUSTS	130,936.43	.00	.00	.00	130,936.43
501	LIBRARY GIFTS/DONATIONS	.00	.00	.00	.00	.00
600	GENERAL UTILITY ADMIN.	50,289.34-	.00	19,171.63	.00	69,460.97-
601	WATER UTILITY FUND	211,595.59-	18,731.50	11,420.11	.00	204,284.20-
610	WASTE WATER UTILITY FUN	45,734.68	23,217.06	45,419.82	.00	23,531.92
611	WASETWATER PLANT RENOVA	33,676.05-	.00	.00	.00	33,676.05-
630	ELECTRIC UTILITY FUND	3,490,332.97	122,753.50	147,097.91	.00	3,465,988.56
638	ELECTRIC UPGRADE PROJEC	.00	.00	.00	.00	.00
640	GAS UTILITY FUND	701,174.44	102,891.93	94,591.87	.00	709,474.50
670	SOLID WASTE UTILITY FUN	103,586.09	10,969.40	24.00	.00	114,531.49
680	HOSPITAL FUND	.00	.00	.00	.00	.00
700	TELECOMMUNICATIONS ADMI	54,107.65-	.00	10,071.38	.00	64,179.03-
710	CABLE/INTERNET UTILITY	806,667.55	62.58	55,724.58	.00	751,005.55
720	TELEPHONE UTILITY FUND	218,176.73-	2,420.01	21,645.23	.00	153,340.60-
800	PROJECT SHARE FUND	897.07	40.00	.00	.00	937.07
820	SELF-INSURANCE/RISK MGT	28,109.69	.00	2,066.58	2,100.06	28,143.17
830	CAPITAL EQUIPMENT FUND	.00	.00	.00	.00	.00
950	TRUST & AGENCY PROJECTS	.00	.00	.00	.00	.00
Report Total		7,719,648.75	696,425.97	588,765.36	2,100.06	7,913,470.77

RESOLUTION NO. 2019-11

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HAWARDEN, IOWA, AUTHORIZING APPLICATION TO THE HOUSING FUND GRANT PROGRAM, COMMITTING LOCAL MATCH TO THE PROJECT, AND DESIGNATING PERSONS AUTHORIZED TO EXECUTE SAID APPLICATION

WHEREAS; the City of Hawarden has identified and targeted a need for an Owner-Occupied Housing Rehabilitation project; and,

WHEREAS; the City does not possess the financial resources to conduct this project without financial assistance; and,

WHEREAS; the City has the ability to apply for Community Development Block Grant financial assistance through the Iowa Department of Economic Development, and wished to apply for assistance with the Owner-Occupied Housing Rehabilitation project; and,

WHEREAS; the City of Hawarden is pledging to commit up to \$12,000 in local funding to support this Owner-Occupied Housing Rehabilitation project.

NOW THEREFORE BE IT RESOLVED by the City of Hawarden, Iowa, that an application to the Iowa Community Development Block Grant Program is hereby authorized, and the Mayor and City Clerk are authorized to sign and execute said application and all related correspondence; and

BE IT FURTHER RESOLVED that Northwest Iowa Planning and Development Commission is hereby authorized to assist the City of Hawarden in the preparation and submittal of a CDBG grant application and will hereby retain the services of the Commission, a regional Council of Governments, to administer such federal CDBG grant if it is awarded to the City.

PASSED AND APPROVED THIS 24TH DAY OF APRIL 2019.

Ricard R. Porter, Mayor

ATTEST:

Michael DeBruin, City Administrator/City Clerk

RESOLUTION NO. 2019-12

**A RESOLUTION OF THE CITY OF HAWARDEN, TO ADOPT THE
ADMINISTRATIVE PLAN FOR THE CDBG OWNER-OCCUPIED HOUSING
REHABILITATION GRANT FROM THE IOWA ECONOMIC DEVELOPMENT
AUTHORITY**

WHEREAS; it has been determined that the maintenance of the City's housing stock is of public concern, and

WHEREAS; it has been determined through planning and generally accepted research that there exists a need to improve the quality of the housing stock within our community, and

WHEREAS; the City is applying for a CDBG Owner-Occupied Housing Rehabilitation Grant through the Iowa Economic Development Authority to rehabilitate six (6) homes; therefore, the City's is adopting the State's Model "Administrative Plan" which outline the policies and procedures for the administration and management of said grant program.

FURTHERMORE; the City shall contract with and assign to the Northwest Iowa Planning and Development Commission the general implementation of this Administrative Plan.

PASSED AND APPROVED THIS 24TH DAY OF APRIL, 2019.

Ricard R. Porter, Mayor

ATTEST:

Michael DeBruin, City Administrator/City Clerk

RESOLUTION NO. 2019-13

A RESOLUTION OF THE CITY COUNCIL OF HAWARDEN, IOWA TO REQUEST THE ASSISTANCE OF THE STAFF OF THE NORTHWEST IOWA PLANNING AND DEVELOPMENT COMMISSION

WHEREAS; the City of Hawarden has agreed to the Intergovernmental Cooperation Agreement creating the Northwest Iowa Planning and Development Commission (hereinafter called the Planning Agency) and is a member in good standing; and

WHEREAS; the City wishes to engage the Planning Agency to provide certain professional services in connection with the

General Administration of a CDBG Economic Development Authority Housing Grant

WHEREAS; Article III.E of the Intergovernmental Cooperation Agreement gives the Planning Agency the responsibilities outlined in Chapters 28H and 28I, Code of Iowa;

NOW THEREFORE BE IT RESOLVED by the City of Hawarden, Iowa that the Planning Agency be requested to provide staff assistance in the above-mentioned project; and

THAT, the City Council understands and will comply with Policy Council guidelines regarding the assessments of costs of the Planning Agency staff assistance.

PASSED AND APPROVED THIS 24TH DAY OF APRIL 2019.

Ricard R. Porter, Mayor

ATTEST:

Michael DeBruin, City Administrator/City Clerk

RESOLUTION NO. 2019-14

**A RESOLUTION OF THE CITY OF HAWARDEN, IOWA AUTHORIZING THE
PROCUREMENT OF A HOUSING REHABILITATION INSPECTOR AS PART OF THE
HAWARDEN OWNER-OCCUPIED HOUSING REHABILITATION PROGRAM**

WHEREAS; the City of Hawarden wishes to procure the technical services of a Housing Rehabilitation Inspector to provide the inspection services as part of the Hawarden Owner-Occupied Housing Rehabilitation Program;

WHEREAS; the City of Hawarden has publicized and solicited proposals from several individuals and/or firms that are qualified to provide the required inspections services;

WHEREAS; the City of Hawarden will accept the sole proposal from Jonathon W. Hintz of JWH Inspection Services in the amount of \$1,650 per unit with an amount not to exceed \$9,900; and

NOW THEREFORE BE IT RESOLVED by the City of Hawarden, Iowa, that the above-mentioned individual/firm be awarded a contract for the inspection services for the 2019 Housing Fund Grant.

PASSED AND APPROVED THIS 24TH DAY OF APRIL 2019.

Ricard R. Porter, Mayor

ATTEST:

Michael DeBruin, City Administrator/City Clerk

RESOLUTION NO. 2019-15

A RESOLUTION OF THE CITY COUNCIL OF HAWARDEN, IOWA TO REQUEST THE ASSISTANCE OF THE STAFF OF THE NORTHWEST IOWA PLANNING AND DEVELOPMENT COMMISSION

WHEREAS; the City of Hawarden, Iowa has agreed to the Intergovernmental Cooperation Agreement creating the Northwest Iowa Planning and Development Commission (hereinafter called the Planning Agency) and is a member in good standing; and

WHEREAS; the City wishes to engage the Planning Agency to provide certain technical and professional services in connection with the. . .

Technical Services of a Community Development Block Grant - Housing Fund

WHEREAS; Article III.E of the Intergovernmental Cooperation Agreement gives the Planning Agency the responsibilities outlined in Chapter 473A, Code of Iowa;

NOW THEREFORE BE IT RESOLVED by the City Council of Hawarden, Iowa that the Planning Agency be requested to provide staff assistance in the above-mentioned project; and

THAT, the City Council understands and will comply with Policy Council guidelines regarding the assessments of costs of the Planning Agency staff assistance.

PASSED AND APPROVED THIS 24TH DAY OF APRIL 2019.

Ricard R. Porter, Mayor

ATTEST:

Michael DeBruin, City Administrator/City Clerk

RESOLUTION NO. 2019-16

A RESOLUTION DESIGNATING THE CITY ADMINISTRATOR AS THE CITY OFFICER FOR NOTICE UNDER CHAPTER 447 SECTION TWELVE

WHEREAS; the City Iowa Code Section 447.12 requires that notice of expiration of right of redemption of tax certificate properties be signed by a city officer designated by resolution of the City Council; and

WHEREAS; the City Council has not previously passed a resolution designating a City Officer for this purpose and,

WHEREAS; it is desired to vest this authority in a City Officer;

NOW THEREFORE BE IT RESOLVED by the City Council of Hawarden, Iowa that:

The City Administrator is designated as the City Officer for signing notices under Iowa Code Section 447.12.

PASSED AND APPROVED THIS 24TH DAY OF APRIL 2019.

Ricard R. Porter, Mayor

ATTEST:

Michael DeBruin, City Administrator/City Clerk

RESOLUTION NO. 2019-17

A RESOLUTION OF HAWARDEN, IOWA ADOPTING A FRAUD REPORTING POLICY FOR OFFICERS, EMPLOYEES, AND AGENTS

WHEREAS; the City of Hawarden recognizes the duty and importance of prompt reporting in the event of discovery of instances of fraud affecting a federal grant and desires to formalize a policy concerning its practices;

NOW THEREFORE BE IT RESOLVED that the following is adopted as the Fraud Reporting Policy of the City of Hawarden, Iowa:

Fraud Reporting Policy

2 CFR Part 200
200.113 Mandatory disclosures.

The non-Federal entity or applicant for a Federal award must disclose, in a timely manner, in writing to the Federal awarding agency or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities that have received a Federal award including the term and condition outlined in Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in §200.338 Remedies for noncompliance, including suspension or debarment.

If a City department or employee learns of a violation of federal criminal law involving fraud, bribery, or gratuity potentially affecting a federal grant, the department or employee must report the violation to:

City Administrator

The above named is/are responsible for reporting the violation to the relevant federal agency or pass-through agency in writing and in a timely manner.

PASSED AND APPROVED THIS 24TH DAY OF APRIL 2019.

Ricard R. Porter, Mayor

ATTEST:

Michael DeBruin, City Administrator/City Clerk

RESOLUTION NO. 2019-18

**A RESOLUTION OF HAWARDEN, IOWA ADOPTING AN ADDENDUM TO THE
CONFLICT OF INTEREST POLICY OF THE CITY OF HAWARDEN**

WHEREAS; the City of Hawarden wishes to clarify and supplement its existing Conflict of Interest Policy by complying with applicable requirements with respect to Federal Funds;

NOW THEREFORE BE IT RESOLVED that the following Addendum to the Conflict of Interest Policy of the City of Hawarden is adopted:

Addendum to the Conflict of Interest Policy

In addition to State of Iowa, and Local codes, applicable to Conflict of Interest, the following policy, pertaining to Federal Funds shall be applicable.

Per 2 CFR Part 200.112 Conflict of Interest

The Federal awarding agency must establish conflict of interest policies for Federal awards. The non-Federal entity must disclose in writing any potential conflict of interest to the Federal awarding agency or pass-through entity in accordance with applicable Federal awarding agency policy.

And per 2 CFR Part 200.318 (c)(1) General Procurement Standards

The non-Federal entity must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest.

Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

The officers, employees, and agents of the non-Federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-Federal entities may set standards for situations in which the financial interest is not substantial, or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-Federal entity.

To the extent permitted by federal, state, or local laws or regulations, violations of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against officers, employees, or agents.

PASSED AND APPROVED THIS 24TH DAY OF APRIL 2019.

Ricard R. Porter, Mayor

ATTEST:

Michael DeBruin, City Administrator/City Clerk

RESOLUTION NO. 2019-19

A RESOLUTION OF HAWARDEN, IOWA ADOPTING A PROCUREMENT POLICY FOR OFFICERS, EMPLOYEES, AND AGENTS

WHEREAS; the City of Hawarden recognizes the importance of the procurement of following appropriate procedures in the acquisition of all supplies, equipment, and construction and services of and for City of Hawarden and desires to formalize a policy concerning its practices;

NOW THEREFORE BE IT RESOLVED that the following is adopted as the Procurement Policy of the City of Hawarden, Iowa:

City of Hawarden PROCUREMENT POLICY

PURPOSE

The purpose of this procurement policy is to ensure that sound business judgement is utilized in all procurement transactions and that supplies, equipment, construction and services are obtained efficiently and economically and in compliance with applicable federal and state law and executive orders and to ensure that all procurement transactions will be conducted in a manner that provides full and open competition. These procedures will ensure that all solicitations incorporate clear and accurate descriptions of the technical requirements for the goods or services being procured. Chapter 26 and Section 331.341 of the Iowa Code will be followed on all applicable purchases. All other appropriate sections of the Iowa Code shall also apply.

APPLICATION

This policy applies to the procurement of all supplies, equipment, and construction and services of and for City of Hawarden that include any federal program funding. In regard to any such federal programs, all procurement will be done in accordance with 2 CFR; Part 200. Chapter 26 and Section 331.341 of the Iowa Code will be followed on all applicable purchases. All other appropriate sections of the Iowa Code shall also apply. When federal requirements conflict with local or state requirements, the federal requirement, or most restrictive requirement will be followed.

POLICY

METHODS OF PROCUREMENT

Procurement under grants shall be made by one of the following methods, as described herein: (a) small purchase procedures; (b) sealed bids (formal advertising); (c) competitive proposals; (d) noncompetitive proposals.

A. Micro-Purchase Procedures 200.320(a)

- i. The acquisition of supplies or serves, the aggregate dollar amount of which does not exceed the micro-purchase threshold - \$10,000 (200.67)
- ii. To the extent practicable, must distribute micro-purchases equitably among qualified suppliers
- iii. May be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable

- B. Small Purchase Procedures 200.320(b)
 - i. Are those relatively simple and informal procurement methods for securing services, supplies, or other property that does not cost more than the simplified acquisition threshold - \$250,000 (200.88)
 - ii. Price or rate quotations are to be obtained from an “adequate number” of qualified sources
- C. Sealed Bidding (formal advertising) 200.320(c)
 - i. Lowest priced, responsive, responsible, bidder WINS
 - ii. The preferred method for construction when sealed bidding is “feasible”, which is when certain conditions are present
 - iii. Bids must be solicited from an “adequate number of known suppliers”, providing them sufficient response time before date for the opening of bids
 - iv. Bids will be opened at the time and place prescribed in the invitation for bids
 - v. Must publicly advertise the invitation for bids
 - vi. Bids must be opened publicly
 - vii. Other procedural requirements at 200.320(c)(2)
- D. Competitive Proposals 200.320(d)
 - i. Used when conditions are not appropriate for the use of sealed bids
 - ii. The appropriate method when more than one source is expected to submit an offer and either a fixed-price or cost-reimbursement type contract is awarded
 - iii. Awards will be made to the responsible firm whose proposal is most advantageous to the program, with *price* and other factors considered
 - iv. Requests for proposals *must be publicized* and identify all evaluation factors and their relative importance
 - v. Proposals must be solicited from an adequate number of qualified sources
 - vi. Must have written method for conducting technical evaluations of the proposals received and for selection of the contract
- E. Noncompetitive Proposals 200.320(f)
 - i. Procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:
 - a. **One Source:** the item is available only from a single source
 - b. **Exigency/Emergency:** an exigency or emergency will not permit a delay resulting from competitive solicitation
 - c. **Awarding Agency Approval:** The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity
 - d. **Inadequate Competition:** after the solicitation of a number of sources, competition is determined inadequate

CONTRACTING WITH SMALL AND MINORITY BUSINESSES, WOMEN’S BUSINESS ENTERPRISES, AND LABOR SURPLUS AREA FIRMS (200.321)

- A. Assuring that small and minority businesses, and women’s business enterprises are solicited whenever they are potential sources;
- B. Placing qualified small and minority businesses and women’s business enterprises on solicitation lists;

- C. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- D. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- E. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- F. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (a) through (e).

CONTRACT PRICING (200.323)

- A. The cost plus a percentage of cost and percentage of construction cost method of contracting shall not be used.
- B. City of Hawarden shall perform some form of cost/price analysis for every procurement action, including contract modifications, amendments, or change orders. City of Hawarden shall make an independent estimate prior to receiving a bid or proposal.
- C. City of Hawarden shall negotiate profit as a separate element of the price for each contract in which there is no price competition and, in all cases, where cost analysis is performed. In determining a fair and reasonable profit, City of Hawarden must consider the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance and the industry profit rates in the surrounding geographical area.

PROCUREMENT RECORDS

City of Hawarden shall maintain records sufficient to detail the significant history of a procurement, including the rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price.

(200.324)

(a) City of Hawarden must make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for acquisition.

(b) City of Hawarden must make available upon request, for the Federal awarding agency or pass-through entity preprocurement review, procurement documents, such as requests for proposals or invitations for bids, or independent cost estimates, when:

- (1) City of Hawarden's procurement procedures or operation fails to comply with the procurement standards in this Part;
- (2) The procurement is expected to exceed the Simplified Acquisition Threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
- (3) The procurement, which is expected to exceed the Simplified Acquisition Threshold, specifies a "brand name" product;
- (4) The proposed contract is more than the Simplified Acquisition Threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
- (5) A proposed contract modification changes the scope of a contract or increases the contract amount by more than the Simplified Acquisition Threshold.

(c) City of Hawarden is exempt from the pre-procurement review in paragraph (b) of this section if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards of this Part.

(1) City of Hawarden may request that its procurement system be reviewed by the Federal awarding agency or pass-through entity to determine whether its system meets these standards in

order for its system to be certified. Generally, these reviews must occur where there is continuous high-dollar funding, and third-party contracts are awarded on a regular basis; (2) City of Hawarden may self-certify its procurement system. Such self-certification must not limit the Federal awarding agency's right to survey the system. Under a self-certification procedure, the Federal awarding agency may rely on written assurances from City of Hawarden that it is complying with these standards. City of Hawarden must cite specific policies, procedures, regulations, or standards as being in compliance with these requirements and have its system available for review.

AWARDED CONTRACTS

- A. City of Hawarden will not award a contract to a party listed as debarred, suspended, or otherwise excluded in the System for Award Management (SAM). www.sam.gov (200.213)
- B. Contracts awarded shall contain the applicable contract provisions described in 2 CFR 200.326 and Appendix II to Part 200.
- C. City of Hawarden will maintain written standards of conduct covering conflicts of interest and must provide for disciplinary action to be applied for violations of such standards as defined in 2 CFR 200.318 (c) (1).
No officer, employee, or agent of the City of Hawarden shall participate in the selection, award, or administration of a contract supported by federal grant funds, if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:
The employee, officer, or agent:
Any member of his/her immediate family;
His/her partner; or
An organization which employs, or is about to employ any of the above;
has a financial or other interest in the firm selected for award.
City of Hawarden officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.
To the extent permitted by federal, state, or local law or regulations, violation of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against City of Hawarden's officers, employees, or agents.

PASSED AND APPROVED THIS 24TH DAY OF APRIL 2019.

Ricard R. Porter, Mayor

ATTEST:

Michael DeBruin, City Administrator/City Clerk

RESOLUTION NO. 2019-20

SEGREGATION OF DUTIES POLICY

A RESOLUTION OF HAWARDEN, IOWA ADOPTING A SEGRAGATION OF DUTIES POLICY FOR OFFICERS, EMPLOYEES, AND AGENTS

WHEREAS; the City of Hawarden recognizes the importance of segregation of duties in its accounting practices and desires to formalize a policy concerning its practices;

NOW THEREFORE BE IT RESOLVED that the following is adopted as the Segregation of Duties Policy of the City of Hawarden, Iowa:

INTRODUCTION

State and federal policies require that accounting transactions be authorized according to sound management practices. One of the most basic, yet most important principles of sound management is that of segregation of duties.

Segregation of duties is critical because it ensures separation of different functions and defines authority and responsibility over transactions. Segregation of duties is critical to effective internal control; it reduces the risk of both erroneous and inappropriate actions.

The fundamental premise of segregated duties is that an individual should not be in a position to initiate, approve, and review the same action. Also, the accounting/reconciling function, and the asset (e.g., money, inventory) custody function should be separated among employees. These are called incompatible duties when performed by the same individual.

POLICY STATEMENT

Responsible administrators must consider the principle of segregation of duties when designing and defining job duties. They must implement processes and control procedures that, to the extent feasible, segregate duties among employees and that include effective oversight of activities and transactions.

Maintaining segregation of duties is especially challenging for units with small numbers of employees. When these functions cannot be separated, more reliance must be placed on administrative oversight. A detailed supervisory review of activities involving finances, inventory, and other assets is required as a compensating control activity.

PASSED AND APPROVED THIS 24TH DAY OF APRIL 2019.

Ricard R. Porter, Mayor

ATTEST:

Michael DeBruin, City Administrator/City Clerk

RESOLUTION NO. 2019-21

PROPOSING TO DISPOSE OF REAL PROPERTY AND PUBLISHING A NOTICE OF PUBLIC HEARING

Lots One (1) through Six (6) inclusive in Block Fifteen (15), Western Town Lot Company's First Addition to the Incorporated City of Hawarden, Sioux County, Iowa, and locally known as 704 Avenue K, tax parcel number 1902138001

WHEREAS; the City of Hawarden is the owner of the property legally described above; and,

WHEREAS; the City of Hawarden finds that the City ownership of this property is of no use to the public and the disposition of such property is in the best interest of the City and citizens of Hawarden for the purpose of reducing maintenance expenses, reducing liability exposure and generating property tax; and,

WHEREAS; the City Council proposes to dispose of the property by sale to Jane Waterman on the following terms and conditions:

1. The property will be sold AS IS by Quit Claim deed.
2. The environmental condition of the site is unknown.
3. The property will be sold for \$4,000.00.
4. Purchaser shall pay for the costs of creating an abstract, costs of publication and costs of recording of proof of compliance with City sale procedures and the deed.
5. City shall retain all present easements on, under and over the property as needed for utilities
6. Purchaser shall enter into a purchase agreement with the City providing for Purchaser to construct a residential building in compliance with City Zoning Ordinances on the property with a minimum assessed value of \$50,000.00 with construction of such building to commence within 18 months, and to be completed within 24 months, of date of delivery of the deed.

NOW THEREFORE BE IT RESOLVED by the City Council of Hawarden, Iowa that:

1. The Council desires to dispose of the property described herein according to the terms above.
2. The Council shall make a final determination on the proposal following a public hearing, which shall be held on the 8th day of May, 2019 at 5:30 p.m. or soon thereafter, in the City Council Chambers, second floor of the Hawarden Community Center, at 1150 Central Avenue.
3. Pursuant to Iowa Code 364.7 the City Administrator/City Clerk is hereby directed to publish the proper notice of the public hearing with correct legal description and the proposed property disposal proposal.

All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

PASSED AND APPROVED THIS 24TH DAY OF APRIL 2019.

Ricard R. Porter, Mayor

ATTEST:

Michael DeBruin, City Administrator/City Clerk



Summary

Parcel ID 1902138001
 Alternate ID 016200
 Property Address 704 AVE K
 HAWARDEN IA 51023
 Sec/Twp/Rng N/A
 Brief Tax Description LS1-2-3-4-5-6 BLK 15 WESTERN TOWN LOT COMPANY'S 1ST ADD
 (Note: Not to be used on legal documents)
 Deed Book/Page 2014-5345 (12/11/2014)
 Contract Book/Page
 Gross Acres 0.00
 Net Acres 0.00
 Class C - Commercial
 (Note: This is for tax purposes only. Not to be used for zoning.)
 District 050 - HAWARDEN CITY/WEST SIOUX SCH/050
 School District WEST SIOUX COMMUNITY SCHOOL

Owners

Deed Holder	Contract Holder	Mailing Address
Hawarden, City Of 1150 Central Ave Hawarden IA 51023		Hawarden, City Of 1150 Central Ave Hawarden IA 51023

Land

Lot Dimensions	Regular Lot: x	Front	Rear	Side 1	Side 2
Front Footage					
Main Lot		313.00	283.00	140.00	140.00
Sub Lot 2		0.00	0.00	0.00	0.00
Sub Lot 3		0.00	0.00	0.00	0.00
Sub Lot 4		0.00	0.00	0.00	0.00

Lot Area 0.96 Acres; 41,720 SF

Sales

Date	Seller	Buyer	Recording	Sale Condition - NUTC	Type	Multi Parcel	Amount
12/11/2014	HAMEL, BRETT L. & JENNIFER J.	HAWARDEN, CITY OF	2014-5345	Sale to/by Government/Exempt Organization	Deed		\$0.00

Valuation

Classification	2019	2018	2017	2016	2015	2014
	Commercial	Commercial	Commercial	Commercial	Commercial	Residential
+ Assessed Land Value	\$14,850	\$14,850	\$7,020	\$7,020	\$12,230	\$7,020
+ Assessed Building Value	\$0	\$0	\$7,960	\$7,960	\$0	\$0
+ Assessed Dwelling Value	\$0	\$0	\$0	\$0	\$0	\$5,210
= Gross Assessed Value	\$14,850	\$14,850	\$14,980	\$14,980	\$12,230	\$12,230
- Exempt Value	(\$14,850)	(\$14,850)	(\$14,980)	(\$14,980)	(\$12,230)	\$0
= Net Assessed Value	\$0	\$0	\$0	\$0	\$0	\$12,230

Taxation

	2017	2016	2015	2014
	Pay 2018-2019	Pay 2017-2018	Pay 2016-2017	Pay 2015-2016
+ Taxable Land Value	\$0	\$0	\$0	\$3,912
+ Taxable Building Value	\$0	\$0	\$0	\$0
+ Taxable Dwelling Value	\$0	\$0	\$0	\$2,904
= Gross Taxable Value	\$0	\$0	\$0	\$6,816
- Military Credit	\$0	\$0	\$0	\$0
= Net Taxable Value	\$0	\$0	\$0	\$6,816

	2017 Pay 2018-2019	2016 Pay 2017-2018	2015 Pay 2016-2017	2014 Pay 2015-2016
x Levy Rate (per \$1000 of value)	37.45699	37.43985	36.85080	38.23873
= Gross Taxes Due	\$0.00	\$0.00	\$0.00	\$260.64
- Ag Land Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Family Farm Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Disabled and Senior Citizens Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Business Property Credit	\$0.00	\$0.00	\$0.00	\$0.00
= Net Taxes Due	\$0.00	\$0.00	\$0.00	\$260.64

Tax History

Year	Due Date	Amount	Paid	Date Paid	Receipt
2017	March 2019	\$0	No		220998
	September 2018	\$0	No		
2016	March 2018	\$0	No		101197
	September 2017	\$0	No		
2015	March 2017	\$0	No		902885
	September 2016	\$0	No		
2014	March 2016	\$130	Yes	3/31/2016	802109
	September 2015	\$130	Yes	9/26/2015	

Mailing Labels

Distance:

100
Feet

Show address of: Owner Property

Download format:

Address labels (5160)

Download

Additional mailing label options:

Show parcel id on label

Skip labels:

0

Homestead Tax Credit Application

Apply online for the Iowa Homestead Tax Credit

Military Service Tax Exemption Application

Apply online for the Iowa Military Tax Credit

Business Property Tax Credit Application

Apply online for the Iowa Business Property Tax Credit

Property Record Card

Property Record Card

No data available for the following modules: DBA, Residential Dwellings, Commercial Buildings, Agricultural Buildings, Yard Extras, Permits, Tax Sale Certificates, Photos, Sketches.

The Sioux County Assessors Office makes every effort to produce the most accurate information possible. No warranties, expressed or implied are provided for the data herein, its use or interpretation. The assessment information is from the last certified assessment roll. All other data is subject to change.

Last Data Upload: 4/4/2019, 11:12:39 PM

Version 2.2.9





AVE K

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